

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Monday, April 20, 2009
2:00 p.m.**

**Council Chambers
Fort Vermilion, Alberta**

AGENDA

			Page
CALL TO ORDER:	1.	a) Call to Order	
AGENDA:	2.	a) Adoption of Agenda	
ADOPTION OF PREVIOUS MINUTES:	3.	a) Minutes of the April 7, 2009 Regular Council Meeting	9
BUSINESS ARISING OUT OF THE MINUTES:	4.	a) b)	
DELEGATIONS:	5.	a) Sheila Young, Assessment Services Branch (Municipal Affairs) and Randy Affolder, Alliance Assessment – 2:00 p.m. b)	
GENERAL REPORTS:	6.	a) Equipment Committee Meeting Minutes – December 11 and 17, 2008	25
		b) Finance Committee Meeting Minutes – January 21, and February 3, 2009	31
		c) Parks & Recreation Committee Meeting Minutes – February 26, 2009	41
		d) Municipal Planning Commission Meeting Minutes – March 16, 2009	47



PUBLIC HEARINGS:	7.	a)	Bylaw 708/09 Subdivision Plan Cancellation Part of NW 1-106-15-W5M (Plan 082 1385, Block 1, Lot 1) (La Crete) - 4:30 p.m.	65
TENDERS:	8.	a)	Fort Vermilion River Road Tender	75
COUNCIL COMMITTEE, CAO AND DIRECTORS REPORTS:	9.	a)	None	
CORPORATE SERVICES:	10.	a)	Bylaw 712/09 – Bylaw to Adopt the Inter-Municipal Development Plan between the Town of High Level and Mackenzie County	83
		b)	Bylaw 713/09 – Bylaw to Establish an Inter-Municipal Planning Commission	119
		c)	Bylaw 714/09 – Bylaw to Establish an Inter-Municipal Subdivision and Development Appeal Board	123
		d)	Auditing Services	127
		e)	County Facility Agreements	137
		f)	Mustus Energy	141
		g)	La Crete Ferry Operation	143
		h)	AAMD&C Member Visit	147
		i)	Fortune Minerals (ADDITION)	
		j)		
		k)		
OPERATIONAL SERVICES:	11.	a)	La Crete Ferry Campground Society Sublease	151
		b)		
		c)		

**PLANNING,
EMERGENCY, AND
ENFORCEMENT
SERVICES:**

12. ~~a)~~ Mackenzie County Administration Building – La Crete 195
b)
c)

**INFORMATION /
CORRESPONDENCE:**

13. a) Information/Correspondence Items 197

**IN CAMERA
SESSION:**

14. a) Personnel
b) Special Projects
c) Legal
d) Inter-municipal Relations
e) CO₂ EOR Negotiations
f) AUPE Negotiations
g) Forestry
h)
i)

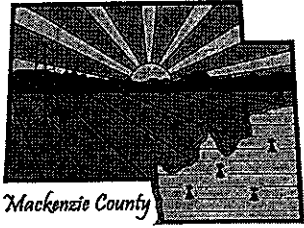
**NEXT MEETING
DATE:**

15. a) Regular Council Meeting
Tuesday, May 12, 2009
10:00 a.m.
Council Chambers, Fort Vermilion, AB

ADJOURNMENT:

16. a) Adjournment

Assessment Delegation



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 20, 2009
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Minutes of the April 7, 2009 Regular Council Meeting

BACKGROUND / PROPOSAL:

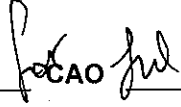
Minutes of the April 7, 2009 Regular Council meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the minutes of the April 7, 2009 Regular Council meeting be adopted as presented.

Author: C. Gabriel Review by:  CAO

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**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Tuesday, April 7, 2009
10:00 am**

**Council Chambers
Fort Vermilion, Alberta**

PRESENT:

Greg Newman	Reeve
Dicky Driedger	Councillor
John W. Driedger	Councillor
Walter Sarapuk	Councillor
Ray Toews	Councillor
Lisa Wardley	Councillor
Stuart Watson	Councillor

ABSENT:

Peter F. Braun	Deputy Reeve
Ed Froese	Councillor
Bill Neufeld	Councillor

ADMINISTRATION:

William (Bill) Kostiw	Chief Administrative Officer
Joulia Whittleton	Director of Corporate Services
Ryan Becker	Director of Planning & Emergency Services
John Klassen	Director of Operations – South
Carol Gabriel	Executive Assistant

ALSO PRESENT:

Minutes of the Regular Council Meeting for Mackenzie County held on April 7, 2009 at the Council Chambers in Fort Vermilion, Alberta.

CALL TO ORDER:

1. a) Call to Order

Reeve Newman called the meeting to order at 10:05 a.m.

AGENDA:

2. a) Adoption of Agenda

MOTION 09-04-244

MOVED by Councillor Watson

That agenda be adopted with the addition of:
10. n) Forest Industry Shutdown

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

3. a) Minutes of the March 26, 2009 Regular Council Meeting

MOTION 09-04-245

MOVED by Councillor Wardley

That the minutes of the March 26, 2009 Regular Council meeting be adopted as presented.

CARRIED

**BUSINESS ARISING
OUT OF THE
MINUTES:**

4. a) None

DELEGATIONS:

5. a) None

GENERAL REPORTS:

6. a) Mackenzie Housing Management Board Meeting Minutes – February 24, 2009

MOTION 09-04-246

MOVED by Councillor Sarapuk

That the Mackenzie Housing Management Board meeting minutes of February 24, 2009 be received for information.

CARRIED

TENDERS:

8. a) None

**COUNCIL
COMMITTEE, CAO
AND DIRECTORS
REPORTS:**

9. a) Council Committee Reports

Councillor D. Driedger reported on the Regional Economic Development Initiative, the AAMD&C Spring Convention, Tompkins Landing ice bridge, and the meeting with Northern Lakes College representatives.

Councillor Wardley reported on the Zama Recreation Board, and the Parks & Recreation Committee.

Councillor Toews reported on the AUPE negotiations and the Fort Vermilion Recreation Board.

Councillor Watson reported on the AUPE negotiations and the Mackenzie Regional Waste.

Councillor J. Driedger reported on the Finance Committee meeting, AUPE negotiations, Community Futures, the High Level library grand opening, AAMD&C Spring Convention, Mackenzie Housing Board, Parks & Recreation Committee, and the AHSA conference.

Reeve Newman reported on the AAMD&C Spring Convention, meeting with assessment services, High Level negotiations, meeting with Northern Lakes College representatives, and the La Crete library teleconference.

Councillor Sarapuk reported on the Regional Economic Development Initiative, Zama building committee meeting, meeting with Northern Lakes College representatives, and the Grow North meeting.

MOTION 09-04-247

MOVED by Councillor Watson

That the council committee reports be received for information.

CARRIED

9. b) CAO and Directors Reports

MOTION 09-04-248

MOVED by Councillor J. Driedger

That the Chief Administrative Officer and Director reports be received for information.

CARRIED

MOTION 09-04-249

MOVED by Councillor Wardley

That a letter be sent to La Prairie Group and the Minister of Transportation on how they plan to maintain the service level with a reduced number of service points.

CARRIED UNANIMOUSLY

**CORPORATE
SERVICES:**

**10. a) Bylaw 697/09 Assessing a Manufactured Home
Community Owner**

MOTION 09-04-250

MOVED by Councillor Wardley

That second reading be given to Bylaw 697/09 being a bylaw authorizing assessing a manufactured home community owner for

the designated manufactured homes located in the manufactured home community.

CARRIED

MOTION 09-04-251

MOVED by Councillor Toews

That third reading be given to Bylaw 697/09 being a bylaw authorizing assessing a manufactured home community owner for the designated manufactured homes located in the manufactured home community.

CARRIED

10. b) Bylaw 710/09 – Borrowing Bylaw for the Construction of the Zama Multi-Use Cultural Building

MOTION 09-04-252

MOVED by Councillor Wardley

That first reading be given to Bylaw 710/09 being a borrowing bylaw for construction of the Zama Multi-Use Cultural Building.

CARRIED

Reeve Newman recessed the meeting at 10:55 a.m. and reconvened the meeting at 11:06 a.m.

10. c) Zama Office & Library Building Design and Tender Date

MOTION 09-04-253

MOVED by Councillor Wardley

That Council approve the Zama Office & Library building design as presented and have tenders close on May 12, 2009 with an awarding condition on securing grants and donations for the balance of the cost.

CARRIED UNANIMOUSLY

10. d) Design & Tender for Shops in La Crete and Zama

MOTION 09-04-254

MOVED by Councillor J. Driedger

That administration proceed to secure design build proposals for the La Crete public works shop and the Zama public works shop/fire hall and present them to Council for consideration and final cost allocation.

CARRIED

10. e) Request for Tax Write Off

MOTION 09-04-255

MOVED by Councillor J. Driedger

That taxes and penalties charged against tax roll 082004 (MLL960058) in the amount of \$147.44 be written off.

CARRIED

10. i) April 20, 2009 Council Meeting

MOTION 09-04-256

MOVED by Councillor D. Driedger

That the April 20, 2009 regular Council meeting time be changed to 2:00 p.m.

CARRIED

10. j) Northern Alberta Development Council Letter of Support – Grande Prairie Container Depot

MOTION 09-04-257

MOVED by Reeve Newman

That Mackenzie County supports the AAMD&C Zone 4 to send a letter of support for the Grande Prairie Container Depot.

CARRIED

10. k) Northern Lakes College

MOTION 09-04-258

MOVED by Councillor Watson

That the Northern Lakes College discussion be received for information.

CARRIED

10. f) 2008 Carried Forward Projects

Reeve Newman recessed the meeting at 12:24 p.m. and reconvened the meeting at 12:59 p.m.

PUBLIC HEARINGS:

7. a) Bylaw 705/09 Land Use Bylaw Amendment to Vary Minimum Hamlet Country Residential Lot Size for Plan 052 2048, Block 4, Lot 3 (Lake Side Estates) (La Crete)

Reeve Newman called the public hearing for Bylaw 705/09 to order at 1:00 p.m.

Reeve Newman asked if the public hearing for proposed Bylaw 705/09 was properly advertised. Ryan Becker, Director of Planning & Emergency Services, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Newman asked the Development Authority to outline the proposed land use bylaw amendment. Ryan Becker, Director of Planning & Emergency Services, presented the Development Authority's submission and indicated that first reading was given on February 25, 2009.

Reeve Newman asked if Council has any questions of the proposed land use bylaw amendment. There were no questions.

Reeve Newman asked if any submissions were received in regards to proposed Bylaw 705/09. No submissions were received.

Reeve Newman asked if there was anyone present who would like to speak in regards to the proposed Bylaw 705/09. No one was present to speak in regards to the proposed bylaw.

Reeve Newman closed the public hearing for Bylaw 705/09 at 1:01 p.m.

MOTION 09-04-259

MOVED by Councillor Wardley

That second reading be given to Bylaw 705/09 being a Land Use Bylaw amendment to grant a variance of the minimum lot size for Plan 052 2048, Block 4, Lot 3 in order to subdivide the parcel into two lots, each being approximately 1.43 acres in size.

CARRIED

MOTION 09-04-260

MOVED by Councillor Watson

That third reading be given to Bylaw 705/09 being a Land Use Bylaw amendment to grant a variance of the minimum lot size for Plan 052 2048, Block 4, Lot 3 in order to subdivide the parcel into two lots, each being approximately 1.43 acres in size.

CARRIED

7. b) Bylaw 706/09 Land Use Bylaw Amendment to Rezone Multiple Properties (La Crete)

Reeve Newman called the public hearing for Bylaw 706/09 to order at 1:02 p.m.

Reeve Newman asked if the public hearing for proposed Bylaw 706/09 was properly advertised. Ryan Becker, Director of Planning & Emergency Services, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Newman asked the Development Authority to outline the proposed land use bylaw amendment. Ryan Becker, Director of Planning & Emergency Services, presented the Development Authority's submission and indicated that first reading was given on February 25, 2009.

Reeve Newman asked if Council has any questions of the proposed land use bylaw amendment. There were no questions.

Reeve Newman asked if any submissions were received in regards to proposed Bylaw 706/09. Two written submissions were received opposed to the proposed bylaw.

Reeve Newman asked if there was anyone present who would like to speak in regards to the proposed Bylaw 706/09. Mr. Henry Braun, an affected landowner, was in attendance for clarification on how this proposed bylaw would affect him. He also inquired as to any tax changes as a result of this zoning change.

Reeve Newman closed the public hearing for Bylaw 706/09 at 1:14 p.m.

MOTION 09-04-261

MOVED by Councillor D. Driedger

That second reading be given to Bylaw 706/09 being a Land Use Bylaw amendment to rezone:

Plan 5232TR, Block 6, Lot 3 (being title number: 072 366 443), Plan 942 0787, Block 6, Lots 5 through 7, Plan 2504TR, Block 7, Lots 3 through 8, Plan 3969TR, Block 4, Lots 2 through 6, Plan 1160NY, Block 1, Lot 2 (being title number: 022 234 423 and 062 523 892), Plan 962 4008, Block 5, Lot 35, Plan 782 0147, Block 1, Lots 18, 36, and 37, Plan 782 0147, Block 15, Lots 2, 13 and 14, and Part of NE 4-106-15-W5M, and from Hamlet Residential-Commercial Transitional District "HRCT" to Hamlet Residential District 1 "HR1", and

Plan 922 3712, Block 1, Lot 1, Plan 982 6116, Lots 1 and 2 from Hamlet Residential-Commercial Transitional District "HRCT" to Urban Reserve District "UR".

DEFEATED

MOTION 09-04-262

MOVED by Councillor Watson

That administration bring back a couple of options regarding the rezoning of multiple properties in La Crete.

CARRIED

10. f) 2008 Carried Forward Projects

MOTION 09-04-263

MOVED by Councillor Wardley

That the 2008 carried forward projects be brought back to the final 2009 budget approval as discussed.

CARRIED UNANIMOUSLY

10. g) 2009 Assessment and Municipal Revenue (estimated)

MOTION 09-04-264

MOVED by Councillor Watson

That the 2009 estimated assessment and municipal revenue be brought back to the final 2009 budget approval.

CARRIED

10. h) Recovery of Taxes by Public Auction – Tax Forfeiture Properties

MOTION 09-04-265

MOVED by Councillor D. Driedger

That the reserve bids be set for the tax forfeiture properties offered for sale at the 2009 assessment values.

CARRIED

MOTION 09-04-266

MOVED by Councillor J. Driedger

That the auction date, for the tax forfeiture properties, be set for August 11, 2009 to be held in the Council Chambers at 4511 – 46 Ave, Fort Vermilion, Alberta.

CARRIED

10. l) Mackenzie County Charity Golf Tournament

MOTION 09-04-267

MOVED by Councillor Toews

That administration be authorized to proceed with the charity golf tournament as planned with the County hosting the event at the Fox Haven golf course.

CARRIED

10. m) Minister and Premier Meetings

MOTION 09-04-268

MOVED by Councillor Watson

That the Reeve and two Councillors be authorized to attend the meeting with Minister Renner in Edmonton on April 22, 2009.

CARRIED

MOTION 09-04-269

MOVED by Councillor Wardley

That four additional Councillors be authorized to attend the Premiers Dinner in Edmonton on April 30, 2009.

CARRIED

10. n) Forest Industry Shutdown (ADDITION)

MOTION 09-04-270

MOVED by Councillor J. Driedger

That Council send a letter to Premier Stelmach outlining our concerns regarding the forest industry and requesting a meeting.

CARRIED

MOTION 09-04-271

MOVED by Councillor Wardley

That Council approve the Reeve meeting with northern municipalities and organizing a strong lobby to help the timber industry in northern Alberta.

CARRIED

Reeve Newman recessed the meeting at 2:09 p.m. and

reconvened the meeting at 2:24 p.m.

**OPERATIONAL
SERVICES:**

11. a) County's Regravelling Program for 2009

MOTION 09-04-272

MOVED by Councillor Toews

That administration proceed with the regravelling tender process and that the tender document be accepted as amended with a closing date of May 12, 2009.

CARRIED

11. b) 2009 Equipment Rates

MOTION 09-04-273

MOVED by Councillor J. Driedger

That Mackenzie County implements a procedure to pay day labor rates for independent contractors at 75% of the Alberta Roadbuilders rate book.

DEFEATED

MOTION 09-04-274

MOVED by Councillor Toews

That Mackenzie County continue paying day labor rates for independent contractors according to the Alberta Roadbuilders rate book.

DEFEATED

MOTION 09-04-275

MOVED by Reeve Newman

process
That Mackenzie County continue paying day labor at the current rates.

Councillor J. Driedger requested a recorded vote.

In Favor:

Councillor D. Driedger
Councillor Wardley
Councillor Toews
Councillor Watson
Reeve Newman
Councillor Sarapuk

Opposed:

Councillor J. Driedger

CARRIED

11. c) ASB Farmer Appreciation

MOTION 09-04-276

MOVED by Councillor D. Driedger

That the ASB farmer appreciation update be received for information.

CARRIED

11. d) Beaver Control

Reeve Newman declared himself in conflict of interest and left the meeting at 2:56 p.m.

Councillor J. Driedger nominated Councillor Sarapuk for the position of chair. Councillor Sarapuk assumed the chair.

MOTION 09-04-277

MOVED by Councillor Toews

That the proposal from the Trapper's Association be accepted to eradicate Beaver from problem areas as per the Agricultural Service Board's Beaver Control Program and budget, at a cost of \$30.00 per beaver tail.

CARRIED

Reeve Newman rejoined the meeting at 3:03 p.m. and resumed the chair.

11. e) Road Bans

MOTION 09-04-278

MOVED by Councillor J. Driedger

That the road bans discussion be received for information.

CARRIED

11. f) Rural Water Projects

MOTION 09-04-279

MOVED by Councillor Wardley

That administration proceed with obtaining a written report from DCL Siemens Engineering on rural water action to date and then decide on further action and project scope.

CARRIED

11. g) Hutch Lake Caretaking Contract

MOTION 09-04-280

MOVED by Reeve Newman

That a letter be sent to the Minister of Tourism, Parks, and Recreation requesting a three year funding agreement for the operation of the Hutch Lake campground as discussed on July 16, 2008 in Calgary.

CARRIED

MOTION 09-04-281

MOVED by Councillor Wardley

That the Hutch Lake caretaking contract be awarded to the best qualified bidder for a two year period subject to the recreational lease and provincial funding.

CARRIED

**PLANNING,
EMERGENCY, AND
ENFORCEMENT
SERVICES:**

12. a) Policy FIN019 Lot Sale Agreements with Realtors

MOTION 09-04-282

MOVED by Councillor Wardley

That Policy FIN019 Lot Sale Arrangements with Realtors be adopted as presented.

CARRIED

12. b) Hutch Lake Lot Advertising Campaign

MOTION 09-04-283

MOVED by Councillor Wardley

That administration enters into a contract with Remax (Peace River) to list the Hutch Lake Lots for a period of one year.

CARRIED

12. c) Draft Municipal Development Plan

MOTION 09-04-284

MOVED by Councillor J. Driedger

That the draft municipal development plan be received for

information.

CARRIED

Reeve Newman recessed the meeting at 3:53 p.m. and reconvened the meeting at 4:03 p.m.

**INFORMATION /
CORRESPONDENCE:**

13. a) Information/Correspondence Items

MOTION 09-04-285

MOVED by Councillor Toews

That an official census not be conducted this year.

CARRIED

MOTION 09-04-286

MOVED by Councillor Wardley

That administration review the census procedure prior to the next federal census.

CARRIED

MOTION 09-04-287

MOVED by Councillor Wardley

That June 1-7, 2009 be proclaimed as Seniors' Week.

CARRIED

MOTION 09-04-288

MOVED by Councillor J. Driedger

That the information/correspondence items be accepted for information purposes.

CARRIED

IN CAMERA SESSION:

MOTION 09-04-289

MOVED by Councillor D. Driedger

That Council move in camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 4:12 p.m.

- 14. a) Personnel
- 14. b) Special Projects
- 14. c) Legal
- 14. d) Inter-municipal Relations

- 14. e) CO₂ EOR Negotiations
- 14. f) AUPE Negotiations
- 14. g) Tompkins Landing Ice-Bridge Contract

CARRIED

MOTION 09-04-290

MOVED by Councillor J. Driedger

That Council move out of camera at 4:28 p.m.

CARRIED

MOTION 09-04-291

MOVED by Councillor Wardley

That the in-camera items be received for information.

CARRIED

NEXT MEETING DATE:

15. a) Regular Council Meeting

Regular Council Meeting
Monday, April 20, 2009
2:00 p.m.
Council Chambers, Fort Vermilion, AB

ADJOURNMENT:

16. a) Adjournment

MOTION 09-04-292

MOVED by Councillor Sarapuk

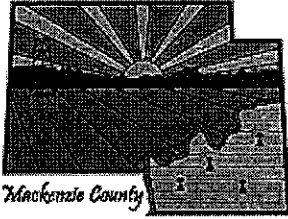
That the meeting be adjourned at 4:29 p.m.

CARRIED

These minutes will be presented to Council for approval on April 20, 2009.

Greg Newman
Reeve

William Kostiw
Chief Administrative Officer



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 20, 2009
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Equipment Committee Meeting Minutes – December 11 & 17, 2008

BACKGROUND / PROPOSAL:

The approved minutes of the December 11th and 17th, 2008 meetings are attached for your information.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the Equipment Committee Meeting minutes of December 11 and 17, 2008 be received for information.

Author: C. Gabriel

Reviewed By: _____

for
CAO *for*

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EQUIPMENT COMMITTEE MEETING
MINUTES
December 11, 2008
9:00 a.m.
Council Chambers – Fort Vermilion, AB

Attendance:

Councillor Froese
Councillor Sarapuk
Councillor J. Driedger
John Martens
Willie Schmidt
Brent Dachuk
William Kostiw
Joulia Whittleton

The meeting was called to order at 9:10 a.m. by Councillor Froese.

1. Contract Graders

- Tenders are out for Division 10 (Zama).
- Contract graders in Zama may not be needed as there could be three interested individuals that would work in Zama on a County owned grader.

2. Grader Purchase, Machine Type & Problems

- 88% of the lease prices goes towards the purchase price (CASE).
- Terry Schilds (Finning) will be providing the committee with the cost of a one year lease and buy out option for a 4-wheel drive unit.
- Discussion was held regarding the benefits of purchasing a 6-wheel drive machine.
- The Blue Hills grader needs to be replaced next year.
- There is \$500,000 in the 2009 budget for grading in Zama (grader, fuel, wages, etc.).
- The Zama contract grader would extend his contract if needed.
- Discussion was held regarding the problems with the new graders – a software download upgrade should solve the problem.

3. Grader Placement (Division)

4. Grader Operations (Winter)

- Discussion was held regarding the use of coverall shops in the remote areas.
- The grader operator in Blue Hills should be paid for the use of his shop.
- Prices to be brought back in January as well as comparisons to wood shops.

5. Truck Purchase

- Committee reviewed the options presented by the CAO.
- The CAO preferred option 3.
- Councillor Froese recommended that the County purchase the 2009 Ford HD F150 for the CAO and that the 2007 Dodge heavy duty ½ tonne be transferred to the Zama lead hand. The Committee agreed.

6. Truck Tender for Parks

- Willie Schmidt to get competitive pricing.
- The budget is \$57,820.00.

7. Water Truck

- Suggestion was made to use the 1994 GM as a water truck/sewer flusher in Zama and possibly as an emergency water truck for the fire department.

8. Snow Removal

- John Martens expressed a concern with residents pushing their snow back onto the road.

9. Other Business

- There is a major concern with an equipment operator continually damaging his equipment and the cost of repairs.
- Bill K. to take a look at the Zama plow truck.
- Discussed the possibility of having a spare grader for the Hamlet of La Crete and to help out in other areas.

The meeting was adjourned at 10:25 a.m.

These minutes were approved on April 11, 2009.

EQUIPMENT COMMITTEE MEETING
MINUTES
December 17, 2008
10:00 a.m.
Council Chambers – Fort Vermilion, AB

Attendance:

Councillor Froese
Councillor Sarapuk
Councillor J. Driedger
John Martens
Willie Schmidt
Brent Dachuk
William Kostiw
John Klassen
Mark Schonken

The meeting was called to order at 10:15 a.m. by Councillor Froese.

1. Graders

- Presentations were received from Finning and John Deere.
- Councillor J. Driedger recommended that the County purchase a CAT 160AWD for the Zama grader beat.

2. Grader Beat Contract

- Councillor Sarapuk recommended that the County hire an employee as a grader operator in Zama.

3. Snow Plow Trucks

- Information item.
- Recommend switching the 1 tonne snow plow trucks between Fort Vermilion and Zama.

4. Other Equipment

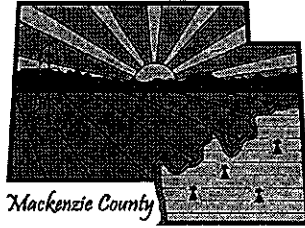
- General discussion regarding other equipment including fire tanker truck and snow plow trucks.
- Committee will review other equipment and make recommendations in January.

5. Other Business

- General discussion was held on the ice-bridge.
- Discussion was held regarding the 160M grader for Ward 4.

The meeting was adjourned at 12:00 p.m.

These minutes were approved on April 11, 2009.



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 20, 2009
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Finance Committee Meeting Minutes January 21 and February 3, 2009

BACKGROUND / PROPOSAL:

Information item. The adopted minutes of the January 21st and February 3rd, 2009 meetings are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the Finance Committee meeting minutes of January 21 and February 3, 2009 be received for information.

Author: C. Gabriel

Review By: _____

for
CAO *ha*

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**Mackenzie County
Finance Committee Meeting
Wednesday, January 21, 2009 at 9:00 a.m.**

County Council Chambers, Fort Vermilion, Alberta

PRESENT: Peter Braun Chair, Deputy Reeve
John W. Driedger Councilor
Greg Newman Reeve

ALSO PRESENT: William Kostiw Chief Administrative Officer
Joulia Whittleton Director of Corporate Services
Ryan Becker Director of Planning & Emergency Services
John Klassen Director of Operations (South)
Carol Gabriel Executive Assistant

ABSENT: Stuart Watson Vice-Chair, Councilor
Ray Toews Councilor

CALL TO ORDER: 1. a) **Call to Order**

Chair Braun called the meeting to order at 9:22 a.m.

**ADOPTION
OF AGENDA:**

2. a) **Adoption of Agenda**

MOTION 001/09 **MOVED by Councilor J.W. Driedger**

That agenda be approved as presented.

CARRIED

MINUTES: 3. a) **Minutes from December 16, 2008 meeting**

MOTION 002/09 **MOVED by Reeve Newman**

That the minutes from the December 16, 2008 meeting be approved as presented.

CARRIED

BUSINESS: 4.

MOTION 003/09 **MOVED by Councilor J.W. Driedger**

That the committee meeting be moved into camera at 9:25 a.m. to discuss the following items:

- a) Directors Performance Evaluations
- c) AUPE Negotiations

CARRIED

Joulia Whittleton, Ryan Becker, John Klassen, and Carol Gabriel left the meeting at 9:45 a.m.

Directors (Joulia Whittleton, Ryan Becker, John Klassen) evaluations were undertaken.

Joulia Whittleton and Ryan Becker returned to the meeting at 11:45 a.m.

Roberto Noce, Q.C., Miller Thomson LLP, joined the meeting at 11:45 a.m.

Chair Braun recessed the meeting for lunch at 12:10 p.m. and reconvened the meeting at 12:40 p.m.

MOTION 004/09 MOVED by Reeve Newman

That the committee meeting be moved out of camera (1:40 p.m.).

CARRIED

a) Directors Performance Evaluations

MOTION 005/09 MOVED by Councilor J.W. Driedger

That CAO proceeds with finalizing the Directors performance evaluations as discussed.

CARRIED

b) Councilors Expense Claims

MOTION 006/09 MOVED by Reeve Newman

That the December, 2008 councilors expense claims be accepted for information.

CARRIED

c) AUPE Negotiations

MOTION 007/09 MOVED by Councilor J.W. Driedger

That the AUPE negotiations be accepted for information

CARRIED

NEXT MEETING

DATE:

5. a) Next meeting date February 3, 2009 @ 10:00 a.m. in Fort Vermilion Council Chambers

ADJOURNMENT:

6. a) Adjournment

MOTION 008/09

MOVED by Councilor J.W. Driedger


That the Finance Committee meeting be adjourned at 1:45 p.m.

CARRIED

These minutes were adopted this February 3, 2009.



Peter Braun, Chair, Deputy Reeve



Joulia Whittleton,
Director of Corporate
Services/Recording Secretary

**Mackenzie County
Finance Committee Meeting
Tuesday, February 3, 2009 at 2:00 p.m.**

County Council Chambers, Fort Vermilion, Alberta

PRESENT: Peter Braun Chair, Deputy Reeve
Stuart Watson Vice-Chair, Councilor
John W. Driedger Councilor

ALSO PRESENT: William Kostiw Chief Administrative Officer
Joulia Whittleton Director of Corporate Services
Dave Crichton Director of Operations (North)

ABSENT: Ray Toews Councilor

CALL TO ORDER: 1. a) **Call to Order**

Chair Braun called the meeting to order at 2:06 p.m.

**ADOPTION
OF AGENDA:**

2. a) **Adoption of Agenda**

MOTION 010/09 **MOVED by Councilor Stuart Watson**

That agenda be approved as with the following additions/deletions:

- 4. i) AUPE Negotiations (In Camera) – DELETE
- 4. i) 2009 Budget - ADD

CARRIED

MINUTES: 3. a) **Minutes from January 21, 2009 meeting**

MOTION 011/09 **MOVED by Councilor John W. Driedger**

That the minutes from the January 21, 2009 meeting be approved as presented.

CARRIED

BUSINESS: 4. a) **Directors Performance Evaluations**

MOTION 012/09 **MOVED by Councilor Stuart Watson**

That the committee meeting be moved into camera at 2:08 p.m. to discuss the following items:

- a) Directors Performance Evaluations – Director of Operations (North)

CARRIED

Joulia Whittleton, Director of Corporate Services left the meeting at 2:08 p.m.

Dave Crichton, Director of Operations (North), performance evaluation was undertaken.

MOTION 013/09 MOVED by Councilor John W. Driedger

That the committee meeting be moved out of camera (2:45 p.m.).

CARRIED

Joulia Whittleton, Director of Corporate Services, and Peter Pynacker, Finance Controller, joined the meeting at 2:46 p.m.

MOTION 014/09 MOVED by Councilor John W. Driedger

That CAO proceeds with finalizing the Director of Operations (North) performance evaluations as discussed.

CARRIED

d) Fuel Usage Report 4th Quarter of 2008

Chair Peter Braun declared conflict of interest and left the meeting at 2:55 p.m.

MOTION 015/09 MOVED by Councilor Watson

That administration bring forward a request for decision to Council February 25, 2009 meeting as discussed.

CARRIED

Chair Peter Braun joined the meeting at 3:08 p.m.

Dave Crichton, Director of Operations (North), left the meeting at 3:09 p.m.

b) MasterCard Statements

MOTION 016/09 MOVED by Councilor John W. Driedger

That the presented MasterCard Statements be accepted for information.

CARRIED

c) Recreation Boards 2008 final spending reports

MOTION 017/09 MOVED by Councilor Stuart Watson

That the 2008 Recreation Boards final spending reports be accepted for information.

CARRIED

e) **2009 Bursaries – Safety Codes Officer Accreditation**

MOTION 018/09 **MOVED by Councilor Stuart Watson**

That administration be authorized to pay for the first Safety Code Officer Accreditation course from the \$25,000 2009 bursary operating budget.

CARRIED

f) **Receivables**

MOTION 019/09 **MOVED by Deputy Reeve Peter Braun**

That administration be authorized to transfer 22 receivables to the collections agency (total of \$6,104.06).

CARRIED

MOTION 020/09 **MOVED by Councilor Stuart Watson**

That administration be authorized to transfer 4 receivables to taxes (total of \$9,103.38).

CARRIED

MOTION 021/09 **MOVED by Councilor John W. Driedger**

That administration be authorized to write-off 4 receivables (total of \$1,881.50).

CARRIED

g) **Request to waive water/sewer charge**

MOTION 022/09 **MOVED by Councilor Stuart Watson**

That administration be authorized to write off a portion of the sewer charge (actual payable to be prorated on the previous six month history).

CARRIED

MOTION 023/09 **MOVED by Councilor John W. Dridger**

That administration review and bring forward to Council the water/sewer charge bylaw section that addresses utilities connections for rental properties.

CARRIED

h) Investments

MOTION 024/09

MOVED by Councilor Stuart Watson

That the investments report be accepted for information.

CARRIED

Peter Pynacker, Finance Controller, left the meeting at 3:52 p.m.

Chair Peter Braun recessed the meeting at 3:52 p.m. and reconvened the meeting at 3:56 p.m.

i) 2009 Budget

MOTION 025/09

MOVED by Councilor John W. Driedger

That administration verbal report with respect to the Zama Fire Truck and its approved 2009 budget be received for information.

CARRIED

NEXT MEETING
DATE:

5. a) **No date for the next meeting was set.**

ADJOURNMENT:

6. a) **Adjournment**

MOTION 026/09

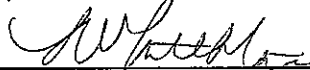
MOVED by Councilor Stuart Watson

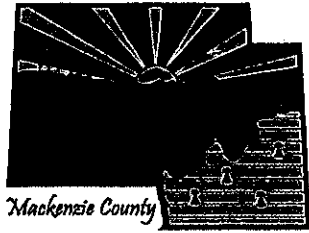
That the Finance Committee meeting be adjourned at 4:20 p.m.

CARRIED

These minutes were adopted this April 3, 2009.


Peter Braun, Chair, Deputy Reeve


Joulia Whittleton,
Director of Corporate
Services/Recording Secretary



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 20, 2009
Presented By:	John Klassen, Director of Operations – South
Title:	Parks and Recreation Committee Meeting Minutes February 26, 2009

BACKGROUND / PROPOSAL:

The adopted minutes of the February 26, 2009 Parks and Recreation Committee meeting are attached.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

That the Parks and Recreation Committee meeting minutes of February 26, 2009 be received for information.

Author: C. Friesen

Review Date: _____

for
CAO *td*

**MACKENZIE COUNTY
PARKS AND RECREATION COMMITTEE**

February 26, 2009
12:00 pm

Council Chambers
Fort Vermilion, Alberta

MINUTES

PRESENT:	Lisa Wardley	Chair, Councilor
	John W Driedger	Councilor
	Ray Toews	Councilor
ALSO PRESENT	John Klassen	Director of Operations, South
	Joulia Whittleton	Director of Finance
	Connie Friesen	Public Works Administrative Officer
ABSENT:	Peter Braun	Vice Chair, Councilor
DELEGATIONS:	John Krahn	La Crete Ferry Campground Society Member (arrived at 12:00 pm)
	George Unrau	La Crete Ferry Campground Society Member (arrived at 12:00 pm)
	Willy Peters	La Crete Ferry Campground Society Member (arrived at 12:00 pm)

CALL TO ORDER: 1. a) Call to Order
Councilor Wardley called the meeting to order at 12:15 pm.

MINUTES: 3. a) Adoption of the January 29, 2009 minutes

MOTION 09- 011

MOVED by Councilor Driedger

That the minutes of January 29, 2009 Parks and Recreation Committee meeting be adopted as presented.

CARRIED

DELEGATIONS: 4. a) La Crete Ferry Campground Society – 12:00 noon
Conference Call with Roberto Noce – 1:15 pm

Councilor Wardley welcomed the members of the La Crete Ferry Campground Society at 12:15pm.

Councilor Wardley went through the La Crete Ferry Campground Society's certificate of incorporation with the La Crete Ferry committee members to clarify it.

Councilor Toews joined the meeting at 12:23pm.

AGENDA: 2. a) Adoption of Agenda

MOTION 09-012 **MOVED** by Councilor Toews

That the agenda be adopted as amended with the addition of:
6. a) Recreation Societies

CARRIED

DELEGATIONS: 4. a) La Crete Ferry Campground Society – 12:00 noon
Conference Call with Roberto Noce – 1:15 pm

The La Crete Ferry Committee feels that the drafted sublease is too extensive for what they are doing with the campground. Councilor Wardley stated that due to the society dealing with the public both entities needed to be covered regarding liability.

The La Crete Ferry Campground Committee's lawyer is presently reviewing the sublease on their behalf. Both committee's went through the remainder of the sublease and came to an agreement.

John Klassen called Roberto Noce to notify him that the committee wished not to go through the sublease with him at this time.

The La Crete Ferry Campground Committee will wait for a response from their lawyer prior to signing the sublease.

Administration is to prepare an RFD to include the letter from the LC Ferry Campground society to present to Council the society's request to be included under the County's insurance.

Discussions took place regarding the day use area located adjacent to the campground and John Klassen stated that Council has committed monetary funds to the society for operating the day use for the 2009 season.

The committee requested aid in preparing grant applications from Joulia and she offered to provide the committee with guidance but not physically fill out their applications.

The La Crete Ferry Campground Committee left the meeting at 1:40 pm.

Councilor Wardley recessed the meeting at 1:41pm.

Councilor Wardley reconvened the meeting at 2:05 pm.

**NEW
BUSINESS:**

5. c) La Crete Ferry Campground
 - a. Society Status (for information)

That the Society status be received for information.

- b. Sublease

That the Society sublease be received for information.

**NEW
BUSINESS:**

5. a) Hutch Lake (Council motion)

Council made a motion at their meeting on February 24, 2009 "that administration pursues a recreational lease with Sustainable Resource Development (SRD) for Hutch Lake as a campground and day use area."

MOTION 09-013

MOVED by Councilor Wardley

That administration send the letter as revised to the Town of High Level to confirm their level of commitment.

CARRIED

MOTION 09-014

MOVED by Councilor Driedger

That administration tender the Hutch Lake caretaking similar to the Wadlin/Machesis Lake contracts.

CARRIED

- b) Bridge Campground

Councilor Wardley updated the committee that she had a discussion with a member from the FV Recreation Society regarding Bridge Campground.

- d) Municipal Development Plan Resident Survey (for information)

That the Municipal Development Plan Resident Survey be received for information.

- e) 2009 Project Update (for information)

That the 2009 Project Update be received for information.

Councilor Wardley recessed the meeting at 3:30 pm.

Councilor Wardley reconvened the meeting at 3:38 pm.

**ADDITIONAL
ITEMS:**

- 6. a) Recreation Societies

MOTION 09-015

MOVED by Councilor Wardley

That administration send the revised letters to all the recreational societies requesting for them to attend the next Parks and Recreation Committee meeting.

CARRIED

**NEXT MEETING
DATE:**

- 7. a) Parks and Recreation Committee Meeting

The next Parks and Recreation Committee meeting is scheduled for March 27, 2009 at 10:00 am in Fort Vermilion in the Council Chambers.

ADJOURNMENT:

- 8. a) Adjournment

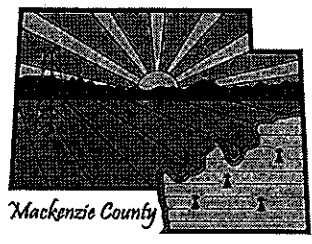
MOTION 09-016

MOVED by Councilor Driedger

That the Parks and Recreation Committee meeting be adjourned at 4:15 pm.

CARRIED

These minutes were adopted this ____ day of _____, 2009.



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 20, 2009
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Municipal Planning Commission Meeting Minutes March 16, 2009

BACKGROUND / PROPOSAL:

Information item. The adopted minutes of the March 16, 2009 meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the Municipal Planning Commission meeting minutes of March 16, 2009 be received for information.

Author: C. Gabriel

Review By: _____

William Kostiw
CAO

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**Mackenzie County
Municipal Planning Commission Meeting**

**Heritage Centre
La Crete, Alberta**

Monday, March 16, 2009 @ 10:00 a.m.

PRESENT

Peter Braun	Chair, Deputy Reeve
Ed Froese	Councillor
Jack Eccles	MPC Member
Ryan Becker	Director of Planning and Emergency Services
Marion Krahn	Development Officer
Liane Lambert	Development Officer
Sarah Martens	Planning Administrative Support

ABSENT

Beth Kappelar	Vice Chair, MPC Member
Manfred Gross	MPC Member

1. CALL TO ORDER

Peter Braun called the meeting to order at 10:08 a.m.

2. ADOPTION OF AGENDA

MOTION 09-56 **MOVED** by Jack Eccles

That the agenda be adopted with the following additions:

- 7a) Vanguard Realty Ltd.
- 7b) Superior Safety Codes

CARRIED

3. MINUTES

a) Adoption of Minutes

MOTION 09-57 **MOVED** by Ed Froese

That the minutes of the February 25, 2009 Municipal Planning Commission meeting be adopted as presented.

CARRIED

b) Business Arising from Previous Minutes

No business arising from previous minutes.

4. DEVELOPMENT

- a) Development Permit Application 22-DP-09
William Neufeld; Single Family Dwelling with Attached
Garage and Front and Back Decks with Variance
SE 17-105-15-W5M; West La Crete**

MOTION 09-58 **MOVED** by Ed Froese

That Development Permit 22-DP-09 on SE 17-105-15-W5M in the name of William Neufeld be approved with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

- 1. A variance of 25 feet (7.62 meters) of the west side yard setback is hereby granted for the construction of the Single Family Dwelling with Attached Garage and Decks.**
- 2. Minimum building and deck setbacks: 41.15 meters (135 feet) from any road allowances, 15.24 meters (50 feet) from the east and south property lines and 7.62 meters (25 feet) from the west property line.**
3. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards.
4. All sewage disposal systems to be in conformance with the Alberta Private Sewage Treatment and Disposal Regulations.
5. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Road/Maintenance Department for Mackenzie County at 780-928-3983. Access to be constructed to Mackenzie County standards at the developers' expense.

6. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.

CARRIED

- b) **Development Permit Application 23-DP-09
Fort Vermilion Board of Trade; Community Bulletin Board
Plan 2938RS, Block 2, Lot 14; Fort Vermilion**

MOTION 09-59 **MOVED** by Jack Eccles

That Development Permit 23-DP-09 on Plan 2938RS, Block 02, Lot 14 in the name of Fort Vermilion Board of Trade be approved with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **All sign locations shall be approved by the Road Departments, prior to the erection of the signs. Contact Dave Crichton, Director of Operations North, at 780-927-3718 for arrangements.**
2. The sign shall be a minimum of 2 meters in height from the bottom of the sign above curb/sidewalk.
3. The sign shall not exceed the height of the principal building on the subject property.
4. Illumination of the sign shall not interfere with traffic.
5. The signs shall be located a minimum of:
 - a. 20 meters from regulatory signs.
 - b. Not less than 1.5 meters from curb/sidewalk.

Note* Final roadside setbacks for the sign shall be at the discretion of the Director of Operation North for Mackenzie County.

6. The signs shall:
 - a. Not obstruct the orderly and safe flow of vehicular and pedestrian traffic.
 - b. Not unduly interfere with the amenities of the district.
 - c. Not materially interfere with or affect the use, enjoyment or value of neighbouring properties.
 - d. Not create visual or aesthetic blight.

7. This permit may be revoked at any time, if, in the opinion of the Development Authority, the Community Bulletin Board has become detrimental or otherwise incompatible with the amenities of the neighborhood. **Should the permit be revoked, the Bulletin Board shall be removed or other arrangements made to the satisfaction of the Planning and Road Departments.**

CARRIED

- c) **Development Permit Application 26-DP-09
Top Notch Auto; Automotive Equipment Sales and/or Service
Plan 052 4622, Block 21, Lot 4; La Crete**

MOTION 09-60 **MOVED** by Ed Froese

That Development Permit 26-DP-09 on Plan 052 4622, Block 21, Lot 4 in the name of Top Notch Auto be approved with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. Obtain approval and documentation as required by the Alberta Motor Vehicle Industry Council.
2. All conditions and requirements by the Alberta Motor Vehicle Industry Council are to be met to their specifications and standards.
3. The property must at all times be kept in a neat and orderly fashion. Vehicles parked for sale shall not remove customer and staff parking stalls as required in condition 4.
4. Provide adequate off street parking as follows: The minimum parking standards are 1 space per 45 square meters of building area, 1 space per each full time employee and 1 space for every 2 part time employees. *"One parking space, including the driveway area, shall occupy 27.87 square meters (300 square feet)."*
5. The municipality has assigned the following address to the noted property 10511-99th Street. You are required to display the address (10511) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.
6. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by

contacting the Road/Maintenance Department for Mackenzie County at 780-928-3983. Access to be constructed to Mackenzie County standards at the developer's expense.

7. The total site area (lot) shall have a positive surface drainage.

CARRIED

5. SUBDIVISION

- a) **Subdivision Application 07-SUB-08
NE 5-106-14-W5M; Airport Road Area
Ken Wieler**

MOTION 09-61 MOVED by Jack Eccles

That the approval of subdivision application 07-SUB-08 in the name of Ken Wieler on NE 5-106-14-W5M be amended to the following conditions:

1. This approval is for a single lot subdivision, that portion of land lying to the north of the Wilson Prairie Flood Control Ditch, being approximately 16.0 acres (6.48 hectares) in size.
2. Applicant/developer shall enter into a Developer's Agreement with the Mackenzie County which shall contain, but is not limited to:
 - a. Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
 - b. Provision of access to the subdivision and the balance of the quarter in accordance with Mackenzie County standards at the developer's expense. Mackenzie County will provide the culvert or culverts required for the access to the balance of the quarter, the location thereof as required by the County. The developer is responsible for the construction and completion of the access. The access to the balance of the quarter shall in no way restrict drainage ditch flow or cause soil erosion.

- c. All sewage disposals shall conform to the Alberta Private Sewage Treatment and Disposal Regulations.
- d. Dedication of the most easterly 5.18 meters of the proposed subdivision for future road widening.
- e. Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
- f. Subdivision must meet ATCO Electric's conditions as follows:
 - i. Any existing power line easements and/or utility right-of-ways must remain in place.
 - ii. No driveways or approaches may be installed under the power line without first obtaining a Crossing Agreement from ATCO Electric.
 - iii. Costs associated with changes required to correct any line clearance problems as a result of the lot development shall be borne by the developer.
 - iv. Costs related to repair or relocation of existing electric facilities as a result of the lot development shall be borne by the developer.
 - v. No work should proceed under the power line unless ATCO Electric first approves of it in writing.
 - vi. There must be 9 meters clearance from all buildings, trees, and materials to the power line. The existing and any future power line route will require maintenance of a cleared right-of-way to ground level and to a minimum width of 7 meters on either side of the line route. Therefore the owner should be aware of the potential for brushing along the existing and possible future power line alignment.

CARRIED

**b) Subdivision Application 30-SUB-08
SE 5-110-17-W5M; High Level Rural
Nellie and Neil Klassen**

MOTION 09-62 MOVED by Peter Braun

That subdivision application 30-SUB-08 in the name of Nellie and Neil Klassen on SE 5-110-17-W5M be accepted with the following conditions.

1. This approval is for a single lot subdivision, 18.08 acres (7.32 hectares) in size.
2. Applicant/developer shall enter into a Developer's Agreement with Mackenzie County which shall contain, but is not limited to:
 - a. Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
 - b. Provision of access to the subdivision and to the balance of the quarter in accordance with Mackenzie County standards and at the developer's expense.
 - c. Provision of a storm water management plan. Please contact Liane Lambert, Development Officer to discuss the requirements for your subdivision.
 - d. All sewage disposals shall conform to the Alberta Private Sewage Treatment and Disposal Regulations.
 - e. Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
 - f. Based on the size of the acreage, the MR is calculated by both Residential Market Value and Farmland Market Value.

Provision of municipal reserve in the form of money in lieu of land. Specific amount is based on 10% of the subject land and based on the current market value. The current residential market value for this property is \$3'101.00 per acre. Municipal

reserve is charged at 10%, which is \$310.00 per subdivided acre. 10 acres times \$310.00 equals \$3'101.00.

The current farmland market value for this property is \$1'143.56 per acre. Municipal reserve is charged at 10%, which is \$114.56 per subdivided acre. 8.08 acres times \$114.56 equals \$923.95.

Totaling \$3'101.00 + \$923.95 = \$4'024.95

- g. Alberta Infrastructure and Transportation requires a dedication of a service road right-of-way dedicated across the highway frontage of the proposed residential lot at no cost to the department. Alberta Transportation will accept the service road dedication by caveat.
- h. Access to the remainder of the quarter section shall be obtained solely by the local road system.
- i. Provision of utility right-of-way as required by ATCO Electric and Northern Lights Gas.
- j. Subdivision must meet ATCO Electric's conditions as follows:
 - i. Any existing power line easements and/or utility right of ways must remain in place.
 - ii. No driveways or approaches may be installed under the power line without first obtaining a Crossing Agreement from ATCO Electric.
 - iii. Costs associated with changes required to correct any line clearance problems as a result of the development shall be borne by the developer.
 - iv. Any costs incurred for the relocation or repair of the existing electrical facilities will be the responsibility of the developer.

- v. No work shall proceed under the power line without written permission from ATCO Electric.
- vi. There must be 9 meters clearance from all buildings, trees, and materials to the power line. The existing and any future power line route will require maintenance of a cleared right-of-way to ground level and to a minimum width of 7.0 meters on either side of the line route. The owner should be aware of the potential for brushing along the existing and possible future power line alignment.

CARRIED

- c) **Subdivision Application 32-SUB-08
NW 24-104-18-W5M; Tompkins Landing Area
Peter and Susie Zacharias**

MOTION 09-63 **MOVED** by Ed Froese

That subdivision application 32-SUB-08 in the name of Peter and Susie Zacharias, on NW 24-104-18-W5M be approved with the following conditions:

1. This approval is for a single lot subdivision, 14.85 acres (6.01 hectares) in size.
2. Applicant/developer shall enter into a Developer's Agreement with the Mackenzie County which shall contain, but is not limited to:
 - a. Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
 - b. Provision of access to the subdivision and the balance of the quarter in accordance with Mackenzie County standards at the developer's expense.
 - c. All sewage disposals shall conform to the Alberta Private Sewage Treatment and Disposal Regulations. An approved private sewage permit for the outdoor privy is required or the outdoor privy removed prior to the registration of the subdivision.

- d. Provision of a storm water management plan. Contact Marion Krahn, Development Officer, at 780-928-3983 to discuss the requirements for your subdivision.
- e. Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
- f. Provision of utility right-of-way as required by Northern Lights Gas Co-op.
- g. Subdivision must meet ATCO Electric's conditions as follows:
 - i. Any existing power line easements and/or utility right-of-ways must remain in place.
 - ii. No driveways or approaches may be installed under the power line without first obtaining a Crossing Agreement from ATCO Electric.
 - iii. Costs associated with changes required to correct any line clearance problems as a result of the lot development shall be borne by the developer.
 - iv. Any costs incurred for the relocation or repair of the existing electrical facilities, as a result of the subdivision, will be the responsibility of the developer.
 - v. No work shall proceed under the power line without first receiving written permission from ATCO Electric.
 - vi. There must be 9 meters clearance from all buildings, trees, and materials to the power line. The existing and any future power line route will require maintenance of a cleared right-of-way to ground level and to a minimum width of 7.0 meters on either side of the line route. The owner should be aware of the potential for brushing along the existing and possible future power line alignment.

- vii. If the County, in conjunction with the subdivision approval, takes title to a portion of the property to allow for future road widening, the power line which is presently outside the road allowance will then effectively be located within the new road allowance.

CARRIED

- d) **Subdivision Application 01-SUB-09
SE 26-103-18-W5M; Blue Hills Area
Peter W. Driedger**

MOTION 09-64 MOVED by Ed Froese

That subdivision application 01-SUB-09 in the name of Peter W. Driedger, on SE 26-103-18-W5M be approved with the following conditions:

1. This approval is for a single lot subdivision, 16.24 acres (6.57 hectares) in size.
2. Applicant/developer shall enter into a Developer's Agreement with the Mackenzie County which shall contain, but is not limited to:
 - a. Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
 - b. Provision of access to the subdivision and the balance of the quarter in accordance with Mackenzie County standards at the developer's expense.
 - c. The Mobile Home with Addition, located north of the subdivision, shall be removed from the site before registration of the subdivision.
 - d. All sewage disposals shall conform to the Alberta Private Sewage Treatment and Disposal Regulations.
 - i. The existing pump out is required to be amended to meet current regulations and an approved Private Sewage Permit shall be submitted to the County prior to registration.

- ii. Approved private sewage permits for the outdoor privies are required or the outdoor privies removed prior to the registration of the subdivision.
- iii. The private sewage disposal system for the mobile home with addition, located north of the subdivision, shall be removed prior to the registration of the subdivision.
- e. Provision of a storm water management plan. Contact Marion Krahn, Development Officer, at 780-928-3983 to discuss the requirements for your subdivision.
- f. Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
- g. Provision of utility right-of-way as required by Northern Lights Gas Co-op.
- h. Subdivision must meet ATCO Electric's conditions as follows:
 - i. A utility right-of-way in the name of ATCO Electric must be registered with the new and existing titles, extending to an alignment 7.5 meters on either side of the power line center line.
 - ii. The existing and future power line route will require maintenance of a cleared right-of-way to ground level and to a minimum width of 6.1 meters on either side of the line route. The owner should be aware of the potential for brushing along the existing and possible future power line alignment.
 - iii. The landowner/developer is cautioned not to plant trees which may subsequently grow into the power line right-of-way.
 - iv. Buildings or equipment should not be located within 5.0 meters of the power line.

CARRIED

**e) Subdivision Application 02-SUB-09
NE 7-109-19-W5M; High Level Rural
Optimal Enterprises**

MOTION 09-65 **MOVED** by Jack Eccles

That subdivision application 02-SUB-09 in the name of Optimal Enterprises Ltd. on NE 7-109-19-W5M be accepted with the following conditions.

1. This approval is for a boundary adjustment adding 10.91 acres to an existing 9.09 parcel for a total of **20.01** acres.
2. Applicant/developer shall enter into a Developer's Agreement with Mackenzie County which shall contain, but is not limited to:
 - a. Any outstanding property taxes are to be paid on the land proposed to be subdivided or arrangements made which are satisfactory to the municipality.
 - b. Provision of access to the subdivision and to the balance of the quarter in accordance with Mackenzie County standards and at the developer's expense.
 - c. Provision of a storm water management plan. Please contact Liane Lambert, Development Officer to discuss the requirements for your subdivision.
 - d. All sewage disposals shall conform to the Alberta Private Sewage Treatment and Disposal Regulations.
 - e. Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
 - f. Provision of utility right-of-way as required by ATCO Electric and Northern Lights Gas.
 - g. Subdivision must meet ATCO Electric's conditions as follows:
 - i. Any existing power line easements and/or utility right of ways must remain in place.

- ii. No driveways or approaches may be installed under the power line without first obtaining a Crossing Agreement from ATCO Electric.
- iii. Costs associated with changes required to correct any line clearance problems as a result of the development shall be borne by the developer.
- iv. Any costs incurred for the relocation or repair of the existing electrical facilities will be the responsibility of the developer.
- v. No work shall proceed under the power line without written permission from ATCO Electric.
- vi. There must be 9 meters clearance from all buildings, trees, and materials to the power line. The existing and any future power line route will require maintenance of a cleared right-of-way to ground level and to a minimum width of 7.5 meters on either side of the line route. The owner should be aware of the potential for brushing along the existing and possible future power line alignment.

CARRIED

6. MISCELLANEOUS ITEMS

- a) Bylaw 708/09 Subdivision Plan Cancellation
Part of NW 1-106-15-W5M (Plan 082 1385, Block 1, Lot 1)
Isaac F. Dyck/Barlow Surveying Inc.**

MOTION 09-66 **MOVED** by Ed Froese

That the Municipal Planning Commission recommendation to Council be for the approval of the subdivision plan cancellation of Plan 082 1385, Block 1, Lot 1 for the purpose of reverting the lands back into NW 1-106-15-W5M, from which the subdivision was taken, subject to the public hearing input.

CARRIED

- b) Action List**

The Action List of February 25, 2009 was reviewed.

7. IN CAMERA

MOTION 09-67 **MOVED** by Ed Froese

That the Municipal Planning Commission go in camera at 10:27 a.m.

CARRIED

MOTION 09-68 **MOVED** by Jack Eccles

That the Municipal Planning Commission come out of camera at 11:10 a.m.

CARRIED

- a) Vanguard Realty Ltd.**

MOTION 09-69 **MOVED** by Ed Froese

That the Municipal Planning Commission invite the Baseball Diamond Committee to the April 1, 2009 Municipal Planning

Commission meeting and invite Vanguard Realty Ltd. to the April 20, 2009 Municipal Planning Commission meeting.

CARRIED

8. NEXT MEETING DATES

Municipal Planning Commission meeting dates are scheduled as follows:

- ❖ April 1, 2009 at 10:00 a.m. La Crete Heritage Centre
- ❖ April 20, 2009 at 1:00 p.m. Fort Vermilion

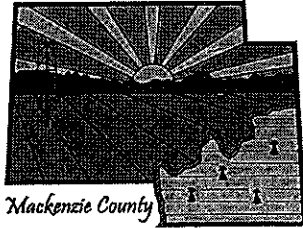
9. ADJOURNMENT

MOTION 09- 70 MOVED by Jack Eccles

That the Municipal Planning Commission meeting be adjourned at 11:13 a.m.

CARRIED

These minutes were adopted this 1 day of April, 2009.



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 20, 2009
Presented By:	Ryan Becker, Director of Planning and Emergency Services
Title:	PUBLIC HEARING Bylaw 708/09 Subdivision Plan Cancellation Part of NW 1-106-15-W5M (Plan 082 1385, Block 1, Lot 1) (La Crete)

BACKGROUND / PROPOSAL:

Bylaw 708/09, for the cancellation of Plan 082 1385, Block 1, Lot 1 for the purpose of reverting the lands back into NW 1-106-15-W5M, from which it was taken, received first reading at the March 26th, 2009 Council meeting.

OPTIONS & BENEFITS:

Subdivision of the subject lands was commenced and completed in 2008. A dispute exists between the developer and the surveyor regarding the boundaries of the subdivision. The developer insists that the boundaries are not correct however he signed the Developers Agreement and the surveyor's documentation which included the dimensions as registered. Despite the documentation signed by the developer, the surveyor has agreed to cover the costs of correcting this matter.

In order to correct the plan to the desires of the developer, a plan cancellation bylaw must be completed and then a new subdivision application processed. A boundary adjustment cannot be completed in this situation due to the boundaries being shifted instead of expanded.

COSTS & SOURCE OF FUNDING:

All costs will be borne by the applicant.

Author: Marion Krahn,
Development Officer

Reviewed by: Ryan N. Becker,
Director of Planning

CAO *for [signature]*

Mackenzie County

PUBLIC HEARING FOR LAND USE BYLAW AMENDMENT

BYLAW 708/09

Order of Presentation

_____ This Public Hearing will now come to order at _____.

_____ Was the Public Hearing properly advertised?

_____ Will the Development Authority _____, please outline the proposed Land Use Bylaw Amendment and present his submission.

_____ Does the Council have any questions of the proposed Land Use Bylaw Amendment?

_____ Were any submissions received in regards to the proposed Land Use Bylaw Amendment? *If yes, please read them.*

_____ Is there anyone present who would like to speak in regards of the proposed Land Use Bylaw Amendment?

_____ If YES: Does the Council have any questions of the person(s) making their presentation?

_____ This Hearing is now closed at _____.

REMARKS/COMMENTS:

BYLAW NO. 708/09

**BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA**

**FOR THE PURPOSE OF CANCELLING A PLAN OF SUBDIVISION IN
ACCORDANCE WITH SECTION 658 OF THE
MUNICIPAL GOVERNMENT ACT, CHAPTER M-26,
REVISED STATUTES OF ALBERTA 2000**

WHEREAS, Mackenzie County has a Municipal Development Plan adopted in 1995 and revised in 2003, and

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw, and

WHEREAS, Council of Mackenzie County, at the request of the registered landowner, has determined that the subdivision outlined in Schedule "A" hereto attached, be subject to a cancellation, and

NOW THEREFORE, BE IT RESOLVED THAT THE COUNCIL OF MACKENZIE COUNTY DOES HEREBY ENACTS AS FOLLOWS:

1. That Subdivision Plan 082 1385, Block 1, Lot 1 is hereby cancelled in whole and the lands shall revert back into NW 1-106-15-W5M from which the subdivision was taken.

READ a first time this ___ day of _____, 2009.

READ a second time this ___ day of _____, 2009.

READ a third time and finally passed this ___ day of _____, 2009.

Greg Newman,
Reeve

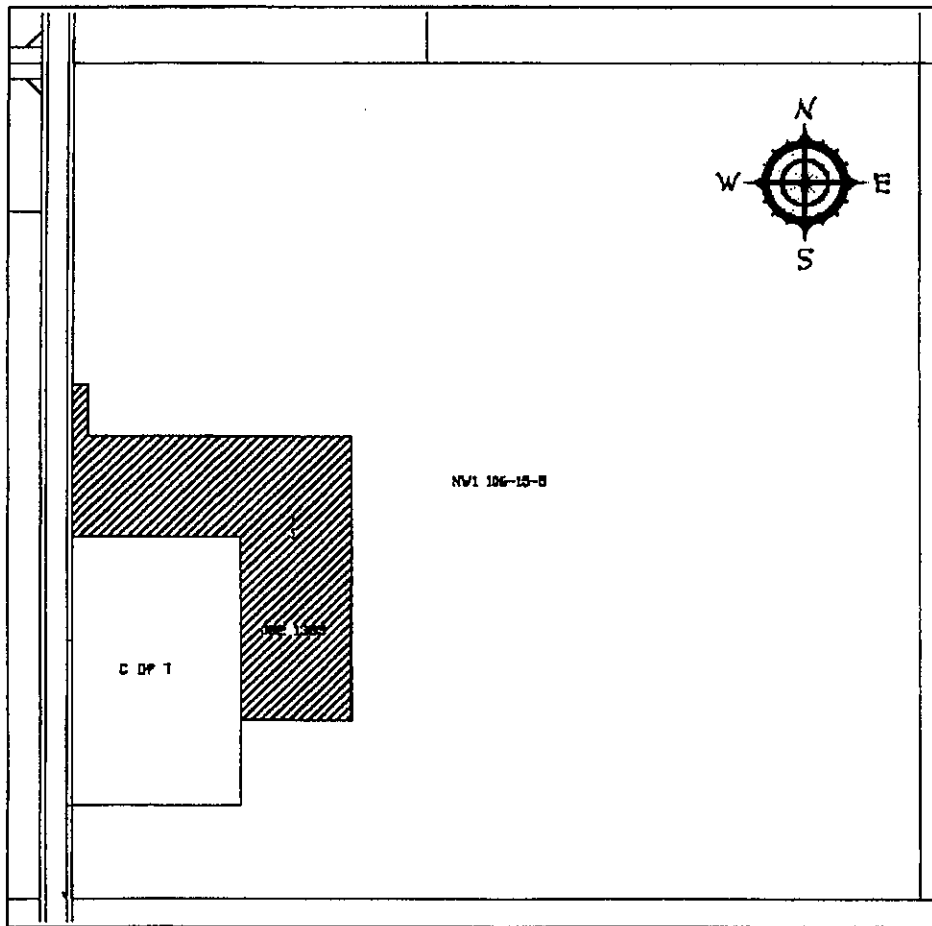
William Kostiw,
Chief Administrative Officer

BYLAW No. 708/09

SCHEDULE "A"

1. That the subdivision of the following property known as:

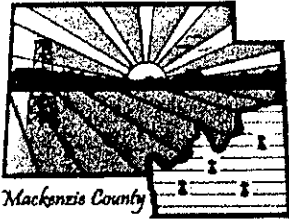
Plan 082 1385, Block 1, Lot 1 be cancelled and the lands reverted back into NW 1-106-15-W5M from which the subdivision was taken.



Greg Newman,
Reeve

William Kostiw,
Chief Administrative Officer

Effective this ____ day of _____, 2009.



LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. _____

NAME OF APPLICANT <i>Isaac F. Dyck</i>		
ADDRESS <i>Box 212</i>		
TOWN <i>La Crete AB</i>		
POSTAL CODE <i>T0H 2H0</i>	PHONE (RES.) <i>780-928-3970</i>	BUS.

COMPLETE IF DIFFERENT FROM APPLICANT NAME OF REGISTER OWNER		
ADDRESS <i>same</i>		
TOWN <i>same</i>		
POSTAL CODE	PHONE (RES.)	BUS.

LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT

QTR./LS.	SEC.	TWP.	RANGE	M.	OR	PLAN <i>0821385</i>	BLK <i>1</i>	LOT <i>1</i>
----------	------	------	-------	----	----	------------------------	-----------------	-----------------

LAND USE CLASSIFICATION AMENDMENT PROPOSED:

FROM: *Plan Cancellation* TO: _____

REASONS SUPPORTING PROPOSED AMENDMENT:

Subdivision boundaries not registered as intended. Surveyor is working on correcting the boundaries however existing subdivision must be cancelled + reverted back to the quarter & then a new subdivision completed in order to do so.

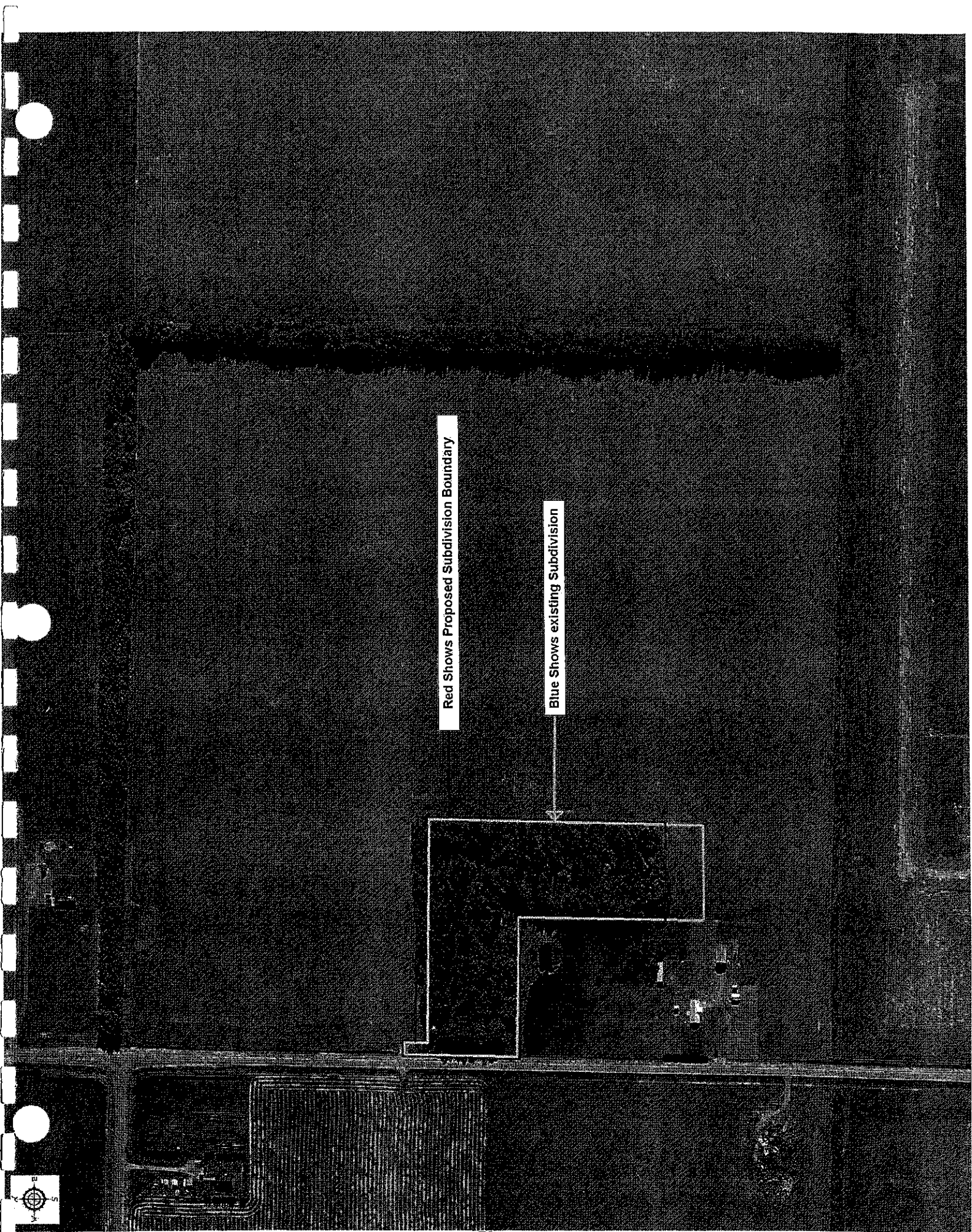
I/WE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$ *150.00* RECEIPT NO. *101431*

APPLICANT _____ DATE _____

NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

Isaac F. Dyck
REGISTERED OWNER

March 10 / 09
DATE



Red Shows Proposed Subdivision Boundary

Blue Shows existing Subdivision

North Peace Tribal Council hosts Teddy Bear Fairs

Rayann Ulvick

North Peace Tribal Council Maternal Child Health, Home Care, Health Promotion and Community Health Staff, in partnership with Alberta Health Services (Edmonton), Northern Lights Health Region and Health Canada FNHI hosted Teddy Bear Fairs in Meander River March 23 and Bushy River March 24. These were the last two communities to participate in the program. Teddy Bear Fairs have been held previously in Boyer River (Rocky Lane School) in May 2008, Chateh and Tallcree November 2008, Garden River, Fox Lake and Jean D'Or in January 2009.

Teddy Bear Fairs provide a fun day of basic health screening which includes hearing and vision testing, nutrition and physical activity information, safety presentations, baby check up for those children new born to 2 years of age, memory and motor skills screening, dental health, hand washing, elder story circle, height and weight measurements, pediatric assessment and face painting. There are no

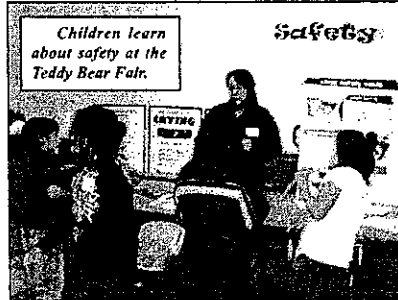
immunizations or other invasive procedures; this is a fun event.

Dr. Hasu Rajani, Pediatrician, from the Stollery Children's Hospital in Edmonton, attended all the fairs, saw most of the children and brought medical residents with him for assistance and also to learn about the northern and remote communities where clients are transferred from and may be referred back to. A pediatric occupational therapist, nurse practitioner specializing in neuro development, the Director of the Alberta Health Services, Edmonton area, Aboriginal Program and the Director of Client Services for the Stollery Children's Hospital made up the contingent from Edmonton.

In total, over 800 children were seen among all the com-

munities and referrals were made as necessary for follow up care. This was a huge undertaking and would not have been possible without the assistance of the partnership where the idea originated: North Peace Tribal Council, Alberta Health Services, Edmonton, Northern Lights Health Region and Health Canada, FNHI.

Professional and para-professional health staff from North Peace Home Care, Community Health, Maternal Child Health and Health Promotion were key to organizing these events. Additional professional staff was provided by Northern Lights Health Region, Tallcree First Nation and Beaver First Nation.



MACKENZIE COUNTY

APPROVED DEVELOPMENT PERMITS

DP Number	Legal Land Location	Civic Address	Location	Description	Applicant
144-OP-08	Pl of NE 5-106-15-W2M (P 092 2495, 0 3, L 3)		La Crete	Fence with Variance	The Old Colony Church

Any person affected by the above decision may appeal that decision to the Secretary of the Subdivision and Development Appeal Board in writing, containing a statement of the grounds of appeal and appeal fee, in person or by registered mail, so as to reach the Secretary no later than April 22, 2009 which is 14 days following the date of this notice. The required appeal fee is \$250.00.

Appeals shall be sent to: **SECRETARY OF THE SUBDIVISION AND DEVELOPMENT APPEAL BOARD**
Box 640
Fort Vermilion, ALBERTA, T0H 1N0

FOR SALE
Organic Seeding Oats
Ph: 780-841-1610
or 780-841-1728

MACKENZIE COUNTY

NOTICE OF PUBLIC HEARING
PROPOSED LAND-USE BYLAW NO 708/09

PURSUANT TO THE MUNICIPAL GOVERNMENT ACT, being Chapter M-26 of the Statutes of Alberta, notice is hereby given that the Council of Mackenzie County will hold a public hearing prior to the second reading of Bylaw No. 708/09 for an amendment to Land-Use Bylaw No. 462/04. The proposed amendment is:

That the property known as Plan 082 1385, Block 1, Lot 1, as shown below and being located east of La Crete adjacent to Highway 697, be cancelled in whole and that the land revert back into NW 1-106-15-W2M from which it was taken.

The Public Hearing is to be held at 4:30 p.m., Monday, April 20, 2009 in the Mackenzie County Council Chamber in Fort Vermilion. The proposed bylaw may be viewed at the Mackenzie County office in La Crete during regular office hours. Please submit written submissions to the Development Officer prior to 4:30 p.m., Friday, April 17, 2009. If you have any questions regarding the hearing, or the bylaw, please call Mackenzie County's Development Officer at 780-928-3983.

business directory

AUTOMOTIVE

Quality Motors
CHRYSLER • DODGE • JEEP
Sales & Service

Box 579, La Crete, Alberta T0H 2H0
Phone: (780) 928-2888 Fax: (780) 928-2899
1-800-555-5460

DEPARTMENT STORE

LA CRETE CO-OP

VARIETY
Housewares & Appliances

GROCERY
780-928-3963

HARDWARE

HYDWAY
LIQUOR LAUNDRY
HARDWARE

FORT VERMILION 780-927-3505

MACHINING
PH. 928-3797

L.A. Fabricating & Machining Ltd.
SHOP & PORTABLE WELDING

BOX 1330 LA CRETE, AB T0H 2H0 HENRY HARMS RES 928-3064 FAX 928-3799

FRAMES

Robyn's Frame Room

above Hydway
4713 River Road Fort Vermilion
780-927-3505
r.currie@mailcity.com

HARDWARE

Home Hardware building centre

HOME HARDWARE - LA CRETE
P.O. Box 1017 La Crete, Alberta T0H 2H0
Tel: (780) 928-3750
Fax: (780) 928-2355

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LA CRETE 780-928-2935 HIGH LEVEL 780-928-2170

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Northern

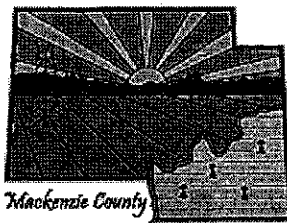
CUSTOMER SERVICE
IS OUR FIRST PRIORITY!
Come In And See Us For All Your Household Needs

RETAIL - 927-3280 FOODS - 927-3758
FORT VERMILION, AB.

TRANSPORT

LACRETE TRANSPORT (79) LTD.

LO-BED-CATTLE LINER-HI-BOY
Truck-All Depot Edmonton - Bus 452-8970
Scheduled freight service between Fort Vermilion, La Crete and Edmonton.
Box 248, La Crete, AB. Bus: 928-3989



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 20, 2009
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Fort Vermilion River Road Tender

BACKGROUND / PROPOSAL:

The River Road project has been constructed/tendered in stages over the past few years. This project would complete the River Road rehabilitation and is in the 2009 budget.

OPTIONS & BENEFITS:

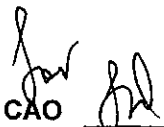
The benefit is preserving existing infrastructure, correcting serious drainage problems and improving safety.

COSTS & SOURCE OF FUNDING:

The total estimated amount of \$1,000,000 was included in the 2009 budget; however we anticipate getting approval for provincial funding for 60 – 70% of the project. The engineers have the tender prepared and propose to close on May 12, 2009.

RECOMMENDED ACTION:

That administration proceed with tendering the Fort Vermilion River Road project as presented.

Author: W. Kostiw **Reviewed By:** 
CAO

TENDER FORM

FOR THE CONSTRUCTION OF:

PROJECT: ROAD IMPROVEMENTS - 2009
RIVER ROAD - 50th STREET TO CATHOLIC CHURCH
CONCRETE CURB & GUTTER, WALKING TRAIL, *sidewalk*,
ROAD BASE & PAVING AND ASPHALT OVERLAYS

LOCATION: HAMLET OF FORT VERMILION, ALBERTA

TENDER OF: _____

to furnish and deliver all materials, to provide all necessary equipment and to do and perform all work in accordance with the Contract Documents for the above named project.

TO: MACKENZIE COUNTY
P.O. BOX 640
FORT VERMILION, AB, T0H 1N0

The undersigned has carefully examined the Invitation to Tender, the Addenda numbered * _____, the Tender Form, the Instructions to Tenderers, the General Conditions, the Supplementary Conditions, the Detailed Specifications, and the Drawings, prepared for the above named works.

The undersigned has carefully examined the site and hereby offers to provide all necessary equipment, do all work and furnish all materials called for by the Contract Documents in the manner prescribed therein, for the compensation listed in the Tender Form.

This offer is irrevocable for sixty (60) days from the date in which the tenders are opened and if accepted within sixty (60) days, the undersigned will undertake to enter into a contract in the form exhibited herein.

*NOTE: To be filled in by the Tenderer.

TENDER FORM

SCHEDULE OF QUANTITIES AND UNIT PRICES

The Tenderer's attention is directed by the Instructions to Tenderer's information regarding the completion of Schedules.

The Section Numbers shown in the Tender Form refer to the specifications covering measurement and payment for that item.

Mackenzie County
Hamlet of Fort Vermilion - River Road; 50 Street to Church
Rural/Urban Section - Local Industrial/Commercial
Road Improvements - 2009
Concrete Curb, Gutter & Sidewalk
Road Base, Paving & Storm Sewer

Unit Price Schedule "A"

<u>ITEM NO.</u>	<u>SECTION NO.</u>	<u>DESCRIPTION</u>	<u>APPROX. QUANTITY</u>	<u>UNIT PRICE</u>	<u>EXTENSION</u>
1.	02221 02721	Supply & install storm sewer mains, c/w removal & salvage of existing CSP culverts, trenching, bedding, laying, jointing, compacted backfill to minimum 98% SPD, testing & cleanup. CSP Ultra-Flo Alum or PVC Perma-Loc V or equal. a) <u>600mm diameter</u> (compacted granular backfill to proposed subgrade elevation, minimum 98% SPD); 2.0m - 2.3m depth b) <u>450mm diameter</u> (compacted granular backfill to proposed subgrade elevation, minimum 98% SPD); 2.0m - 2.3m depth c) <u>375mm diameter</u> (compacted granular backfill to proposed subgrade elevation, minimum 98% SPD); 1.7m - 2.1m depth	45 l.m. 10 l.m. 97 l.m.	_____ _____ _____	_____ _____ _____
2.	02221 02721	Supply all materials, labour & equipment necessary to: a) connect to existing storm sewermain b) tie into existing manhole	3 units 1 unit	_____ _____	_____ _____
3.	02221 02721	Supply & install 300mm diameter PVC catch basin leads, c/w trenching, bedding, laying, jointing, compacted granular backfill to proposed subgrade elevation, minimum 98% SPD, testing & clean-up.	29 l.m.	_____	_____

<u>ITEM NO.</u>	<u>SECTION NO.</u>	<u>DESCRIPTION</u>	<u>APPROX. QUANTITY</u>	<u>UNIT PRICE</u>	<u>EXTENSION</u>
4.	02221 02721	Supply & install 1200mm diameter precast SR concrete manhole barrels, c/w SR concrete base, grade rings, water tite joints and frame & cover for 3 units.	8.0 v.m.	_____	_____
5.	02221 02721	Supply & install 900mm diameter precast SR concrete catch basin (1.22m maximum barrel length), c/w SR concrete top & base, grade rings, water tite joints and frame & cover as specified.	5 units	_____	_____
6.	02221	Base stabilization material.	50 c.m.	_____	_____
7.	02221 02713	101 Avenue hydrants; remove existing on-line hydrant and make connection to existing main to supply & install new 200x200x150mm tee, 150mm diameter valve & fire hydrant, c/w 2 - 65mm diameter outlets & one pumper nozzle, 3.6m bury to match existing hydrants, including excavation & compacted granular backfill to 98% SPD.	1 unit	_____	_____
8.	02230 02231	Earth excavation and disposal (including asphalt & granular base material).	2,620 c.m.	_____	_____
9.	02230 02231 02232 02621 03301	Supply & install concrete work, including excavation, subgrade preparation, backfilling & clean-up, etc. a) rolled curb & gutter; new construction b) rolled monolithic curb, gutter & sidewalk, including wheelchair ramps; 1.22m x 115mm depth walk; new construction c) separate sidewalk; 1.22 m x 115mm depth	355 l.m. 18 l.m. 190 s.m.	_____ _____ _____	_____ _____ _____
10.	02621	Supply & install additional reinforcing steel; 2 - 10 mm bars, as required.	110 l.m.	_____	_____
11.	02621	Mechanical saw cuts for concrete, if required.	6 l.m.	_____	_____
12.	02620	Removal & disposal of existing concrete. a) separate sidewalk	50 s.m.	_____	_____

<u>ITEM NO.</u>	<u>SECTION NO.</u>	<u>DESCRIPTION</u>	<u>APPROX. QUANTITY</u>	<u>UNIT PRICE</u>	<u>EXTENSION</u>
13.	02612	Mechanical cutting of existing asphalt road surface.	180 l.m.	_____	_____
14.	02232	Subgrade preparation & compaction to 98% SPD; 150mm depth.	3,460 s.m.	_____	_____
15.	02228	Supply, place & compact granular pitrun fill; 75mm minus.	90 c.m.	_____	_____
16.	02617 02228	Granular Base Course: a) supply, place & compact 20mm minus crush gravel base course; 300mm compacted depth.	3,965 s.m.	_____	_____
17.	02619	Supply & install geotextile fabric a) Amoco #2006 or equal, if required. b) overlay fabric (glass grid)	2,300 s.m. 210 s.m.	_____ _____	_____ _____
18.	02236	Adjustment of water valve boxes to final design elevation.	7 units	_____	_____
19.	02625	Coldmilling of existing asphalt concrete pavement, 1.5m width, depth varies 20 - 50 mm.	610 l.m.	_____	_____
20.	2617	R.C. asphalt prime coat and tack coat at a rate of 0.5 litres per square meter.	15,000 s.m.	_____	_____
21.	2600	Supply, place & compact hot-mix bituminous levelling course for driveway, infill and road widening.	440 tonnes	_____	_____
22.	2612	Supply & place hot-mix bituminous surface course. a) 100mm compacted depth; 2 - 50mm lifts b) 50mm compacted depth c) 75mm compacted depth (driveways)	3,460 s.m. 3,920 s.m. 200 s.m.	_____ _____ _____	_____ _____ _____
23.	2617	Bituminous flush coat at a rate of 0.5 litres per square meter.	700 s.m.	_____	_____
24.	2601	Traffic gravel, if required.	140 c.m.	_____	_____
25.	02230 02231	Place & grade topsoil in boulevard areas (supplied by Contractor).	520 c.m.	_____	_____
26.	02617 02228 02612	Walking trail; north side (earth excavation included in item 8) a) 150mm depth granular base b) 75mm depth asphalt hot mix	1,150 s.m. 1,115 s.m.	_____ _____	_____ _____

<u>ITEM NO.</u>	<u>SECTION NO.</u>	<u>DESCRIPTION</u>	<u>APPROX. QUANTITY</u>	<u>UNIT PRICE</u>	<u>EXTENSION</u>
27.	02221 02721 Dwgs	Supply & install 400mm diameter CSP culverts including removal and salvage of existing CSP culverts, excavation, backfilling with compaction to 98% SPD and clean-up.	45 l.m.		
28.	Dwgs	Line painting. a) centerline & north shoulder b) cross walk	1,485 l.m. 50 l.m.		
29.		Video Camera Inspection	L.S.		\$
30.		Prime Cost Sum for Materials Testing			\$ 11,000.00
31.		Contingency Allowance			\$ 30,000.00
TOTAL UNIT PRICE SCHEDULE "A"					\$ =====

SIGNATURE OF TENDERER

COMPANY

PHONE NO. FAX NO.

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BYLAW NO. 712/09

**BEING A BYLAW OF MACKENZIE COUNTY
TO ADOPT AN INTERMUNICIPAL DEVELOPMENT PLAN FOR THE TOWN OF HIGH
LEVEL AND MACKENZIE COUNTY**

WHEREAS:

The Councils for the Town of High Level and Mackenzie County wish to enact an Inter-municipal Development Plan;

Section 631 of the *Municipal Government Act*, R.S.A. 2000, as amended, authorizes a municipality to enact an Inter-municipal Development Plan; and

The proposed bylaw shall be advertised in the April 29, 2009 and May 6, 2009 editions of the High Level Echo;

A public hearing shall be held on May 26, 2009 at 7:00 p.m. at the Town Hall, High Level, Alberta.

**NOW THEREFORE, the Council of Mackenzie County in the Province of Alberta,
DULY ASSEMBLED ENACTS AS FOLLOWS:**

1. This Bylaw may be cited as the Town of High Level and Mackenzie County Inter-municipal Development Plan.
2. The document entitled "Town of High Level and Mackenzie County Inter-municipal Development Plan", attached to and forming part of this bylaw as Schedule "A", is adopted as the Town of High Level and Mackenzie County Inter-municipal Development Plan.
3. This bylaw shall come into force and take effect upon the date of third reading and signing by both Mackenzie County and the Town of High Level Council.

READ a first time this day of , 2009.

READ a second time this day of , 2009.

READ a third time and finally passed this day of , 2009.

REEVE

CHIEF ADMINISTRATIVE OFFICER

MACKENZIE COUNTY
-
TOWN OF HIGH LEVEL
INTER-MUNICIPAL DEVELOPMENT
PLAN

**MACKENZIE COUNTY and the TOWN OF HIGH LEVEL
INTER-MUNICIPAL DEVELOPMENT PLAN**

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**MACKENZIE COUNTY and the TOWN OF HIGH LEVEL
INTER-MUNICIPAL DEVELOPMENT PLAN**

SCHEDULES

Schedule	Description	Reference to Agreement
A	Inter-municipal Development Area	RSSA, IDP
B	Service Area	RSSA, IDP
C	Fire Service Area	RSSA, IDP
D	Annexation Area	RSSA, IDP and AA
E	Current Land Use Zoning Map	IDP
F	Future Land Use Zoning Map	IDP
G	Dispute Resolution Process	IDP
H	Emergency, Fire Suppression and Rescue Equipment owned by the Town as of date of this Agreement	RSSA
I	High Level Airport - Vicinity Protection Area Mackenzie County Land Use Bylaw (being currently revised and the appropriate section will be attached to the RSSA upon final approval)	RSSA
G	Provincial Water Agreement	RSSA
K	Water Infrastructure within the Inter-municipal Development Area	RSSA
L	Dispute Resolution Provisions	RSSA
M	Formal Review Process	RSSA

Regional Service Sharing Agreement - RSSA
Inter-municipal Development Plan Agreement - IDP
Annexation Agreement - AA

MACKENZIE COUNTY and the TOWN OF HIGH LEVEL INTER-MUNICIPAL DEVELOPMENT PLAN

INTRODUCTION

Looking to the future

Mackenzie County ("County") and the Town of High Level ("Town") are situated in a high growth area in the province of Alberta. Over the past few years, this part of Northern Alberta has grown in terms of population and economic development. The area has a promising future in relation to its growth prospects.

In order to sustain and advance this development, it makes sense to have the County and the Town work together on an inter-municipal basis when it comes to the future planning of this area. This type of inter-municipal cooperation will assist in attracting private investment, enhancing economic activity and ensuring that land is available for new development.

It is also important that the viability and sustainability of both municipalities is assured. This can be accomplished through sharing of resources, services and working cooperatively not competitively.

This plan provides the framework to achieve each municipality's viability and sustainability. It also guides both municipalities in creating a strong economic base and ensuring development occurs to the potential of the region. Most importantly, it strives to create a desirable place for the region's residents to live, work and play.

Legislative basis

The intent of an inter-municipal development plan is to outline a framework whereby two municipalities can cooperate on the planning of a rural-urban area, while providing policy directions for the future land use of the inter-municipal planning area.

The Mackenzie County – Town of High Level Inter-Municipal Development Plan ("IDP") has been prepared in accordance to the provisions of the *Municipal Government Act*, which states:

Two or more councils may, by each passing a bylaw in accordance with the Part or in accordance with sections 12 and 692, adopt an inter-municipal development plan to include those areas of land lying within the boundaries of the municipalities as they consider necessary.

The Province's Land Use Policies encourages neighboring municipalities to:

- Expand inter-municipal planning efforts to address common planning issues;
- Cooperate in the planning of future land uses in the vicinity of their adjoining municipal boundaries;
- To pursue joint use agreements, regional service commissions and any other joint cooperative arrangements;
- To prepare, adopt and implement an inter-municipal development plan to jointly address airport vicinity planning issues;
- To prepare, adopt and implement an inter-municipal development plan to jointly address lake planning issues; and
- Coordinate their planning activities with local school authorities, the health authority, First Nation Reserves and federal departments.

The IDP addresses these policies and has been created with the cooperative spirit intended in the document.

MACKENZIE COUNTY and the TOWN OF HIGH LEVEL INTER-MUNICIPAL DEVELOPMENT PLAN

Working together – the need for a plan

The Councils of the County and the Town recognize the need to work together to effectively and efficiently deliver services to the region and to advance the socio-economics of the Region. With this in mind, the Councils noted the following factors when considering the need of the inter-municipal development plan:

- Establishment of orderly, efficient and effective land use patterns that respect the rural and urban nature of the inter-municipal planning area;
- Address the growth occurring in the area in a pro-active and cooperative manner;
- Promote development while ensuring good planning practices;
- Ensuring land availability that will assist with the economic development of the area and ensure a desirable place to live, work and retire with life style options for the residents;
- Coordination between land development, the area's transportation systems and utility systems in consultation with appropriate government bodies;
- Recognize and accommodate the projected growth of the urban centre;
- Respond to the current and future demand for land for a variety of land uses;
- Provide effective and efficient services to the residents of both municipalities; and
- Establishing a decision-making process that is built on communication, cooperation and consultation.

IDP goals

The Councils of the County and the Town, having recognized the above needs for an inter-municipal development plan, have agreed to the following goals for the implementation of the IDP:

- To establish an Inter-Municipal Planning Commission to effectively address the future growth of the inter-municipal planning area and the required services;
- To establish a Inter-Municipal Planning Area where the County and the Town can cooperate on land use and servicing matters through the Inter-Municipal Planning Commission.
- To pursue economic development on an inter-municipal basis, with an emphasis on the attraction of industry and business investment to the area while addressing residential requirements and a variety of housing options.
- To cooperate on the provision of municipal services either by cost sharing or providing jointly;
- To ensure that land use patterns and transportation corridors are coordinated to the benefit of the area, the residents, and provide for the efficient movement of people, goods and services;
- To maintain open communication in a timely way;
- To cooperate to attract investment and create employment opportunities throughout the Region; and

**MACKENZIE COUNTY and the TOWN OF HIGH LEVEL
INTER-MUNICIPAL DEVELOPMENT PLAN**

DEFINITIONS

In this Plan:

- “Highway Commercial”** means a development along the provincial highway corridor that provides for the sale of goods services directly to the public. Typically the uses benefit both the local and the travelling public such as, but not limited to, restaurants, hotels and service stations.
- “IDP Plan Area”** means the area shown on Schedule A of this plan.
- “Region”** means the area contained within the corporate boundary of Mackenzie County including the Town of High Level, the Town of Rainbow Lake and the First Nation reserves.
- “Regional Facilities”** means municipal owned or operated facilities identified by the Councils of the Region that benefit or are used by residents living in the Region. Typically, they are provided for more than one municipality. Examples include the Machesis Campground and the R. E. Walter Memorial Aquatic Centre.
- “IDP Rural Industrial”** means a development used for the manufacturing, warehousing or processing of products that produces significant emissions or contains products not desirable in an urban environment.
- “Service Area”** means the area shown on Schedule B of this plan.
- “Significant Emissions”** means the emissions from an industrial development that would adversely affect the enjoyment, use or value of adjoining properties. Typically this would be smoke, steam, noise, odour or chemical discharge that would be evident on adjacent properties on an ongoing basis.
- “First Nations Reserve”** means the Bushe First Nations Reserve
- “Executive Committee”** means the committee comprising of the County’s Reeve and CAO and the Town’s Mayor and CAO
- “Councils”** means the municipal councils of the Town of High Level and Mackenzie County.
- “Agricultural Land”** means the use of lands, buildings or structures for the raising of non-domestic animals and/or the growing of plants for food or other production.

**MACKENZIE COUNTY and the TOWN OF HIGH LEVEL
INTER-MUNICIPAL DEVELOPMENT PLAN**

ECONOMIC DEVELOPMENT

The Councils for the County and the Town want to pursue economic development on a cooperative basis that will benefit both municipalities in the IDP Plan Area.

The County and the Town recognize the important connection between land use planning and economic development. In fact, the County and the Town will use the IDP as a way to ensure that land is available for the economic development of the IDP Plan Area.

An effective land use planning approach based on inter-municipal cooperation will provide a basis on which to attract investment to the IDP Plan Area.

By working together on the economic development of the IDP Plan Area, the County and the Town will be able to realize opportunities to advance the economic development of the IDP Plan Area.

Policy Directions:

1. The County and the Town will endeavor to ensure that appropriate land is available for economic development proposals in accordance to the land uses identified in Schedule A – Inter-Municipal Planning Area.
2. The County and the Town agree that municipal servicing and transportation systems for proposed economic development projects should be undertaken on the basis of cooperation between the municipalities. Servicing and transportation projects which the County and the Town agree to undertake should be provided in accordance with the IDP and the specific agreements entered for each identified service.
3. The County and the Town will jointly lobby for projects, grants and/or issues that will advance the economic development of the municipalities.
4. The County and the Town may cooperate in the development and enhancement of tourist attractions and infrastructure in order to increase tourism attractions and visitations to the Region.

**MACKENZIE COUNTY and the TOWN OF HIGH LEVEL
INTER-MUNICIPAL DEVELOPMENT PLAN**

LAND USE POLICY DIRECTIONS

The Provincial Land Use Policies encourage municipalities to cooperate in the planning of future land uses in the vicinity of boundaries in a manner that respects the interests of both municipalities.

The following section of the IDP outlines the policy directions that will be used for making decisions related to the future planning and development of the IDP Plan Area.

Agriculture

The past, current and future development of the Town area is closely tied to the agricultural industry and the agriculture land base in the IDP Plan Area. The agricultural lands in the IDP Plan Area are identified in Schedule E.

Policies:

1. The agricultural areas identified in Schedules E and F are to remain agricultural in nature in accordance to the County's Land Use Bylaw.
2. Subdivision of agricultural lands shall be limited to the appropriate municipality's Municipal Development Plan and Land Use Bylaw to preserve agricultural land while allowing residential options to the citizens of the IDP Plan Area.
3. The County and the Town will cooperate on the opening up of agricultural land in the White/Green Zone.
4. The Municipal Land Use Bylaws shall be applied in their respective jurisdictions.
5. The County and the Town both recognize that development requests will occur in the Agricultural District that are not agricultural based. The Inter-Municipal Planning Commission shall consider an application conformance to the IDP, the appropriate municipality's Land Use Bylaw and compatibility to adjacent agricultural and country residential uses in making a decision on the application.

**MACKENZIE COUNTY and the TOWN OF HIGH LEVEL
INTER-MUNICIPAL DEVELOPMENT PLAN**

Industrial Development

While both the Town and the County recognize the importance of agricultural uses in the IDP area, there has been and will continue to be a significant amount of industrial development in the IDP Plan Area, making it necessary to ensure that sufficient land at appropriate locations is available for industrial development. It is also important that the rail and highway transportation routes are protected for development of industry. Lands adjacent to the rail and highway transportation routes are identified as the best suited for the IDP Rural Industrial.

The Town's industrial area is located in the southern portion of the municipality and the major industry in the County is located south of the Town. In consideration of this, the higher density residential development and the airport to the north, both municipalities will refer industrial development south of the Highway 58.

Policies:

1. The County and the Town recognize both municipalities offer opportunities for industrial development. The County is more suited to heavier industrial uses requiring large land areas or is not compatible in the vicinity of higher density residential. The Town is best suited for smaller industrial uses that require less land area and are more compatible to the urban environment. The County and the Town agree that industrial development will be directed to an appropriate area.
2. The County and the Town will take reasonable measure to accommodate industrial development in the IDP Plan Area.

**MACKENZIE COUNTY and the TOWN OF HIGH LEVEL
INTER-MUNICIPAL DEVELOPMENT PLAN**

Residential

As a result of the economic development that has and will occur in the IDP Plan Area, there will be increased demand for residential accommodation of various kinds. The future expansion of the Town's residential area must occur north due to the Bushe First Nations Reserve on the east boundary, the landfill on the west boundary and the industrial development that has occurred south. The County lands north of the Town also have a higher density of residential. In consideration of this, residential development will occur north of Highway 58.

Policies:

1. Residential Development less than 3 acres will be directed to within the Town boundaries.
2. Country residential development north of the Heliport Road may be allowed according to the County's Land Use Bylaw.
3. The County and the Town both recognize that development requests may occur in the Agricultural District. These applications shall be directed to the Inter-Municipal Planning Commission for consideration. The Inter-Municipal Planning Commission shall consider conformance to the IDP, the appropriate municipality's Land Use Bylaw and compatibility to adjacent uses in making a decision on the application.

**MACKENZIE COUNTY and the TOWN OF HIGH LEVEL
INTER-MUNICIPAL DEVELOPMENT PLAN**

Highway Commercial

The Town is a service centre for the Region, as well as for the traveling public. With this role in mind, it is important to advance opportunities for highway commercial development in the IDP Plan Area.

Policies:

1. When reviewing proposals for highway commercial development, the following factors will be taken into consideration: access to water distribution and sewage collection systems; the relationship between the proposed land use and the highway corridor; and the integrity of the highway and its safe operation.
2. To ensure orderly development and servicing of highway commercial development, all highway commercial development must be compatible with the existing highway commercial development within the Town.
3. Highway commercial development applications shall be referred to the County's and the Town's Administration to provide comments on the impact of services and associated costs. The Inter-Municipal Planning Commission may place conditions on the permit or require an agreement for the provision or compensation for these services in accordance to the *Municipal Government Act*.
4. Highway commercial development will be required to be located in accordance to Schedule F.

**MACKENZIE COUNTY and the TOWN OF HIGH LEVEL
INTER-MUNICIPAL DEVELOPMENT PLAN**

Recreation and Natural Areas

The development of recreation land uses and the preservation of natural areas in the IDP Plan Area are important considerations for the County and Town. It is also important to realize that each municipality provides recreational facilities that are enjoyed by residents of the Region. Both municipalities acknowledge that cost sharing must occur between the two to ensure the viability of these facilities and the future enjoyment of them.

The County and the Town recognize that the recreational facilities that exist or may develop over time are outside of the IDP Area as well as the residents who enjoy them. Both municipalities agree that cooperative effort along with cost sharing is needed in accordance to the following policies.

Policies:

1. The County and the Town will cooperate on the planning of recreation areas and services in the IDP Plan Area inclusive of the Town and recreation incentives throughout the Region.
2. The future use and possible protection of natural areas will be considered when reviewing land use and development proposals in the IDP Plan Area.
3. The County and the Town will enter into a Regional Service Sharing Agreement for the provision of recreation services and facilities to the County from the Town.

**MACKENZIE COUNTY and the TOWN OF HIGH LEVEL
INTER-MUNICIPAL DEVELOPMENT PLAN**

Annexation

With the current and projected levels of economic activity in the northwest part of the Province of Alberta, the County recognizes the Town's need to expand the boundaries of the Town to accommodate growth.

The Town's population has historically increased on an average of 15.8% every five years. This would indicate, if the historic increases remain constant, the Town's population will be 11,058 in the year 2038. There is a current land base within the Town for a population of 8,491 requiring a future land base for 2,559 people within the next thirty years. Based on current land densities of 27 persons per hectare, 95 additional hectares will be required for this growth. Utilizing the same growth rate and land densities, The Town's population will exceed 17,000 in less than fifty years. The land required for growth is shown as on Schedule D.

In corresponding with the residential growth, the Town's industrial growth will also occur and is also shown as the Annexation Area in Schedule D in the area south of High Level.

Preservation of these lands is important for the unimpeded growth of the urban centre.

Policies:

1. The County and the Town agree the annexation of the Annexation Area shown on Schedule D will be initiated upon adoption of the IDP.
2. The Town's residential development will be directed to the north and industrial development will be directed to the south of the Highway 58.
3. The Inter-Municipal Planning Commission, when reviewing land use proposals in the IDP Plan Area, will consider the growth directions and land use patterns noted in Policy 2 above. Land use proposals that would impede orderly growth in these areas will not be approved.
4. The Town shall bear third party costs of annexation. The County will provide appropriate tax/assessment information.

MACKENZIE COUNTY and the TOWN OF HIGH LEVEL INTER-MUNICIPAL DEVELOPMENT PLAN

Transportation Systems

The movement of people, goods and services is very important to the County and the Town. The coordination of land use patterns with transportation systems is critical in terms of assisting with the attraction of investment to the Region. As well, the long-term viability of transportation-related facilities is a key consideration.

The County and the Town both recognize the High Level Airport as the regional airport. This important transportation facility requires special consideration in development, adjoining land uses and operation.

Policies:

1. When reviewing land use proposals, the impact of the proposal on the IDP Plan Area's air, rail and road transportation systems will be evaluated and taken into consideration during decision-making processes.
2. Land uses that require access to rail transportation will be a priority for development in IDP Rural Industrial lands adjacent to the rail as shown on Schedule F.
3. Land uses that are related to the provision and/or servicing of air transportation systems will be only approved in accordance to the Airport Vicinity Protection Area ("AVPA").
4. All applications within the AVPA shall be decided upon by the Inter-Municipal Planning Commission.
5. When considering land use proposals in the vicinity of highway entrances into the Town, the appearance of the proposed land use/development will be considered due to the importance of the highway entrances to the visual appeal of the Region. The Town and County may consider creating consistent standards for any development along the highway and the use of screening.

**MACKENZIE COUNTY and the TOWN OF HIGH LEVEL
INTER-MUNICIPAL DEVELOPMENT PLAN**

Crown Land Development

There are still significant areas of Crown-owned land in the Region. The development and/or lack of development of these areas will have an effect on the future growth of the IDP Area.

Policies:

1. Where appropriate, the County and the Town will work together on issues, as well as initiatives, related to the future use and development of Crown Land in the Region.
2. The County and the Town want to ensure that the use of Crown Land benefits the socio-economic development of the two municipalities.
3. Lands identified as Crown Land in Schedule F shall require an amendment to the IDP by both Councils prior to any conversion or land use change.
4. The County and the Town will cooperate in the application for land acquisition between Highway 35 and the railway south of the Town boundaries.

**MACKENZIE COUNTY and the TOWN OF HIGH LEVEL
INTER-MUNICIPAL DEVELOPMENT PLAN**

Cost and Revenue Sharing

The success of the IDP and the provision of services to the residents of both municipalities will require fair compensation and recognition of both the County and the Town. To establish this, the County and the Town agree to enter into one or more agreements based on the following:

- Recreation** The County and the Town will enter into a Regional Service Sharing Agreement for the provision of recreation services based on Service Area. This agreement will address both operating and capital expenditures.
- Annexation** The County agrees to the annexation as identified in Schedule D and the annexation process will commence upon the adoption of the IDP and related agreements, subject to due process and the *Municipal Government Act*. The Town shall bear third party costs of the annexation.
- Airport** The Town and County will enter into a Regional Service Sharing Agreement for the provision of airport services. This agreement will address both operating and capital expenditures.
- Water** The County and the Town will enter into a Regional Service Sharing Agreement (Water Service Article) with respect to the provision of potable water to the County in the Service Area.
- The Town agrees to provide access to the potable water to the County ratepayers within the Service Area at a water user rate equal to the Town water user rates.
- Fire Service** The County and the Town will enter into a Regional Service Sharing Agreement for the provision of fire services in the Service Area, plus along the Highway 35 right-of-way to the Northwest Territories' border and south to the Paddle Prairie Metis Settlement as shown on Schedule C This agreement will address both operating and capital expenditures.

**MACKENZIE COUNTY and the TOWN OF HIGH LEVEL
INTER-MUNICIPAL DEVELOPMENT PLAN**

Inter-municipal Planning Commission

Pursuant to section 626 of the MGA, the Town and the County agree to establish an Inter-municipal Planning Commission.

All applications for subdivision and development within the IDP Plan Area shall be determined by the Inter-municipal Planning Commission.

MACKENZIE COUNTY and the TOWN OF HIGH LEVEL INTER-MUNICIPAL DEVELOPMENT PLAN

PLAN ADMINISTRATION AND IMPLEMENTATION

A key component to the successful implementation of the IDP is a clear understanding of the plan administration and implementation processes. The success of these processes will greatly depend upon a spirit of cooperation between both the Councils for the County and the Town, as well as their administrations. The purpose of this section is to establish the methods by which the IDP is to be administrated and implemented.

Adoption Process

The IDP shall be adopted by bylaw by the County and the Town in accordance with the provisions of the *Municipal Government Act*.

The County and the Town will adopt simultaneously bylaws for the creation of the Inter-Municipal Planning Commission, the Inter-municipal Planning Commission and Inter-municipal Subdivision and Development Appeal Board.

Any amendments to the municipal development plans, land use bylaws and any other bylaws or the adoption of new bylaws of the respective municipalities that may be required to implement the policies of the IDP should occur simultaneously with the adoption of the IDP.

Administrative Agencies

Responsibility for the implementation of the provisions of the IDP is two-tiered. As described in the IDP, some implementation is vested in the Inter-Municipal Planning Commission and the rest is vested with each municipality respecting lands contained within its own boundaries.

Policies:

The IDP currently covers lands in the Mackenzie County, including the lands proposed for annexation to the Town. The County and the Town shall establish by bylaw and in accordance to *Municipal Government Act*, an Inter-Municipal Planning Commission and an Inter-Municipal Subdivision and Development Appeal Board:

The Inter-Municipal Planning Commission shall consist of six members, two Council members from each municipality and two public members at large (one from each municipality).

The Inter-Municipal Subdivision and Development Appeal Board shall consist of two Council members (one from each municipality) and four public members at large (two from each municipality). The members shall be appointed by their respective municipalities.

Applications that are to be decided upon by the Inter-Municipal Planning Commission shall be presented by the respective administration from which municipality the application is proposed. The County shall provide the administrative support to the Inter-Municipal Planning Commission.

The Inter-Municipal Planning Commission shall decide upon all subdivision and development applications within the IDP Plan Area.

Industrial development applications shall be referred to the County's and the Town's administration to provide comments on the impact of services and associated costs. The Inter-Municipal Planning Commission may place conditions on the permit or require an agreement for the provision or compensation for these services in accordance to the *Municipal Government Act*.

Highway Commercial development applications shall be referred to the County's and the Town's Administration to provide comments on the impact of services and associated costs. The Inter-

**MACKENZIE COUNTY and the TOWN OF HIGH LEVEL
INTER-MUNICIPAL DEVELOPMENT PLAN**

Municipal Planning Commission may place conditions on the permit or require an agreement for the provision or compensation for these services in accordance to the *Municipal Government Act*.

The Inter-Municipal Planning Commission shall also perform the following functions:

- Monitoring the progress of the IDP, including the volume and nature of land use activity such as: area structure plans; land use bylaw changes; land development proposals; subdivision and development permit applications; and other related land use activities;
- Review of proposed amendments to the IDP and to make recommendations to the two Councils on proposed amendments;
- Review of proposed annexations by the Town and the formulation of a recommendation to both Councils;
- Review proposed amendments to other statutory plans and land use bylaws that may impact lands within the IDP Plan Area and formulate a recommendation to both Councils; and
- Review and make recommendations on development proposals outside the IDP Plan Area within the Service Sharing Area that are of interest to the County and the Town.
- Review and approve all potable water applications within the IDP area and Service Area in accordance with the Regional Service Sharing Agreement, Water Services Article 9.

The Inter-Municipal Subdivision and Development Appeal Board shall hear any appeals from a development or subdivision decision of the Inter-Municipal Planning Commission.

**MACKENZIE COUNTY and the TOWN OF HIGH LEVEL
INTER-MUNICIPAL DEVELOPMENT PLAN**

Circulation and Referral Process

The County and the Town agree that a reciprocal referral and notification process is beneficial to both municipalities to maintain open communication and to resolve inter-municipal issues on an ongoing basis.

The process begins with the exchange of information at the beginning of the decision-making process.

Policies:

The Town and the County agree to refer statutory plans, amendments to statutory plans, land use bylaws and amendments to land use bylaws in accordance with the table below:

Type of Referral	Area	Response Time
Statutory Plans and Amendments	Within IDP Area	30 days
Land Use Bylaw or amendments	Within IDP Area	30 days
Major Industrial Development	Within the Service Area	30 days

If either municipality does not reply or request an extension within the time set out above, it is assumed that it does not have any comment or objection to the referred document.

Time extensions may be requested to any of the above noted time lines. The receiving municipality will grant an extension unless it will suffer some prejudice from the delay. The denial of an extension does not constitute a dispute under the provision of the Plan.

**MACKENZIE COUNTY and the TOWN OF HIGH LEVEL
INTER-MUNICIPAL DEVELOPMENT PLAN**

Dispute Resolution Process

Identifying a dispute resolution process is a mandatory requirement of an inter-municipal development plan under the provisions of the *Municipal Government Act*.

The intent of the Dispute Resolution Process is to maximize opportunities for discussion and review in order to resolve areas of disagreement early in the decision-making process and minimizing any associated delays making a decision on a proposal.

Policies:

The following will activate the Dispute Resolution Process:

- a) If an agreement has not been reached on any proposed amendment to the IDP; or
- b) If an agreement has not been reached on any proposed statutory plan (or amendments thereto) or land use bylaw (or amendment thereto) within the IDP Plan Area; or

A dispute is defined as any statutory plan (in whole or in part) or land use bylaw or amendment thereto, which is given first reading by a Council, which the other Council deems to be inconsistent with the goals, objectives and policies of the IDP.

The Dispute Resolution Process does not apply to issues in respect of subdivision or development permit appeals, or to matters under the jurisdiction of the Municipal Government Board.

In the event that a Council does not follow a mediated decision or should the mediation process fail the next level of resolution shall be an appeal to the Municipal Government Board. If necessary, final resolution of the issue may be through the courts if based on a question of law or jurisdiction.

**MACKENZIE COUNTY and the TOWN OF HIGH LEVEL
INTER-MUNICIPAL DEVELOPMENT PLAN**

Plan Amendments

In order for the IDP to function effectively, it must be responsive to community change. As a result, revisions to the IDP may be required from time-to-time.

Policies:

Both the Town and the County agree to a mandatory review, update and amendment, if necessary, of the IDP once every three years in order to confirm or amend any particular policy. Such a review allows both municipalities to update the IDP based on new information and/or studies. The first review shall take place in November, 2011.

The Inter-municipal Planning Commission will review the IDP once a year and provide a report to both Councils with any recommendations to the two Councils on proposed amendments.

The two Councils agree to meet at least once a year to review issues of concerns by either municipality and to review the Inter-municipal Planning Commission report.

Any amendment to the IDP must receive the agreement of both municipalities following a joint public hearing held in accordance with the provisions of the *Municipal Government Act*. No amendment shall come into force until such time as the Councils for the County and the Town approve the amending bylaw. Any disagreement respecting a proposed amendment would start the Dispute Resolution Process.

Either municipality may initiate an amendment to the IDP.

**MACKENZIE COUNTY and the TOWN OF HIGH LEVEL
INTER-MUNICIPAL DEVELOPMENT PLAN**

IDP Termination

In the event that the IDP fails to meet the expectations of one of the two municipalities, it is necessary that a procedure for rescinding the IDP be established. Given the importance of the IDP, termination should be used only as a last resort.

The cancellation of the IDP does not eliminate the need for continued cooperation and communication between the two municipalities, nor does it eliminate the need for both municipalities to meet the requirements of the MGA respecting the coordination of planning efforts.

Policies:

In order to repealing the IDP, the two municipalities shall use the following process:

- a) A municipality will give two (2) years written notice, along with reasons, to the other municipality of its intention to repeal its bylaw adopting the IDP.
- b) The two municipalities may agree to a lesser time period than the two (2) years.
- c) Within sixty (60) days of the date of the notice provided under subsection (a), an Inter-Municipal Planning Commission meeting shall be held to review the concerns raised and make recommendations to the two Councils.
- d) If the two Councils cannot resolve the issue, the municipality filing the notice may either withdraw its notice by providing a letter in writing to the other municipality, or proceed to give first reading to a bylaw to repeal the IDP.
- e) A bylaw to repeal will require a public hearing and three readings in order to be fully adopted, or a lesser time period if mutually agreed to by the County and the Town.
- f) Once the IDP is repealed, each municipality shall amend its own Municipal Development Plans to meet the requirements of the *Municipal Government Act*.

**MACKENZIE COUNTY and the TOWN OF HIGH LEVEL
INTER-MUNICIPAL DEVELOPMENT PLAN**

SCHEDULE A

INTER-MUNICIPAL DEVELOPMENT PLAN AREA

**MACKENZIE COUNTY and the TOWN OF HIGH LEVEL
INTER-MUNICIPAL DEVELOPMENT PLAN**

**SCHEDULE B
SERVICE AREA**

**MACKENZIE COUNTY and the TOWN OF HIGH LEVEL
INTER-MUNICIPAL DEVELOPMENT PLAN**

**SCHEDULE C
FIRE SERVICE AREA**

**MACKENZIE COUNTY and the TOWN OF HIGH LEVEL
INTER-MUNICIPAL DEVELOPMENT PLAN**

**SCHEDULE D
ANNEXATION AREA**

**MACKENZIE COUNTY and the TOWN OF HIGH LEVEL
INTER-MUNICIPAL DEVELOPMENT PLAN**

SCHEDULE E

CURRENT LAND USE ZONING MAP WITHIN THE IDP AREA

**MACKENZIE COUNTY and the TOWN OF HIGH LEVEL
INTER-MUNICIPAL DEVELOPMENT PLAN**

SCHEDULE F

FUTURE LAND USE ZONNING MAP WITHIN THE IDP AREA

**SCHEDULE G
DISPUTE RESOLUTION PROCESS PROCEDURE**

Inter-Municipal Planning Commission

In order to satisfy the requirement of the Municipal Government Act that requires an IDP to contain a dispute resolution mechanism, the Town and the County have agreed to the following five stage dispute resolution process.

Stage 1	Administrative Review
Stage 2	Executive Committee
Stage 3	Municipal Councils
Stage 4	Mediation
Stage 5	Appeal

In this schedule "Initiating Municipality" means the municipality in which the land that is the subject of a proposal is located. "Responding Municipality" means the other municipality. "Proposal" means an IDP amendment, an area structure plan, an area structure plan amendment, a land use bylaw or an amendment to a land use bylaw.

Stage 1: Administrative Review

The Initiating Municipality will ensure that complete information is provided to the Responding Municipality to assist with a complete evaluation of the proposal.

The Responding Municipality will provide any necessary comments to the Initiating Municipality.

When a response to a referral is received, the administration of the Initiating Municipality will undertake a technical evaluation of the response and will provide any necessary comments to the Responding Municipality.

The administration of both municipalities will determine whether the matter can be resolved at the administrative level.

If it cannot be resolved, the dispute will be referred to the Executive Committee for review.

Stage 2: Executive Committee

Executive Committee shall schedule a meeting within ten working days from the receipt of the referral.

Within five working days after the meeting, the Executive Committee shall provide in writing to its respective Councils:

- a) its recommendations on how to resolve the disputed matter; or
- b) its conclusion that it cannot reach a recommended resolution of the dispute.

The Executive Committee may use a facilitator to assist the members of the Executive Committee reach a consensus on the disputed matter. The costs to engage a facilitator shall be split 50/50 between the municipalities.

**MACKENZIE COUNTY and the TOWN OF HIGH LEVEL
INTER-MUNICIPAL DEVELOPMENT PLAN**

Stage 3 Municipal Councils

After receiving the report of the Executive Committee, each Council will establish a position on the proposal.

Within ten working days from receiving the Executive Committee letter, both Councils will meet to review and discuss the possible resolutions of the disputed matter.

If both Councils support the recommendation of the Executive Committee, the proposal will proceed and the Initiating Municipality can complete the process.

If Councils cannot resolve the dispute at the meeting, the Councils will initiate a mediation process. If the proposal moves to mediation, the Initiating Municipality will not give approval to second and third readings to appropriate bylaws until mediation has been fully pursued.

Stage 4 Mediation

The Councils will appoint an equal number of municipal councillors to engage in the mediation process.

The Councils will engage a mediator agreed upon by the municipalities within twenty working days from the meeting between both Councils at stage 3.

The mediation costs shall be split 50/50 between municipalities.

The municipal administrators may be used as a resource during the mediation process.

All participants will keep all discussions and information related to the mediation process in confidence until the conclusion of the mediation process.

After the mediation, the two Councils shall have five working days to submit their written position with respect to the dispute to the other municipality.

Stage 5 Appeal

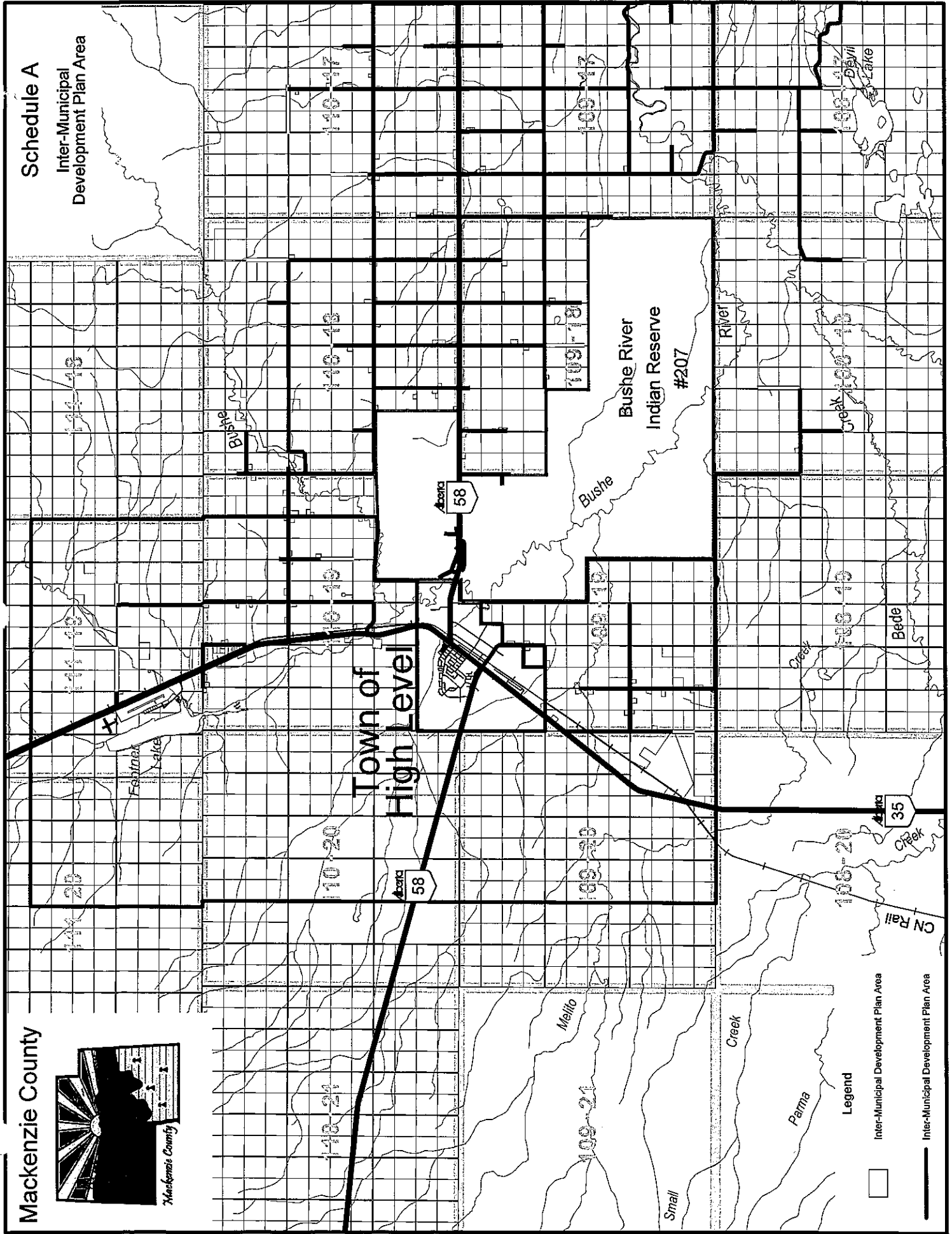
If no mutually agreeable solution is found, the Initiating Municipality may pass a bylaw to implement the proposal.

The Responding Municipality may appeal the bylaw to the Municipal Government Board for resolution in accordance to the provisions of the Municipal Government Act within the times set out in the Act.

Mackenzie County



Schedule A Inter-Municipal Development Plan Area

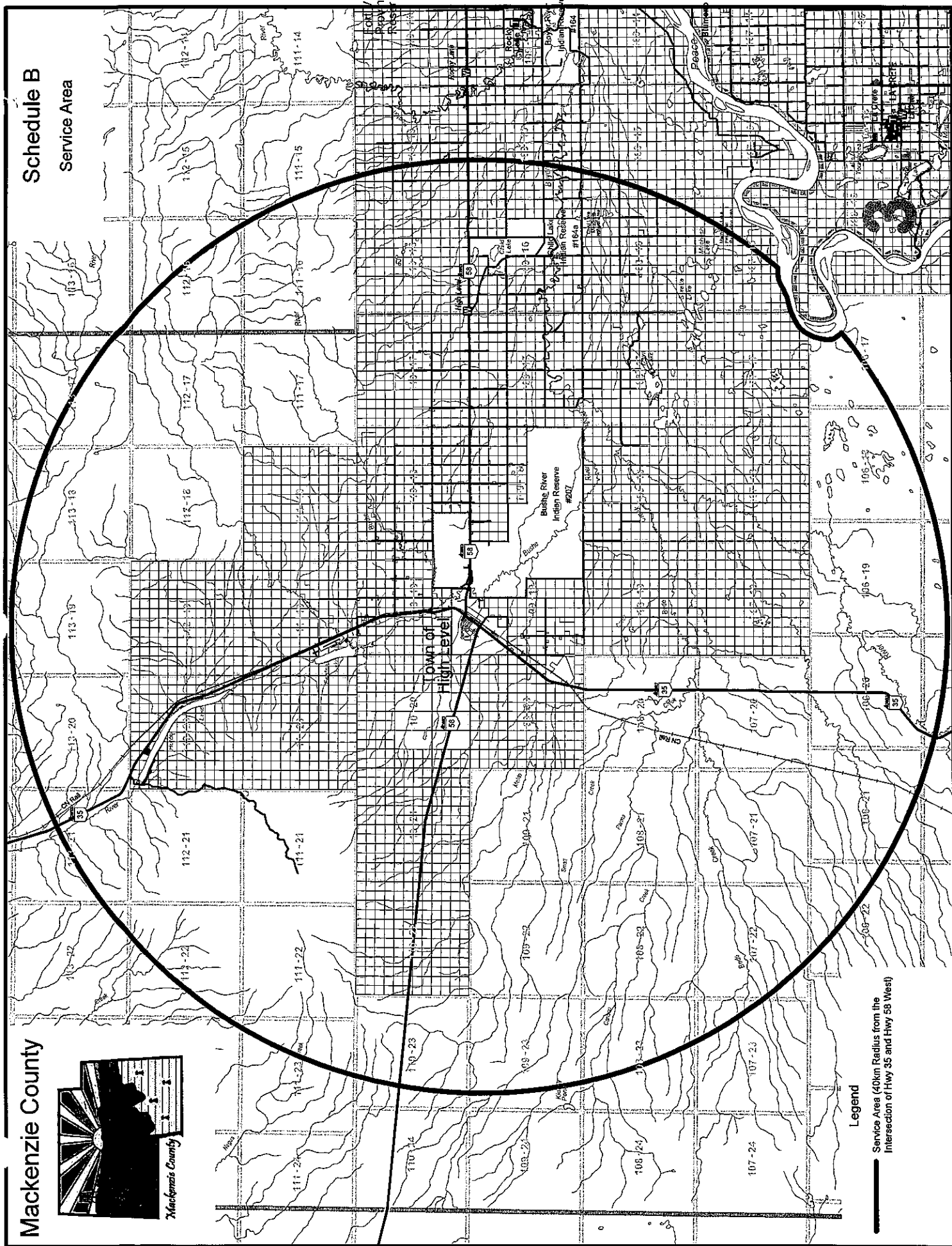


Legend
Inter-Municipal Development Plan Area
Inter-Municipal Development Plan Area

Mackenzie County



Schedule B Service Area



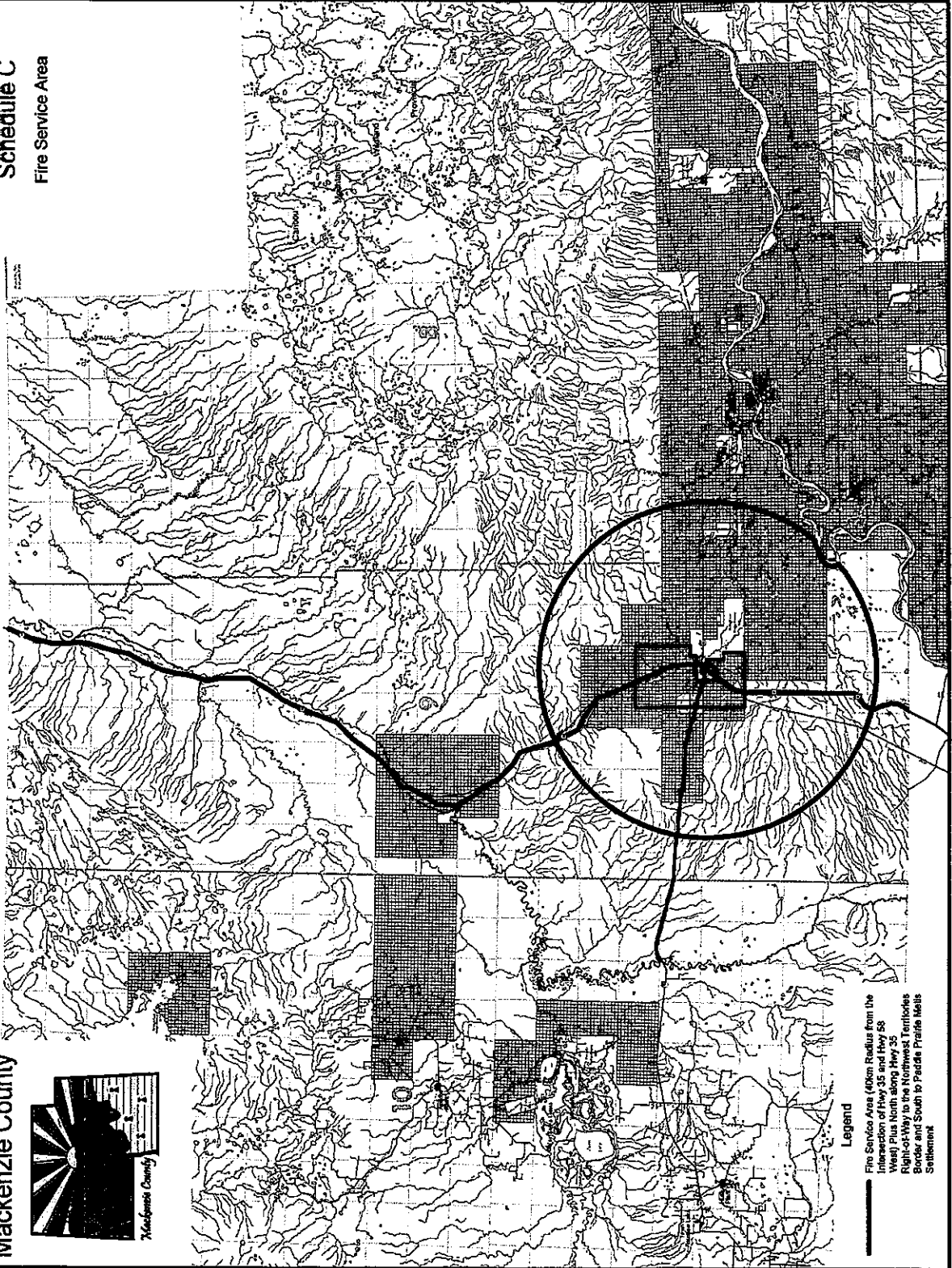
Legend
— Service Area (40km Radius from the Intersection of Hwy 35 and Hwy 56 West)

Mackenzie County



NORTHWEST TERRITORIES

Schedule C Fire Service Area



Legend

- Fire Service Area (40km Radius from the Intersection of Hwy 35 and Hwy 58 West) plus North along Hwy 35 Right-of-Way to the Northwest Territories border and South to Peace Prairie Wells Settlement

Mackenzie County



Schedule D
Annexation Area

Town of
High Level



58



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35

Legend

■ Annexation Area

110-20

110-19

109-20

109-19

Melito

Bushe

Bushe River
Indian Reserve
#207

Creek

Creek

108-20

108-19

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35
Creek

Bede

River

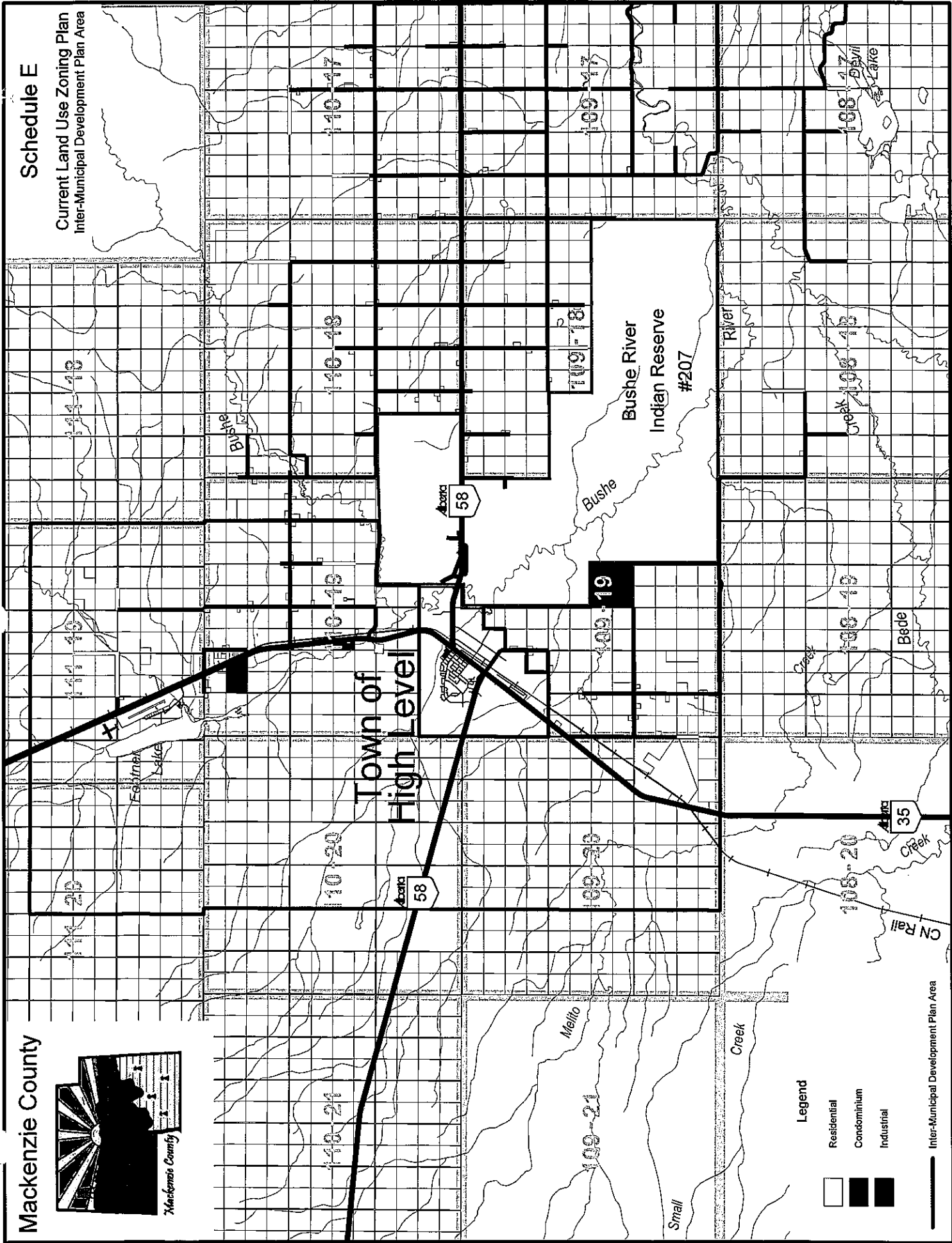
Mackenzie County



Mackenzie County

Schedule E

Current Land Use Zoning Plan
Inter-Municipal Development Plan Area



- Legend**
- Residential
 - Condominium
 - Industrial

Inter-Municipal Development Plan Area

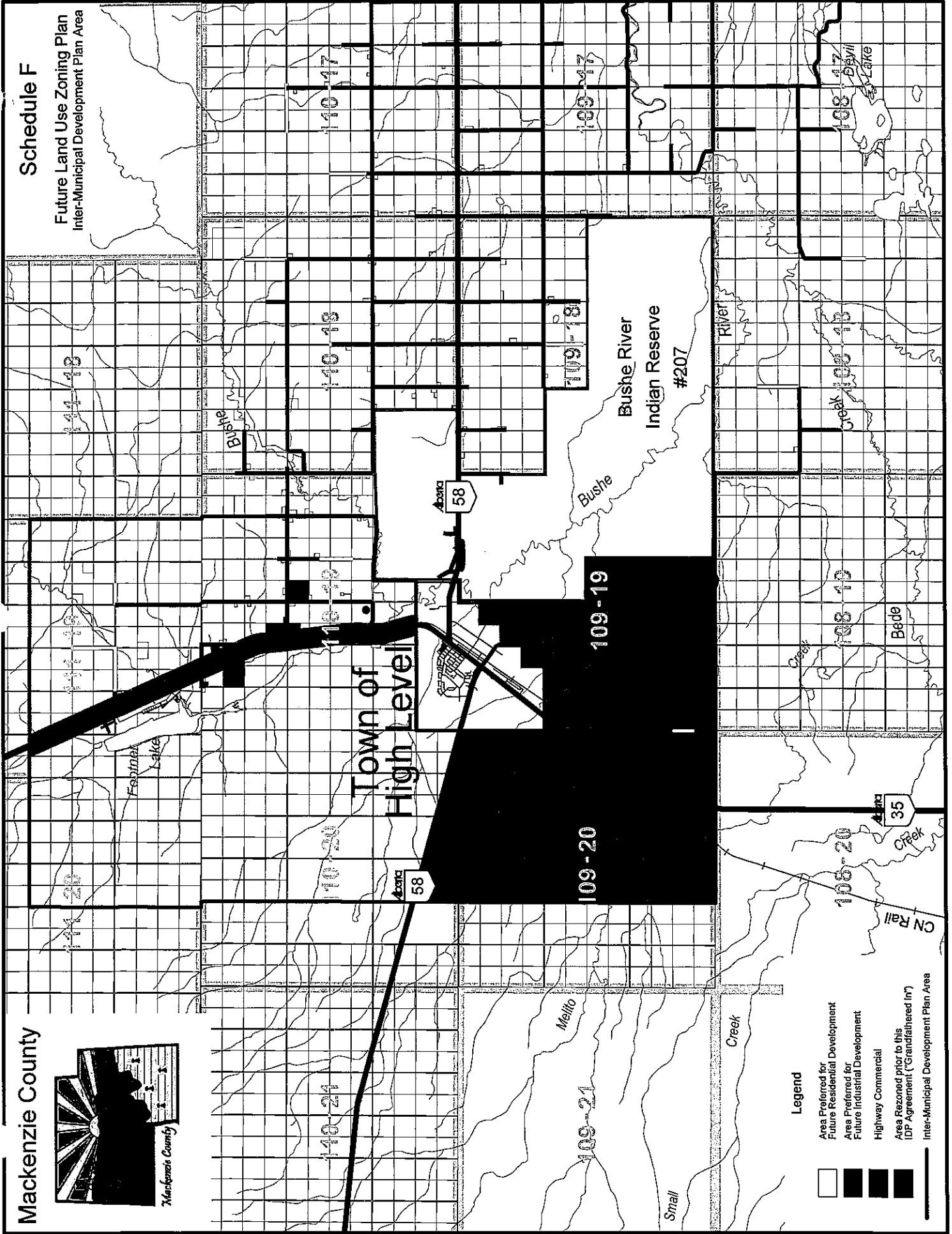
Mackenzie County



Mackenzie County

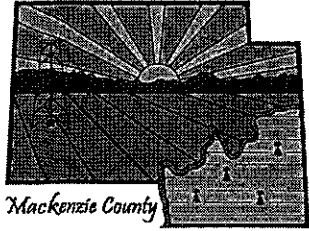
Schedule F

Future Land Use Zoning Plan
Inter-Municipal Development Plan Area



Legend

- Area Preferred for Future Residential Development
- Area Preferred for Future Industrial Development
- Highway Commercial
- Area Rezoned prior to this IDP Agreement ("Grandfathered in")
- Inter-Municipal Development Plan Area



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 20, 2009
Presented By:	Joulia Whittleton , Director of Corporate Services
Title:	Bylaw 713/09 – Bylaw to Establish an Inter-municipal Planning Commission

BACKGROUND / PROPOSAL:

The Mackenzie County Council negotiated and wish to establish the Inter-municipal Development Plan with the Town of High Level.

OPTIONS & BENEFITS:

An Inter-municipal Planning Commission is being established according to the Inter-municipal Development Plan between the Town of High Level and the County and the MGA.

The drafted agreement with respect to the Inter-municipal Planning Commission will be handed out at the meeting.

This bylaw must be advertised and a public hearing must be held prior to final adoption of the bylaw.

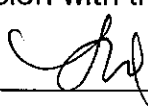
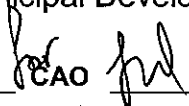

May 26, 2009 is the suggested date for the joint public hearing with the Town of High Level.

COSTS & SOURCE OF FUNDING:

Annual operating budget

RECOMMENDED ACTION:

That first reading be given to Bylaw 713/09 being a bylaw to establish an Inter-municipal Planning Commission with the Town of High Level for the Inter-municipal Development Plan Area.

Author:  Review Date:  CAO 

BYLAW NO. 713/09

**BEING A BYLAW OF MACKENZIE COUNTY TO AUTHORIZE AN AGREEMENT WITH
THE TOWN OF HIGH LEVEL TO ESTABLISH AN INTERMUNICIPAL MUNICIPAL
PLANNING COMMISSION FOR THE INTER-MUNICIPAL DEVELOPMENT PLAN
AREA**

WHEREAS:

The Councils for the Town of High Level and Mackenzie County have enacted the Town of High Level and Mackenzie County Inter-municipal Development Plan;

The Town of High Level and Mackenzie County Inter-municipal Development Plan establishes an IDP Area;

The Town of High Level and Mackenzie County have agreed to establish an inter-municipal planning commission;

Section 626 of the *Municipal Government Act*, R.S.A. 2000, as amended, authorizes a municipality to enter into an agreement with a municipality to establish an inter-municipal planning commission; and

The proposed bylaw shall be advertised in the April 29, 2009 and May 6, 2009 editions of the High Level Echo;

A public hearing shall be held on May 26, 2009 at 7:00 p.m. at the Town Hall, High Level, Alberta.

**NOW THEREFORE, the Council of Mackenzie County in the Province of Alberta,
DULY ASSEMBLED ENACTS AS FOLLOWS:**

1. This Bylaw may be cited as the Town of High Level and Mackenzie County Inter-municipal Planning Commission Bylaw.
2. The document entitled "Town of High Level and Mackenzie County Inter-municipal Planning Commission Agreement", attached to and forming part of this bylaw as Schedule "A", is adopted.

3. This bylaw shall come into force and take effect upon the date of third reading and signing by both Mackenzie County and the Town of High Level Council.

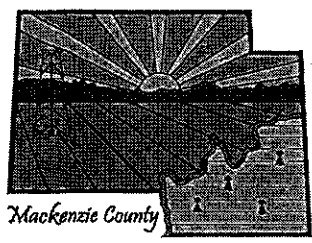
READ a first time this day of , 2009.

READ a second time this day of , 2009.

READ a third time and finally passed this day of , 2009.

REEVE

CHIEF ADMINISTRATIVE OFFICER



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 20, 2009
Presented By:	Joulia Whittleton , Director of Corporate Services
Title:	Bylaw 714/09 – Bylaw to Establish an Inter-Municipal Subdivision and Development Appeal Board

BACKGROUND / PROPOSAL:

The Mackenzie County Council negotiated and wish to establish the Inter-municipal Development Plan with the Town of High Level.

OPTIONS & BENEFITS:

An Inter-municipal Subdivision and Development Appeal Board is being established according to the Inter-municipal Development Plan between the Town of High Level and the County.

The drafted agreement with respect to the Inter-municipal Subdivision and Development Appeal Board will be handed out at the meeting.

This bylaw must be advertised and a public hearing must be held prior to final adoption of the bylaw.

May 26, 2009 is the suggested date for the joint public hearing with the Town of High Level.

COSTS & SOURCE OF FUNDING:

Annual operating budget

RECOMMENDED ACTION:

That first reading be given to Bylaw 714/09 being a bylaw to establish an Inter-municipal Subdivision and Development Appeal Board for the Inter-municipal Development Plan Area.

Author: *AW* Review Date: _____ CAO *for JW*

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BYLAW NO. 714/09

**BEING A BYLAW OF MACKENZIE COUNTY
TO AUTHORIZE AN AGREEMENT WITH THE TOWN OF HIGH LEVEL TO
ESTABLISH AN INTERMUNICIPAL SUBDIVISION AND DEVELOPMENT BOARD FOR
THE INTER-MUNICIPAL DEVELOPMENT PLAN AREA**

WHEREAS:

The Councils for the Town of High Level and Mackenzie County have enacted the Town of High Level and Mackenzie County Inter-municipal Development Plan;

The Town of High Level and Mackenzie County Inter-municipal Development Plan establishes an Inter-municipal Development Plan Area;

Section 627 of the *Municipal Government Act*, R.S.A. 2000, as amended, authorizes a municipality to enter into an agreement with a municipality to establish an inter-municipal subdivision and development appeal board; and

The proposed bylaw shall be advertised in the April 29, 2009 and May 6, 2009 editions of the High Level Echo;

A public hearing shall be held on May 26, 2009 at 7:00 p.m. at the Town Hall, High Level, Alberta.

**NOW THEREFORE, the Council of Mackenzie County in the Province of Alberta,
DULY ASSEMBLED ENACTS AS FOLLOWS:**

1. This Bylaw may be cited as the Town of High Level and Mackenzie County Inter-municipal Subdivision and Development Appeal Board Bylaw.
2. The document entitled "Town of High Level and Mackenzie County Inter-municipal Subdivision and Development Board Agreement", attached to and forming part of this bylaw as Schedule "A", is adopted.

3. This bylaw shall come into force and take effect upon the date of third reading and signing by both Mackenzie County and the Town of High Level Council.

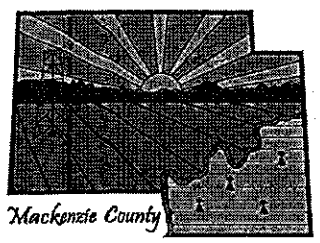
READ a first time this day of , 2009.

READ a second time this day of , 2009.

READ a third time and finally passed this day of , 2009.

REEVE

CHIEF ADMINISTRATIVE OFFICER



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 20, 2009
Presented By:	Joulia Whittleton , Director of Corporate Services
Title:	Auditing Services

BACKGROUND / PROPOSAL:

The County Council must appoint auditors under section 280 of the Municipal Government Act. The auditors report to Council with respect to the annual financial statements and financial return of the County.

Based on policy FIN003, Council must appoint an auditor for a three-year term by June 1 of the second year following each general election. Administration must, at the request of Council, solicit proposals for the provision of audit services prior to the selection.


OPTIONS & BENEFITS:

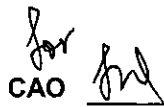
Council passed the following motion at their March 11, 2007 meeting:

“That administration research options and costs of auditing the local non-profit organizations that operate the County owned facilities or grounds.”

Since the passing of this motion, an operating agreement was signed with each Recreation Board that outlines the relationship between the Board and the County with respect to the specific County facilities. Each Board is required to provide as a minimum a Review Engagement Report on an annual basis to the County. All three Boards have been complying with this requirement.

It is our understanding that the Council’s intent in the 2007 motion was to potentially undertake a rotational audit of the three Boards (meaning that each Board will be audited at least once in three years). At that time, a discussion took place that these rotational audits will be at the expense of the County.

Author: 

Review Date:  CAO

Administration prepared a draft Request for Proposal for the County auditing services (attached).

Administration requests further clarification with respect to the 2007 motion in order to incorporate this into the drafted RFP. Amongst other things, Council has the following options:

1. Request an audited financial statement from a Board once in three years and incorporate this requirement into the current operating agreement with an increase to the Board's annual funding accordingly.
2. Incorporate the rotational audits into the County's Audit RFP and amend the current operating agreements to state that the County's appointed auditor will undertake the Board's audit once in three years.

COSTS & SOURCE OF FUNDING:

Annual operating budget

RECOMMENDED ACTION:

Motion 1:

That the following approach be taken with respect to auditing the non-profit organizations that operate County owned facilities:

Motion 2:

That Administration solicits proposals for the provision of audit services for a three-year period with a deadline of Friday, May 22, 2009 and, in conjunction with the Finance Committee, bring a recommendation to Council for approval.

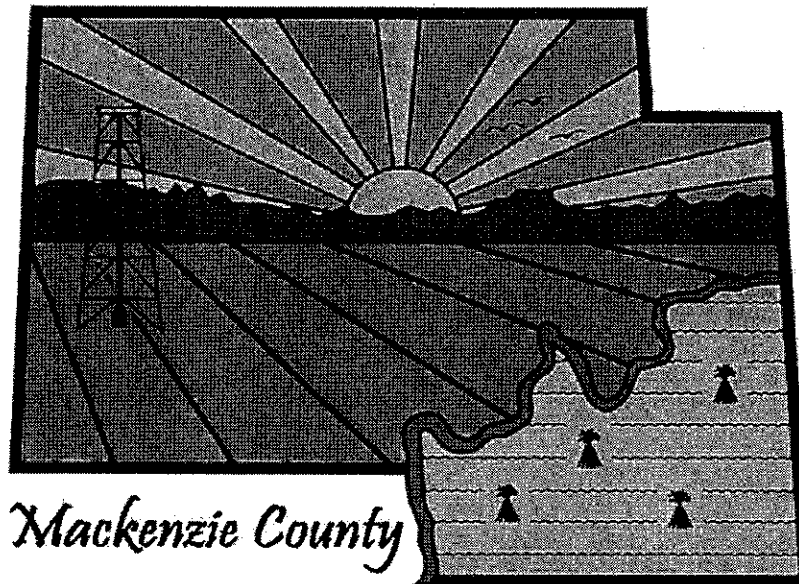
Author: _____ Review Date: _____ CAO _____

Mackenzie County
P.O. Box 640
Fort Vermilion, Alberta
T0H 1N0
Phone (780) 927-3718
Fax (780) 927-4266
www.mackenziecounty.com

Mackenzie County

Request for Proposals

Auditing Services



Request for Proposals
Auditing Services

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AUDITING DESCRIPTION.....5

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I. Scope

This document provides an explanation of the process, the expected content of the project proposal, and the criteria that will be used to evaluate each proposal.

II. Explanation of Process

A Request for Proposals (RFP) is being made for the provision of external general auditing services.

Deadline

In order to be considered, proposals must be received no later than 4:30 p.m., on May 22, 2009. Proposals may be mailed to the following address:

Mackenzie County, 4511-46th Ave, P.O. Box 640
Fort Vermilion, Alberta
T0H 1N0

Changes may be faxed, up to the closing deadline, to (780) 927-4266.

Conditions

The Mackenzie County auditor policy states that Council will appoint an auditor for a three-year term by June 1 of the second year following each general election.

Selection of Proposal

The selection of the successful firm will be based on experience and the capability to provide auditing services to Mackenzie County.

Contacts

For more information with respect to this request for proposal please contact:

Joulia Whittleton, Director of Corporate Services

Tel: (780) 927-3718; email: jwhittleton@mackenziecounty.com
or

Peter Pynacker, Finance Controller

Tel: (780) 927-3718; email: ppynacker@mackenziecounty.com

III. Content of Proposal

As a guideline the proposal should include:

Corporate Profile

Provide information on the auditing firm, including background history, a bio of relevant key personnel, and relevant municipal experience.

Auditing Description

Give an overview of the proposal and attach an audit plan that would be used for Mackenzie County. The annual audit plan should include an interim audit on site in October or November and a final audit on site in March. Include a timeline your firm believes is necessary to have signed audited financial statements submitted to Municipal Affairs.

Cost of services

Provide an estimated cost for the provision of audit services, outlining in detail, what services are included in the fee.

References

IV. Criteria Used for Evaluation

In addition to the evaluation of the information provided in the proposal respecting the matters listed in this RFP, the main factors which will influence the decision regarding a possible successful proponent are as follows:

- I. Fee (including estimated expenses);

2. Resources available in the firm – which will include the requirement of having a designated accountant as the lead auditor;
3. Municipal auditing experience.

Although Mackenzie County intends to review the auditing firms on the above criteria, the Municipality reserves the right to weight the criteria as it sees fit and reserves the right to reject any or all of the proposals.

V. Financial Reporting Information

Mackenzie County uses the Great Plain Dynamics/Diamond Municipal Solutions software package. FRx reporting tool is used in financial reporting. The 2007 Financial Statements are attached for your information and the 2008 Financial Statements will be available after the final approval by Council on May 12, 2009 on the County's website.

Mackenzie County

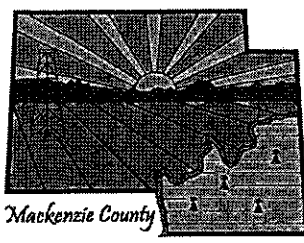
Title	AUDITORS	Policy No:	FIN003
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Legislation Reference	Municipal Government Act, Section 280
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<p>Purpose</p> <p>To establish the terms for appointment of auditors for the municipality.</p>

<p>Policy Statement and Guidelines</p> <p>Council shall appoint an auditor for a three year term by June 1st of the second year following each general election.</p> <p>The Chief Administrative Officer or designate shall, at the request of Council, solicit proposals for the provision of audit services prior to the selection.</p>
--

	Date	Resolution Number
Approved	Oct 14/98	98-312
Amended	May 6, 2008	08-05-355
Amended		



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 20, 2009
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	County Facility Agreement

BACKGROUND / PROPOSAL:

Currently, the local recreation boards operate and maintain the County owned facilities. Council approved the County Facilities Agreement at their January 13, 2009 meeting.

OPTIONS & BENEFITS:

An error was discovered in the agreement, section 5.1, that was disclosed in the January 13, 2009 package.


COSTS & SOURCE OF FUNDING:

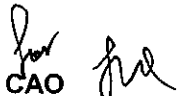
N/A

RECOMMENDED ACTION:

That the County Facilities Agreement, Section 5.1 be amended as follows:

- 5.1 The Board shall provide the general the general public with reasonable access to the County Facility during such hours of operations and for such admission or user fees as set by the Board, which from time to time may be requested and reviewed by the County.

Author: 

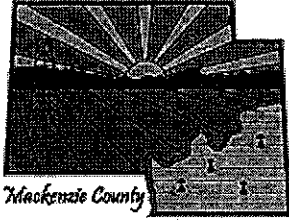
Review Date:  CAO

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5. BOARD'S OBJECTIVES

- 5.1 The Board shall provide the general the general public with reasonable access to the County Facility during such hours of operations and for such admission or user fees as set by the County Board, which from time to time may be requested and reviewed by the County.
- 5.2 The Board shall cooperate with the County and its agencies and other tourism, entertainment and sporting groups to assist in the active promotion of recreational programs and activities at the County Facility.
- 5.3 The Board shall actively work to enhance the interest and understanding of the general public in the ● and area, and, wherever possible, reflecting their significance as to the quality of life in the Province of Alberta.
- 5.4 The County may impose rules and regulations regarding the County Facility and the Board shall consider such when making any decision regarding the operations of the County Facility.
- 5.5 The County shall have the right, without unduly interfering with the Board's business, to review and audit the operations of the County Facility as contemplated by this Agreement.
- 5.6 The Board shall provide its annual Review Engagement Reports/Financial Statements prepared by a certified professional accountant within 90 days from the Board's fiscal year-end date.



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 20, 2009
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Mustus Energy

BACKGROUND / PROPOSAL:

Mustus Energy has been developing a 30 MGW Co-Gen Power Plant and indicated that the project is secure financially. They wish to sell power to the County.

OPTIONS & BENEFITS:

The benefit to the County could be competitively priced green power and taxes from the development.

COSTS & SOURCE OF FUNDING:

Funding for the power would come from the current operating budget.

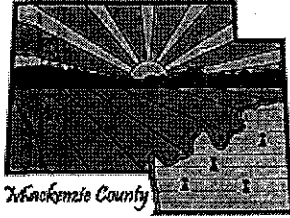
RECOMMENDED ACTION:

That Council review options of purchasing Mustus Energy power subject to negotiations with current contract providers.

Author: W. Kostiw

Reviewed By: _____

for
CAO *JK*



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 20, 2009
Presented By:	William Kostiw, Chief Administrative Officer
Title:	La Crete Ferry Operation

BACKGROUND / PROPOSAL:

For discussion. See attached letter from Alberta Transportation dated April 6, 2009.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

For discussion.

Author: C. Gabriel

Reviewed By:

for
CAO *ml*

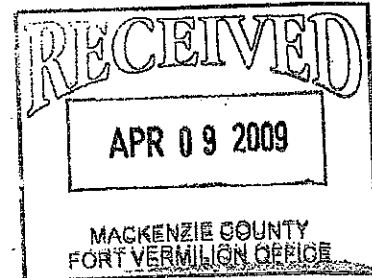
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Room 301, Provincial Building
Bag 900-29, 9621-96 Avenue
Peace River, Alberta, Canada T8S 1T4
Telephone 780-624-6280 Fax 780-624-2440

April 6, 2009

Our File: 2140-MACK

Mr. William (Bill) Kostiw
Chief Administrative Office
Mackenzie County
P.O. Box 640
Fort Vermilion, Alberta
T0H 1N0



Dear Mr. Kostiw:

Thank you for meeting with me on April 2, 2009 in regards to transportation issues within Mackenzie County. In regards to the County's concerns about the day-to-day issues regarding the La Crete Ferry, you may contact our maintenance contractor, LaPrairie Group Contractors (Alberta) Ltd. at 1-800-332-4452, 24 hours a day. Signs will be placed on highway maintenance contract boundaries with this phone number so that the contractor can be contacted by the public on any highway issue.

In regards to the posted speed on Highway 697 between the junction of Highway 35 and the La Crete Ferry, the department is in the process of gazetting the speed from 80 kmph. to 100 kmph.

If there are any further questions or concerns related to these matters, please contact Bill Gish, Operations Manager in Peace River, at 780-624-6280, toll-free by first dialing 310-0000.

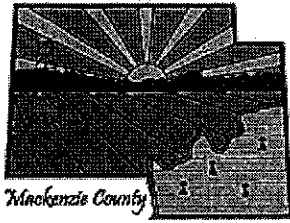
Yours truly,

A handwritten signature in black ink, appearing to be "Wayne Franklin".

Wayne Franklin, P.Eng.
Regional Director

WG/WF/fj

cc: Bill Gish, Operations Manager, Alberta Transportation, Peace River



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 20, 2009
Presented By:	William Kostiw, Chief Administrative Officer
Title:	AAMD&C Member Visit

BACKGROUND / PROPOSAL:

The AAMD&C member visit scheduled for May 27th needs to be rescheduled (see attached email).

Their new suggested dates are May 19, June 25 or June 29 arriving in Fort Vermilion at 2:15 p.m.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That Council's preferred meeting date with AAMD&C representatives be set for _____ and alternatively on _____.

Author: C. Gabriel **Reviewed By:**  CAO

Carol Gabriel

From: Susan Valentine [susan@aamdc.com]
Sent: Monday, April 06, 2009 10:59 AM
To: Brad Rabiey; cao@mdbiglakes.ca; Carol Gabriel
Cc: Lydia El-Cherif; Bob Miles
Subject: NEW DATE SUGGESTIONS: AAMDC Member Visit, Big lakes, N.Sunrise and Mackenzie

Good morning.

For the re-scheduled AAMDC visit, I would like to suggest one of the following:

Tuesday, May 19
Thursday, June 25
Monday, June 29

I'm hoping one of these dates will be suitable for all. Once again, allowing for a 1 hour meeting.
Estimated times according to charter plan (note there is a change in order from the May 27 schedule)

Peace River arrive 8:15 am
Depart 10:45 am
High Prairie arrive 11:05 am (with lunch)
Depart 1:15 pm
Ft Verm arrive 2:15 pm
Depart 3:45 pm

Thanks for your help. I will await your responses.

Best regards,

Susan Valentine

Executive Administration Coordinator

AAMDC~Alberta Association of Municipal Districts and Counties
780.955.4076 Direct
780.955.3615 FAX
susan@aamdc.com
www.aamdc.com

AAMDC – Celebrating 100 Years

From: Susan Valentine
Sent: April 6, 2009 10:41 AM
To: 'Brad Rabiey'; Big Lakes (cao@mdbiglakes.ca); 'Carol Gabriel'
Cc: Lydia El-Cherif; Bob Miles
Subject: RESCHEDULE May 27: AAMDC Member Visit, Big lakes, N.Sunrise and Mackenzie
Importance: High

Good morning.

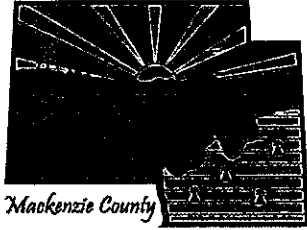
I'm very sorry, but I will need to reschedule this meeting.

Don Johnson has been called to meet with a variety of federal ministers in Ottawa through FCM that week.

I will work on another date and we'll try this again.

Once again, my apologies.

Regards,



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 20, 2009
Presented By:	John Klassen, Director of Operations – South
Title:	La Crete Ferry Campground Society Sublease

BACKGROUND / PROPOSAL:

The sublease for the La Crete Ferry Campground was reviewed by the Parks and Recreation Committee and Legal Council and upon revision was signed by the La Crete Ferry Campground Society. See attached sublease for review.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

For review.

Author: C. Friesen

Review Date: _____

[Signature]
CAO *[Signature]*

THIS SUBLEASE made this 24 day of MARCH, 2009.

BETWEEN:

MACKENZIE COUNTY
(the "Tenant")

-and-

LA CRETE FERRY CAMPGROUND SOCIETY
(the "Subtenant")

COPY

SUBLEASE

WHEREAS:

- A. Pursuant to the Head Lease between the Landlord and the Tenant, a true copy of which is attached hereto as Schedule "A", the Landlord leased the Leased Premises to the Tenant for a term of 10 years;
- B. The Tenant has agreed to sublease the Subleased Premises to the Subtenant in accordance with the terms, covenants and conditions contained herein; and
- C. The Landlord has provided its consent to the proposed sublease of the Subleased Premises to the Subtenant.

NOW THEREFORE in consideration of the rents and the mutual covenants and agreements contained herein, the sufficiency of which is hereby acknowledged by each of the parties, the parties hereby agree as follows:

ARTICLE 1- DEFINITIONS

1.1 Definitions

In this Sublease:

- (a) "Commencement Date" means the date this Sublease is signed.
- (b) "Head Lease" means the lease agreement dated January 7, 2009, between the Landlord and the Tenant designated as Recreation Lease No. REC 030012, as amended and renewed from time to time, a copy of which lease agreement and amendments are contained within Schedule "A" attached hereto;
- (c) "Landlord" means Her Majesty the Queen, in right of the Province of Alberta, as represented by the Minister of Environment;
- (d) "Lands" means the lands legally described as: NW 29, NE 30, SE 31 and SW 32-103-19-W5M, EXCEPTING THEREOUT ALL MINES AND

MINERALS;

- (e) “**Leased Premises**” means all that portion of the Lands as shown within Schedule “B” attached hereto, excepting and reserving any and all reservations and exceptions required to be made pursuant to the *Public Lands Act*;
- (f) “**Permitted Use**” means the operation and maintenance of a **Public Recreational Campsites/Park-Day Use/Campground** as the term is defined in [NTD: In what statute or Land use Bylaw is this term defined?];
- (g) “**Rent**” means the rental payments payable by the Subtenant to the Tenant pursuant to Section 4.1 of this Sublease, together with any other amounts payable by the Subtenant pursuant to the terms of this Sublease;
- (h) “**Sublease**” means this sublease agreement as from time to time amended in writing and agreed to by the parties hereto;
- (i) “**Subleased Premises**” means the Leased Premises, together with all buildings and improvements located thereon [NTD: See Leased Premises definition];
- (j) “**Term**” means the Term of this Sublease as specified in Section 3.1 of this Sublease.
- (k) “**Trade Fixture**” means those items of personal property or equipment on or attached to the Subleased Premises which are used in the trade or business of the Subtenant.

ARTICLE 2- GRANT OF SUBLEASE

2.1 Grant of Sublease

The Tenant hereby subleases to the Subtenant and the Subtenant hereby subleases from the Tenant the Subleased Premises for the Term and upon and subject to the terms, covenants and conditions contained within this Sublease.

ARTICLE 3- TERM

3.1 Term

Commencing on the Commencement Date, the Subtenant shall have and hold the Subleased Premises, for a period equal to the balance of the term of the Head Lease, less one day, which shall cease on the 12th day of May, 2033 (the “**Term**”). Notwithstanding the foregoing, the Tenant and the Subtenant agree to review the terms of this Sublease every five (5) years or at the request of the Tenant.

3.2 Termination

Notwithstanding anything else contained to the contrary herein, the Subtenant shall have the right to terminate this Sublease by providing no less than sixty (60) days written notice to the Tenant that the Subtenant wishes to terminate this Sublease effective the date indicated on the written notice.

In the event the Subleased Premises or any part thereof is used by the Subtenant during the term of this Sublease for a purpose other than as stated in Article 7.1, the Tenant shall be entitled, at its sole discretion, to forthwith terminate this Sublease by giving thirty (30) days notice in writing to the Subtenant. Thereupon the Rent and all other payments payable by the Subtenant hereunder shall be apportioned and paid to the date of termination and the Subtenant shall surrender and yield up possession of the Subleased Premises to the Tenant.

ARTICLE 4- RENT

4.1 Rent

The Subtenant shall pay to the Tenant the sum of **One (\$1.00) Dollar** payable in advance prior to the Commencement Date.

ARTICLE 5- GENERAL COVENANTS

5.1 Tenant's General Covenants

The Tenant covenants to the Subtenant:

- (a) if the Subtenant shall not be in default beyond any cure period contained herein, the Subtenant shall, during the Term, have peaceable and quiet enjoyment and possession of the Subleased Premises;
- (b) to observe and perform all of the covenants and obligations of the Tenant under the Head Lease, save and except for those obligations which are the responsibility of the Subtenant pursuant to this Sublease, or the responsibility of other subtenants occupying portions of the Leased Premises pursuant to their respective sublease agreements; and
- (c) to observe and perform all of the covenants and obligations of the Tenant contained within this Sublease.

5.2 Subtenant's General Covenants

The Subtenant covenants to the Tenant:

- (a) to pay Rent when due;

- (b) to establish reasonable campground fees without discrimination to any party and in a comparable manner to other campgrounds in and around Mackenzie County;
- (c) to perform, observe and comply with all the provisions, obligations and comply with all of the provisions, obligations and requirements which the Subtenant is required to perform, observe and comply with by the *Public Lands Act*, or by any act hereafter enacted for the amendment thereof or in substitution thereof or by any regulations made under the authority of any such act as aforesaid, and the terms, conditions and provisions of all such acts and regulations shall be deemed to form part of this Sublease, which shall be read and construed as if the same had been set out and incorporated herein.
- (d) to observe and perform all of the obligations of the Tenant under the Head Lease as those obligations relate to the Subleased Premises; and
- (e) to observe and perform all of the covenants and obligations of the Subtenant contained within this Sublease.

ARTICLE 6- UTILITIES, TAXES AND EXPENSES

6.1 Subtenant's Taxes

The Subtenant shall promptly pay when due all business, sales, machinery, equipment and all other taxes, assessments, charges and rates [NTD: Please explain – eg. is the Subtenant exempt from paying property?], as well as any permit or license fees, attributable to any business, sales, or income of the Subtenant in respect of the Subleased Premises.

6.2 Utilities

The Subtenant shall be responsible for the prompt payment, when due, of all costs associated with the installation and supply of utilities (including, without restriction, water, waste, sewage, gas, and electricity) and any other services (including, without restriction, telephone rental and services) consumed or utilized within the Subleased Premises. At the Tenant's discretion, payments by the Subtenant shall either be made directly to the supplier or retailer of such utilities or services, or shall be paid to the Tenant as reimbursement for payment of such costs by the Tenant.

6.3 Expenses

The parties acknowledge that this Sublease shall be considered to be a net sublease for the Tenant. Consequently, all expenses related to the operation and maintenance of the Subleased Premises, including all cleaning, caretaking and grounds keeping, shall be carried out by the Subtenant at the Subtenant's expense.

ARTICLE 7- USE AND OCCUPANCY OF THE LANDS

7.1 Use of the Subleased Premises

The Subleased Premises shall be used continuously during the Term by the Subtenant for the Permitted Use, and for no other use whatsoever. The Subtenant shall not carry on nor permit to be carried on the Subleased Premises any other trade or business without prior written consent of the Tenant.

7.2 Nuisance

The Subtenant shall not carry on any business nor do or suffer any act or thing which in the opinion of the Tenant constitutes a nuisance or would result in a nuisance, or which would be offensive or any annoyance to the Tenant or any other land owners in the area, nor do or suffer any waste or damage, disfiguration or injury to the Lands or the Subleased Premises.

7.3 Compliance with Laws

The Subtenant will promptly comply with and conform to the requirements of every applicable law, by-law, regulation ordinance and order at any time or from time to time in force during the Term affecting the Subleased Premises, the business carried on within the Subleased Premises or any building, machinery, equipment and other facilities located in the Subleased Premises.

7.4 Improvements, Alterations, Fixtures

- (a) The Subtenant will not, without the prior written consent of the Tenant, construct, install, erect or permit to be constructed, or erected upon or within the Subleased Premises any alteration, addition, partition, improvement or other structure. The Subtenant shall, at the time of its application for the Tenant's consent, inform the Tenant and furnish plans and specifications of the necessary work and if the Tenant shall consent to such work being done, the Tenant shall have the right impose any reasonable conditions upon such consent which the Tenant may deem necessary. Any such alterations or improvements made without the consent of the Tenant may, at the Tenant's option, be subject to the requirement to be removed and the Subleased Premises restored to its condition prior to such alteration or improvements being made.
- (b) Upon the expiration or termination of this Sublease, all alterations, additions, partitions, improvements or structures which may have been made or installed by the Subtenant upon the Subleased Premises, (whether with or without the Tenant's consent) and which are attached to the Subleased Premises, shall remain upon and be surrendered with the Subleased Premises as a part of the Subleased Premises without disturbance, molestation or injury and such be and become the absolute property of the Tenant.
- (c) Notwithstanding Section 7.4(b), the Tenant may, by written notice to the Subtenant prior to or after the termination or expiration of the Term, require the removal at the expense of the Subtenant of any and all alterations, additions, partitions, improvements or structures on the Subleased Premises or the restoration of the Subleased Premises to the same condition that they were in before any alterations, additions,

partitions, improvements or structures were made, erected or installed, such work to be done by or at the direction of the Tenant.

- (d) Notwithstanding Section 7.4(b), but subject to Section 7.4(a) and 7.4(c), and provided the Subtenant has paid the Rent and performed and observed all the covenants and conditions contained in this Sublease, the Subtenant shall, at the expiration or other sooner termination of this Sublease, have the right to remove its Trade Fixtures, but shall make good the damage caused to the Subleased Premises which may result from such installation and removal.

7.5 Insurance

- (a) The Subtenant shall throughout the Term and during any other time the Subtenant occupies the Subleased Premises or a portion thereof, at its sole cost and expense, take out and keep in full force and effect, the following insurance:
 - (i) comprehensive general liability insurance with inclusive limits of not less than \$2,000,000.00;
 - (ii) "all risks" property insurance upon the Subleased Premises, including all building and other structures and improvements from time to time located upon the Subleased Premises, together with "all risks" insurance upon all property of every kind and description owned by the Subtenant or for which the Subtenant is legally responsible, all in an amount not less than the full replacement costs thereof; and
 - (iii) any other form of insurance as the Tenant or Subtenant may reasonably require from time to time in form, in amounts and for insurance risks against which a prudent Subtenant under similar circumstances would insure.
- (b) Each insurance policy referred to in Section 7.5(a) shall name the Tenant and any person, firm or corporation designated by the Tenant as additional named insured's as their interest may appear and such policies will contain where appropriate:
 - (i) a waiver of any subordination rights which the Subtenant's insurers may have against the Tenant;
 - (ii) a severability of interests clause or a cross liability clause; and
 - (iii) a clause stating that the Subtenant's insurance policy will be considered as the primary insurance and shall not call into contribution any other insurance that may be available to the Tenant.
- (c) All policies shall be taken out with insurers and shall be in a form acceptable to the Tenant acting reasonably. The Subtenant agrees that certificates of insurance acceptable to the Tenant or if required by the Tenant, certified copies of each such insurance policy, will be delivered to the Tenant as soon as practicable after the placing of the required insurance. All policies shall contain an undertaking by the insurers to notify the Tenant in writing, of any material change, cancellation or

termination of any provision of any policy, not less than thirty (30) days prior to the material change, cancellation or termination thereof.

7.6 Signs

Any signs placed by the Subtenant in or around the Subleased Premises shall be subject to the prior approval of the Tenant, and shall conform to all municipal and other government statutes, regulations and requirements. The placement, maintenance and repair of any signs relating to the Subtenant shall be the Subtenant's sole responsibility.

7.7 Indemnity

The Subtenant hereby indemnifies and saves harmless the Tenant and its successors and assigns from and against any and all losses, liabilities, damages, costs (on a solicitor and his own client basis) and expense of any kind whatsoever including, without limitation, the costs of defending, counter-claiming or settling any action or matter, or the costs of repairing, cleaning-up or restoring the Subleased Premises which at any time or from time to time may be paid, incurred or asserted against the Tenant arising directly or indirectly from or out of the Subtenant's use or occupancy of the Subleased Premises or occasioned wholly or in part by any act or omission of the Subtenant, its agents, contractors, employees, sub-tenants, licensees, concessionaires or anyone permitted by the Subtenant to be in or on the Subleased Premises. This indemnification shall include any and all such costs that may arise due to the release of hazardous substances by the Subtenant (or those for whom the Subtenant is responsible), and shall survive the expiration of the Term of this Sublease and the termination of this Sublease for whatever cause or any renewal of this Sublease.

ARTICLE 8- REPAIRS

8.1 Subtenant's Repairs

The Subtenant covenants to maintain, repair and keep the Subleased Premises in a safe and tidy condition as determined by the Tenant, acting reasonably, including, without restriction:

- (a) maintaining all fencing located upon or within the Subleased Premises in good workmanlike condition;
- (b) maintaining all buildings and structures in a safe and proper condition and in compliance with all applicable statutes, laws, by-laws, regulations, ordinances and orders at any time or from time to time in force during the Term affecting the Subleased Premises;
- (c) attending to all ground maintenance including, without restriction, regular mowing and grounds keeping of grass and vegetation, snow removal from roads, and clean up of litter.

The Subtenant shall take all preventative measures and obey all operating instructions of the Tenant relative thereto and shall not permit waste. The Subtenant shall make all repairs and maintenance with all due diligence and to

the satisfaction of the Tenant, acting reasonably.

8.2 Access & Inspection

The Subtenant covenants that the Tenant may enter the Subleased Premises upon twenty-four (24) hours notice to the Subtenant to determine the conditions of the Subleased Premises. The Subtenant will forthwith repair any damage or undertake the maintenance required in a workmanlike manner, as directed by the Tenant in writing.

8.3 Repair Where Subtenant is at Fault

If any part of the Subleased Premises becomes damaged or destroyed through the negligence, carelessness or willful act or omission of the Subtenant, or those in law for whom the Subtenant is responsible, or through it or them, the costs of the necessary repairs, replacements or alterations will be borne by the Subtenant.

8.4 Repair on Termination

Upon the expiration of the Term or upon the earlier termination of this Sublease, the Subtenant covenants to surrender the Subleased Premises in substantially the same condition as the Subleased Premises was in upon delivery of possession thereof to the Subtenant under this Sublease save and except for reasonable wear and tear. However, nothing in this Section 8.4 will restrict or cancel the insurance provisions of this Sublease.

8.5 Notice of Accident, Defects, Etc.

The Subtenant shall give the Tenant prompt notice of any accident to or defect in the Subleased Premises or of any damage or injury to the Subleased Premises or to any person therein howsoever caused, provided that nothing herein shall be construed so as to require repairs to be made by the Tenant except as expressly provided in this Sublease.

8.6 Liens Not Permitted

The Subtenant shall not, at any time, suffer or permit the attachment to the Subleased Premises (or any part thereof) of any lien for work done or materials furnished in connection with the improvement, maintenance, repair or alteration of the Subleased Premises by or on behalf of the Subtenant. If any such lien attaches to the Subleased Premises (or any part thereof) and is not discharged or released within thirty (30) days from the date of receipt of written notice of same from the Tenant, the Tenant may, at its option, pay to the lien claimant the amount of such lien and notify the Subtenant of such payment, in which event such amount shall be immediately due and payable by the Subtenant and shall bear interest at the rate of specified in Section 11.4. Further, the Tenant shall have the right to terminate this Sublease by providing no less than five (5) days written notice to the Subtenant that the Tenant wishes to terminate this Sublease effective the date indicated on the written notice.

ARTICLE 9- LICENSES, ASSIGNMENTS AND SUBLETTINGS

9.1 Licenses, Assignments and Subletting

The Subtenant will not transfer, assign, license or sublet this Sublease, the Subleased Premises or any portions thereof without the prior consent in writing of the Tenant.

ARTICLE 10- LIABILITIES

10.1 Theft

The Tenant shall not be liable for the theft of any property at any time in or on the Subleased Premises.

10.2 Personal Injury

The Tenant shall not be liable for any injuries or death, or any losses or damages caused to any individual or property while on the Subleased Premises as a result of or in any way arising out of the occupation or use of the Subleased Premises by the Subtenant or any of its invitees.

ARTICLE 11- SUBTENANTS DEFAULT

11.1 Default

Notwithstanding anything herein contained to the contrary, upon the occurrence of any one of the following events the Tenant may, at its sole option, re-enter and take possession of the Subleased Premises with or without terminating this Sublease as though the Subtenant or the servants of the Subtenant or any other occupants of the Subleased Premises was or were holding over at the expiration of the Term:

- (a) if the Term or any of the goods and chattels of the Subtenant on the Subleased Premises are seized or taken in execution or attachment by a creditor of the Subtenant;
- (b) if the Subtenant becomes insolvent or bankrupt, or makes an assignment for the benefit of creditors, or is declared bankrupt, or takes the benefit of any legislation that may be in force for bankrupt or insolvent debtors;
- (c) if proceedings are taken against the Subtenant under any legislation to wind up companies and societies
- (d) if the Subtenant (or its agent) falsifies any report or information required to be furnished to the Tenant pursuant to this Sublease;
- (e) if the Subtenant fails to pay the Rent when due; or
- (f) if the Subtenant fails to perform any of its obligations under this Sublease as and when required, and such default continues for a period of seven (7) days after written notice from the Tenant of such default.

11.2 Remedies Upon Default

Upon the occurrence of an event of default, as defined within Section 11.1 of this Sublease, The Tenant shall be entitled, at its option, to declare the current month's Rent, together with the Rent for the next three (3) months ensuing, to be immediately due and payable and, at the Tenant's option, the Term shall become forfeited and void, and the Tenant may without notice or any form of legal process whatsoever forthwith re-enter upon the Subleased Premises, or any part thereof, in the name of the whole and repossess and enjoy the same as its former estate, anything contained in any statute or law to the contrary notwithstanding. No re-entry or taking possession of the Subleased Premises shall be construed as an election on the part of Tenant to terminate this Sublease unless at the time of or subsequent to such re-entry or taking of possession written notice of such termination has been given to the Subtenant.

11.3 Additional Remedies

The rights and remedies of the Tenant pursuant to Section 11.1 and 11.2 of this Sublease are in addition to the rights and remedies of the Tenant at law or as otherwise contained within this Sublease. The forfeiture of this Sublease by the Subtenant shall be wholly without prejudice to the right of the Tenant to recover arrears of Rent or damages for any antecedent breach of covenant on the part of the Subtenant and, notwithstanding any such forfeiture, the Tenant may subsequently recover from the Subtenant damages for loss of Rent suffered by reason of this Sublease having been determined prior to the end of the Term and this liability and the other rights under this Section shall survive the termination of this Sublease whether by act of the parties or by operation of law. In addition to all other remedies, the Tenant shall be entitled to the restraint by injunction of all violations, actual, attempted, or threatened of any covenant, condition or provision of this Sublease.

11.4 Interest and Costs

The Subtenant shall pay to the Tenant interest calculated at the rate of the Alberta Treasury Branches prime rate plus 3% per annum upon all Rent and all other amounts which the Subtenant is required to pay pursuant to the terms of this Sublease from the due date for payment thereof until the same, including interest, is fully paid and satisfied. The Subtenant shall indemnify the Tenant against and shall pay on demand all costs incurred in enforcing payment thereof, and in obtaining possession of the Subleased Premises after default of the Subtenant or upon expiration or earlier termination of the Term, or in enforcing any covenant, term or condition contained in this Sublease including, without restriction, legal costs calculated on a solicitor and his own client full indemnity basis.

11.5 Tenant's Right to Perform

All covenants, terms and conditions to be performed by the Subtenant under any

of the provisions of this Sublease shall be performed by the Subtenant, at the Subtenant's sole cost and expense, and without any abatement of Rent. If the Subtenant shall fail to perform any act on its part to be performed under this Sublease, and such default shall continue for seven (7) days after notice thereof from the Tenant (or immediately in the case of an emergency of which the Subtenant has knowledge), the Tenant may (but shall not be obligated so to do) perform such act without waiving or releasing the Subtenant from any of its obligations relative thereto. The Subtenant shall pay to the Tenant on demand for all costs incurred by the Tenant in performing such act, together with interest thereon at the rate required within this Sublease from the date each such payment was made or each such cost was incurred by the Tenant, until paid in full.

11.6 Waiver

The waiver by the Tenant of a breach of a term, covenant or condition contained in this Sublease will not be deemed to be a waiver of a subsequent breach of the same or another term, covenant or condition herein contained. No covenant, term or condition of this Sublease will be deemed to have been waived by the Tenant unless the waiver is in writing and signed by the Tenant.

ARTICLE 12- GENERAL PROVISIONS

12.1 Sublease Entire Agreement

It is understood and agreed between the parties that the terms and conditions set forth herein, together with the terms and conditions set forth in the rules and regulations and any schedules and plans annexed hereto, embrace all of the terms and conditions of this Sublease entered into by the Subtenant and the Tenant and supersede and take the place of any and all previous agreements or representations of any kind, written, oral or implied heretofore made by anyone in reference to the Subleased Premises. If any provision of this Sublease is illegal or unenforceable it shall be considered separate and severable from the remaining provisions of this Sublease, and the remaining provisions shall remain in force and be binding as though the said illegal or unenforceable provisions had never been included.

12.2 Enurement

This Sublease shall inure to the benefit of and be binding upon the parties hereto, and their respective heirs, executors, successors and permitted assigns of the parties hereto.

12.3 Notices

A notice, demand, request, consent or other instrument required or permitted to be given under this Sublease shall be in writing and shall be given and deemed to have been received as provided in this Section. "Notices" shall be addressed:

(a) to the Tenant as follows: Mackenzie County
Box 640
Fort Vermilion, Alberta
T0H 1N0

(b) to the Subtenant as follows: La Crete Ferry Campground Society
P.O Box 46
Buffalo Head Prairie, AB
T0H 4A0

Any Notice must be mailed in Canada by ordinary mail, electronic facsimile transmission or prepaid courier. A Notice shall be deemed to have been received by the party to whom the Notice is addressed on the day which is five (5) business days following the date that the Notice was mailed, provided that at the time of mailing there is not an actual or apprehended interruption in mail service by labour dispute or otherwise. Notwithstanding the aforesaid, in the event of an actual or apprehended interruption in mail service, or at any time if the party giving notice so elects, Notice shall be in writing and delivered to and left at the address for Notice of the party to whom it is to be given during normal business hours on a business day and shall have been deemed to be received on the date of delivery.

A party may at any time give Notice to the other party of a change of its address for the purpose of giving Notice and from and after the giving of such Notice, the address therein shall be deemed to be the address of that party.

12.4 Time of the Essence

Time shall be of the essence for this Sublease and for each and every part thereof.

12.5 Dispute Resolution

In the event of a dispute, representatives from the Tenant and Subtenant will meet with a view to resolving the dispute. If the said representatives are not able to resolve the dispute within thirty (30) days, then upon written request of either the Tenant or Subtenant, the Chief Administrative Officer of the Tenant and the senior manager from the Subtenant will meet for the purpose of resolving the dispute. The Tenant and Subtenant will discuss the problem and negotiate in good faith without the necessity of any formal proceedings. The Tenant and Subtenant agree to utilize all reasonable efforts to resolve any dispute in connection with this Sublease promptly and in a professional and amicable manner. If the Chief Administrative Officer of the Tenant and the senior manager from the Subtenant are not able to resolve their dispute within thirty (30) days after commencement, then either the Tenant or the Subtenant may terminate this Sublease immediately.

IN WITNESS WHEREOF the parties hereto have executed this Sublease on the date specified on page 1 hereto.

MACKENZIE COUNTY

Per:

JOHN KLASSE

Per:

W Kostur

LA CRETE FERRY CAMPGROUND SOCIETY

Per:

John J. Krahn

Per:

John Wiebe

SCHEDULE "A"

The Head Lease

Recreational Lease No. REC 030012

THIS INDENTURE made in duplicate on January 7, 2009.

BETWEEN: HER MAJESTY THE QUEEN, in the right of the Province of Alberta, (hereinafter called "Her Majesty"), represented herein by the Minister of Sustainable Resource Development of the said Province of Alberta, (hereinafter called the "Minister"),

OF THE FIRST PART

AND MACKENZIE COUNTY, of the Hamlet of Fort Vermilion in the Province of Alberta, (hereinafter called the "Lessee"),

OF THE SECOND PART

WHEREAS the lands hereinafter described are "Public Lands" within the meaning of the *Public Lands Act*; and

WHEREAS subject to the general provisions of the *Public Lands Act*, the *Forest Act*, and the regulations thereto, the Minister may grant leases for recreational and exhibition purposes, and

WHEREAS the Lessee has applied for a lease of the lands hereinafter described and the Minister has approved the application;

NOW THEREFORE THIS INDENTURE WITNESSETH, that in consideration of the rents, covenants and agreements hereinafter reserved and contained and on the part of the Lessee to be paid, kept, observed and performed, Her Majesty by these presents doth demise and lease unto the Lessee as tenant, all that certain parcel or tract of land situate in the Province of Alberta, and being more particularly described in Appendix A hereto attached (hereinafter called the "said lands").

EXCEPTING AND RESERVING unto Her Majesty any and all reservations and exceptions required to be made pursuant to the *Public Lands Act*.

TO HAVE AND TO HOLD the said demised premises unto the Lessee for and during the term of **25** years to be computed from **May 13, 2008**, **YIELDING AND PAYING** therefor unto the Lessor the sum of **\$1,077.40** as rental for the said term payable in advance of completion of this lease and such rent to be free and clear of and from all rates, taxes and assessments and from all manner of deductions whatsoever.

AND the Lessee doth hereby covenant and agree with Her Majesty as follows:

- 1a. That the Lessee will at all times during the subsistence of the term hereby created, perform, observe and comply with all the provisions, obligations and requirements which the Lessee is required to perform, observe and comply with by the *Public Lands Act*, or by any act hereafter enacted for the amendment thereof or in substitution therefor or by any regulations made under the authority of any such act as aforesaid, and the terms, conditions and provisions of all such acts and regulations shall be deemed to form part of this lease, which shall be read and construed as if the same had been set out and incorporated herein.
- 1b. That the Lessee shall use the said lands solely for the purpose of **Recreational Campsites/Park-Day Use/Campground**.

2. That the Lessee shall and will, well and truly yield and pay or cause to be yielded and paid to the Minister at Edmonton, or other person duly authorized by the Minister in that behalf, the rent hereby reserved in manner aforesaid.
3. That the said demised premises and the building or buildings now or hereafter to be erected thereon shall be used by the Lessee solely for the purpose for which this lease has been granted, and the Lessee will not use or cause to be used the said premises for any other purpose or purposes whatsoever without having previously obtained in writing the consent to do so by the Minister, and further that the Lessee shall not and will not exercise, carry on or commit, or permit to be exercised, carried on or committed any noisy, noxious or offensive entertainment, trade, or manufacture upon the said premises, or in any of the said buildings, and shall not and will not use the same or suffer the same to be used for any illegal or immoral purposes or do or suffer to be done thereon or therein any act or thing whatsoever which may be an annoyance or disturbance to others.
4. That the Lessee shall be at liberty to remove any erections or other improvements which the Lessee shall have placed upon the premises herein upon such terms and conditions as the Minister may impose and the Lessee hereby agrees not to remove or cause to be removed from the premises herein any erections or other improvements upon the said premises until the Lessee has complied with the terms and conditions imposed by the Minister.
5. That the Lessee shall and will permit any inspector or other person duly authorized in that behalf, with all proper or necessary assistants, at all reasonable times during the said term, quietly to enter into and upon the said lands and premises, and into all buildings erected thereon, and into any part thereof, and to survey and examine the state and condition thereof.


AND IT IS HEREBY AGREED by and between Her Majesty and the Lessee as follows:

1. That if the Lessee shall at any time make default in the due payment of any sum or sums of money whatsoever which may be payable to Her Majesty or for which the Lessee may be liable pursuant to any of the provisions of this lease, and whether on account of rent, interest, penalty or otherwise, at any of the days or times fixed or appointed for the payment thereof, Her Majesty may, by any person duly authorized by the Minister in writing, enter and distrain therefor upon the premises described herein or any part thereof and by distress levied upon any goods and chattels which may be found upon the said premises or any part thereof, recover any such sum or sums of money as last aforesaid, together with all costs and expenses of and incidental to any such distress.
2. That if and whenever the rent hereby reserved, or any part thereof, is in arrears and unpaid for a period of more than thirty days, or if default is made by the Lessee in the performance or observance of any of the covenants on the part of the Lessee herein contained, or of any regulations which the Lessee ought to comply with pursuant to these presents or to the *Public Lands Act*, or to both, for a period of thirty days from and after the date of the sending by mail of a notice by or on behalf of the Minister to the Lessee of such default, then and in every such case and as often as the same may happen and notwithstanding any previous waiver, the Minister may by writing, declare this lease to be terminated, and thereupon this lease shall become and be terminated, and be null and void for all purposes other than and except as to any liability of the Lessee under the same incurred before and subsisting at the day when the said lease is declared to be terminated as aforesaid.
3. That if the term hereby granted or the Lessee's goods and chattels on the said lands which are liable to distress shall be at any time seized or taken in execution, or in attachment by any creditor of the Lessee, or if the Lessee shall make any assignment for the benefit of creditors or becoming bankrupt or insolvent, shall take the benefit of any act that may be in force for bankrupt or insolvent debtors, the said term shall immediately become forfeited and void.

- 4. That no waiver on behalf of Her Majesty of any breach of any or either of the provisos, conditions, restrictions and stipulations herein contained, whether negative or positive in form, shall take effect or be binding upon Her Majesty unless the same be expressed in writing under the authority of the Minister, and any waiver so expressed shall not limit or affect Her Majesty's rights with respect to any other or future breach.
- 5. This lease shall be so construed as to ensure to the benefit of the Lessee and such of his heirs, executors and administrators and his and their assigns as are entitled or permitted to benefit thereunder pursuant to the *Public Lands Act*, and to no other persons.
- 6. The Lessee shall comply with all the relevant provisions designated as Schedule "A" hereto attached.

IN WITNESS WHEREOF the parties hereto have hereunto set their hands and seals on January 7, 2009 (date).

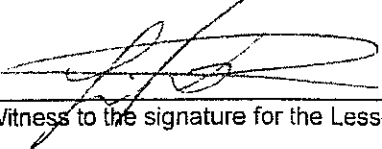
SIGNED, SEALED AND DELIVERED by the parties hereto in the presence of:



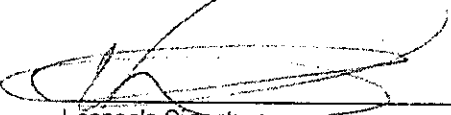
 Witness to the signature for the Minister



 For the Minister of Sustainable Resource Development



 Witness to the signature for the Lessee



 Lessee's Signature
 CAO

 Witness to the signature for the Lessee

 Lessee's Signature

APPENDIX A
 LEGAL DESCRIPTION
 FOR
 REC 030012

EP PLAN NO: 111080 MS

PURPOSE: RECREATIONAL CAMPSITES

PARK-DAY USE/CAMPGROUND

AFFECTED LANDS(MERIDIAN-RANGE-TOWNSHIP-SECTION-1/4SECTION-LEGAL SUBDIVISION
 -QUADRANT-QUARTER QUADRANT)

	HECTARES--	ACRES--	DETAILS-----
5-19-103-29-NW	0.510	1.26	
	AND ADJ.THEOR.RD.ALLOW.		
30-NE	20.040	49.52	
31-SE	6.870	16.98	
32-SW	16.180	39.98	
	AND ADJ.THEOR.RD.ALLOW.		

AREA SUMMARY

=====

THE TOTAL LANDS HEREIN DESCRIBED CONTAIN 43.600 HA (107.74 ACRES)
 MORE OR LESS

SUBJECT TO:

=====

THE AUTHORIZATIONS AND DISPOSITIONS LISTED ON THE ATTACHED "SCHEDULE B", IF ANY, HAVE BEEN ISSUED ON THE QUARTER SECTIONS OF LAND ON WHICH YOUR DISPOSITION HAS BEEN ISSUED AND MAY BE PRIOR AND SUBSISTING AUTHORIZATIONS AND DISPOSITIONS TO YOUR DISPOSITION AND MAY RELATE TO AND AFFECT YOUR DISPOSITION AND THE LANDS ON WHICH YOUR DISPOSITION HAS BEEN ISSUED.

SUPPLEMENTARY INFORMATION

(LTO) - LAND TITLES OFFICE
 (AE) - ALBERTA ENVIRONMENT/LAND ADMINISTRATION DIVISION
 (ATS) - ALBERTA TOWNSHIP SURVEY
 (HA) - HECTARES
 1 HECTARE = 2.471054 ACRES

2008/12/30

10:14:52

SUBMITTED BY LSLB177

SCHEDULE A

1. 002 IN THIS DOCUMENT, unless the context indicates otherwise:

"approval (of a departmental officer)" whenever required, must be in writing.

"authority" means: this document or the right to occupy public land granted by this document.

"department" means: Alberta Sustainable Resource Development
Public Lands and Forests Division
Petroleum Plaza, South Tower
9915 – 108th Street
Edmonton, Alberta
T5K 2G8
Telephone: (780) 427-3570

"departmental officer" means: an employee of the Alberta Sustainable Resource Development, Public Lands and Forests Division; responsible for the management of surface activity on the land.

"holder" means: the recipient of the right to occupy public land granted by this document.

"land(s)" means: the specific land which the holder is authorized to occupy by this document.

"minister" means: the Minister of Sustainable Resource Development.

payments required by this document are to be made payable to "Minister of Finance" and may be delivered to the nearest Public Lands office, or mailed to:

Alberta Sustainable Resource Development
Public Lands and Forests Division
Main Floor, Petroleum Plaza, South Tower
9915 – 108th Street
Edmonton, Alberta, T5K 2G8

- a) The holder shall comply with all relevant laws in the Province of Alberta.
- b) A copy of this authority shall be retained on the job site during all phases of your activity, including, if applicable, preparation, construction, development, maintenance and abandonment.

- e) Schedule "B", attached lists any prior and subsisting authorizations and dispositions (prior rights) issued on the quarter sections included in this authority. The holder shall not conduct any activity on the land where prior rights have been issued without the consent of the holder of these prior rights.

Surface rights plot sheets showing dispositions listed on Schedule "B" may be viewed at, or further information obtained from, the Surveys & Technical Services Section, 2nd Floor, Petroleum Plaza, South Tower, 9915 – 108th Street, Edmonton, Alberta, T5K 2G8, Telephone: (780) 427-3509, Fax: (780) 422-4252.

Copies of these plots or any plan showing the location of a disposition may be purchased from IHS Energy Group, Main Floor, Petroleum Plaza, South Tower, 9915 – 108th Street, Edmonton, Alberta, T5K 2G8, Telephone: (780) 413-3380, Fax: (780) 413-3383.

- e) Consent to assign or sublet any land in this authority will not be considered until the land and improvements have been developed in accordance with the terms and conditions of this authority.
- f) The holder shall maintain any buildings or other improvements erected or placed on the land in good and substantial repair and condition, normal wear and tear excepted.
- g) This authority is granted only for the purpose indicated. The use of the land must conform with all the requirements of the development control, environmental and health authorities.
Purpose: Recreational Campsites/Park-Day Use/Campground.
- h) This authorization should not be construed as assuring that any other relevant approvals from this department or any other department or agency of the Alberta Government will be granted.

2. 154 The holder shall contact and advise the departmental officer of its intentions:
- prior to entry upon the lands.
 - prior to any additional construction during the term of this authority.
 - at the completion of operations, and
 - upon abandonment of this activity or cancellation of this authority.
- Fort Vermilion, Alberta, Telephone: (780) 927-3235.

3. 116 A representative of your company must contact the registered trapper in your program area at least TEN DAYS PRIOR TO INITIATING YOUR PROGRAM. This must be done by registered mail and we recommend personal communication follow-up. The trapper's name and address can be obtained from the Department of Energy, Calgary Information Centre (Telephone: (403) 297-6324). For other information concerning registered traplines, contact the Client and Licensing Service, Alberta Sustainable Resource Development, Edmonton, Alberta (Telephone: (780) 427-6729) upon receipt of this approval. Your company may be responsible for any damage to traps, snares or other improvements.
4. 177 Unless otherwise approved by a departmental officer, the holder shall use only existing clearings/trails and not clear any new areas.
5. 193 The holder shall ensure that surface disturbance is kept to a minimum.
6. 255 The holder shall remove all garbage and waste materials resulting from its operations to an approved disposal site.
7. 275 The holder shall not deposit or push debris, soil or other deleterious materials into or through any watercourse or water body or on the ice of any watercourse/water body.
8. 304 The holder shall not create any interruptions to natural drainage, including ephemeral draws, that may result in blockage of water flow.

All licences, authorizations and approvals issued by Alberta Sustainable Resource Development under the *Public Lands Act* and *Forests Act*, and Alberta Environment under the *Environmental Protection and Enhancement Act* and *Water Act* should not be taken to mean the proponent (applicant) has complied with federal legislation. Proponents should review the following website:
 (English) http://www.dfo-mpo.gc.ca/regions/central/habitat/index_e.htm
 (French) http://www.dfo-mpo.gc.ca/regions/central/habitat/index_f.htm,
 in relation to the application of federal laws, including but not limited to the *Navigable Water Protection Act* and the *Fisheries Act (Canada)* to determine if approval from Fisheries and Oceans Canada is required.

Calgary Office
 7646 3rd Street N E
 Calgary, AB
 T2E 8X4
 General Inquiries: (403) 292-5160
 Fax: (403) 292-5173

Edmonton Office
 Whitemud Business Park
 4253-97th Street
 Edmonton, AB
 T6E 5Y7
 General Inquiries: (780) 495-4220
 Fax: (780) 495-8606

Lethbridge Office
 J.D. Higenbotham Building
 Suite 204, 704 - 4th Ave.
 Lethbridge, AB
 T1J 0N8
 General Inquiries: (403) 394-2920
 Fax: (403) 394-2917

Peace River Office
 9001-94 Street
 Peace River, AB
 T8S 1G9
 General Inquiries: (780) 618-3220
 Fax: (780) 618-3235

LAND STATUS AUTOMATED SYSTEM

LAND STANDING REPORT

LSRC1130

FNR-1 SAS

REPORT DATE: 2008-12-30 TIME: 09:55:16

REQUESTED BY: LSLB177

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----- SELECTION CRITERIA -----

SCHEDULE 3

REQUESTED LAND LIST: INCLUDE
 TITLE INFORMATION : INCLUDE
 REQUEST LAND STATUS: EXCLUDE

SELECT GEO-ADMINISTRATIVE AREA: ALL
 SELECT ACTIVITIES:

INCL/EXCL	ACTIVITIES	MAX STATUS	ALL/NONE/SOME	IF SOME, SPECIFY TYPE
I	SURFACE DISP	6	ALL	
I	RESERVATIONS	6	ALL	
I	ENCUMBRANCES	6	ALL	
I	LAND POSTINGS	6	ALL	
I	INTERIM RECORDS	6	ALL	
I	SUBDIVISIONS	5	ALL	

----- REQUESTED ACTIVITY -----

REQUESTED ACTIVITY: REC- 030012

----- REQUESTED LAND -----

REQUESTED LAND	OWNERSHIP STATUS	TITLE STATUS	ADMINISTERED BY	SURVEY STATUS	-- AREA IN HECTARES --		--- AREA IN ACRES ---	
					LAND	TITLE	LAND	TITLE
5-19-103-29-NW	CROWN	UNTITLED FLW		UNSURVEYED	64.750		160.00	
5-19-103-30-NE	CROWN	UNTITLED FLW-TRA		UNSURVEYED				
		REMARKS: TRA	1.31	CAMPSITE PLAN NO. 8923039				
		FLW		BALANCE				
5-19-103-31-SE	CROWN	UNTITLED FLW		UNSURVEYED	64.750		160.00	
5-19-103-32-SW	CROWN	UNTITLED FLW		UNSURVEYED	64.750		160.00	
TOTAL	CROWN	UNTITLED		UNSURVEYED	194.250		480.00	

----- TITLE INFORMATION -----

LAND IDENTIFIER	TITLE	EFFECTIVE DATE	TITLE HOLDER / REMARKS	HECTARES	ACRES
5-19-103-30-NE		1995-SEP-21	TRANSPORTATION AND UTILITIES M.O. 50/95 DATED SEPTEMBER 20, 1995 TRANSFERRING LAND FROM ENVIRONMENTAL PROTECTION (PARKS) M&B CAMPSITE PLAN NO. 8923039	0.530	1.31

----- GEO-ADMINISTRATIVE AREAS -----

COAL DEVELOPMENT REGION

NORTHERN FORESTED

CODE: CDR-2

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----- GEO-ADMINISTRATIVE AREAS -----

COAL DEVELOPMENT REGION	(CONTINUED)		
5-19-103-29			
5-19-103-30-NE		E/RIVER	
5-19-103-31-SE		PT	
5-19-103-32-SW		S/RIVER	
ENVIRONMENT CORPORATE REGION	NORTHERN		CODE: ENV-3
5-19-103			
ENVIRONMENT CONS. & RECL. DISTRICT	NO. 1		CODE: ERD-001
5-19-103			
FOREST MANAGEMENT UNIT	NORTHWEST	F11 UPPER HAY	CODE: FMU-F -11
5-19-103			
FISH & WILDLIFE ADMIN REGION	PEACE RIVER REGION	PEACE RIVER	CODE: FWA-5 -01
5-19-103			
FISH AND WILDLIFE DISTRICT	PEACE RIVER REGION	FORT VERMILION	CODE: FWD-4 -09
5-19-103-29			
5-19-103-30-NE		E/RIVER	
5-19-103-31-SE		E/R	
5-19-103-32-SW		E/RIVER	
FISH & WILDLIFE REFERRAL LANDS			CODE: FWR-
5-19-103-29			
5-19-103-30			
5-19-103-31			
5-19-103-32			
GENERAL LANDS CLASSIFICATION	GREEN		CODE: GLC-G
5-19-103-29			
5-19-103-30-NE		E/RIVER	
5-19-103-31-SE		E/RIVER	
5-19-103-32-SW		E/RIVER	
GRAZING ZONE	C		CODE: GRZ-C
5-19-103			
INTEGRATED RESOURCE PLAN	EAST PEACE RIVER		CODE: IRP-E1
5-19-103-29			
5-19-103-30-NE			
5-19-103-31-SE			
5-19-103-32			
LAND USE AREA	NORTHWEST 3	MANNING	CODE: LUA-NW3 -1
5-19-103-30			
5-19-103-31			
5-19-103-32-SW			
LAND USE AREA	NORTHWEST 4	FORT VERMILION	CODE: LUA-NW4 -3
5-19-103-29			
5-19-103-30-NE			
5-19-103-31-SE			
5-19-103-32			
RANGELAND DISTRICT	NORTHWEST	FORT VERMILION	CODE: RLD-NW -1

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E4R-LSAS LAND STANDING REPORT LERC1130
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----- GEO-ADMINISTRATIVE AREAS -----

RANGELAND DISTRICT (CONTINUED)
 5-19-103-29
 5-19-103-30-NE
 5-19-103-31-SE
 5-19-103-32

RANGELAND DISTRICT NORTHWEST EAST PEACE/MANNING NORTH CODE: RLD-NW -2
 5-19-103-30
 5-19-103-31
 5-19-103-32-SW

SPECIALIZED MUNICIPALITY MACKENZIE COUNTY CODE: SM -003
 5-19-103-29
 5-19-103-30-NE E/RIVER
 5-19-103-31-SE E/RIVER
 5-19-103-32-SW E/RIVER

----- ACTIVITIES -----

ACTIVITY	STATUS/TYPE LAND ID	DATE HECTARES	EXPIRY ACRES	CLIENT/INTERIM REMARKS METES AND BOUNDS REMARKS	----- TOTAL AREA -----	
					ACRES	HECTARES
CNT-920318	APPROVED 0543 SURFACE MATERIALS POTENTIAL 5-19-103-29-NW 5-19-103-30-NE 5-19-103-31-SE 5-19-103-32-SW	ON 1992-SEP-21	2017-SEP-30	FORT VERMILION OFFICE-LAND USE AR 1 NO RESTRICTION 710 SPECIFIED IN COMMENTS FIELD	0.00	0.000
CTL-F110007	ACTIVE/DISPOSED 5-19-103-29	ON 2008-FEB-14	2009-APR-30	CRESTVIEW SAWMILLS LTD.	10,398.20	4,208.000
CTL-F110008	ACTIVE/DISPOSED 5-19-103-29	ON 2008-FEB-05	2010-APR-30	EVERGREEN LUMBER INC.	10,398.20	4,208.000
LOC-050587	ACTIVE/DISPOSED 5-19-103-30-NE	ON 2006-MAR-13	2016-MAR-12	UNITY SAND & GRAVEL	8.06	3.260
REC-030012	APP. FOR AMENDMEN 5-19-103-29-NW 5-19-103-30-NE 5-19-103-31-SE 5-19-103-32-SW	ON 2008-MAY-29		MACKENZIE COUNTY AND ADJ.THEOR.RD.ALLOW. AND ADJ.THEOR.RD.ALLOW.	107.74	43.600
RD-5708LZ	ACTIVE/DISPOSED	ON 1966-JAN-27	9999-999-99	INFRASTRUCTURE AND TRANSPORTATION	213.82	86.530

LAND STATUS AUTOMATED SYSTEM

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----- ACTIVITIES -----

ACTIVITY	STATUS/TYPE LAND ID	DATE HECTARES	EXPIRY ACRES	CLIENT/INTERIM REMARKS METES AND BOUNDS REMARKS	----- TOTAL AREA -----	
					ACRES	HECTARES
RRD- 570BLZ	(CONTINUED) 5-19-103-29-NW 5-19-103-30-NE 5-19-103-32-SW					
RRD-7720394	ACTIVE/DISPOSED 5-19-103-30-NE	ON 1977-FEB-28	9999-999-99	INFRASTRUCTURE AND TRANSPORTATION	33.93	13.731
RRD-7721526	ACTIVE/DISPOSED 5-19-103-30-NE	ON 1977-JUL-14	9999-999-99	INFRASTRUCTURE AND TRANSPORTATION	35.05	14.184
RRD-8923039	ACTIVE/DISPOSED 5-19-103-30-NE	ON 1989-NOV-21	9999-999-99 1.780 4.40	INFRASTRUCTURE AND TRANSPORTATION	4.40	1.780
TPA- 248	ACTIVE/DISPOSED 5-19-103-31-SE	ON 1987-SEP-29	2009-JUN-30	FOURNIER, TERRY	0.00	0.000
TPA- 2236	ACTIVE/DISPOSED 5-19-103-29 5-19-103-30-09 5-19-103-30-10 5-19-103-30-15 5-19-103-30-16 5-19-103-31-01 5-19-103-31-02 5-19-103-32-03 5-19-103-32-04 5-19-103-32-05 5-19-103-32-06	ON 1987-AUG-05	2008-JUN-30	JANZEN, JOHN P E/PEACE R E/PEACE R S/PEACE R E/MCKENZIE RD S/PEACE R	0.00	0.000

*** NOTE: THE FOLLOWING DISCLAIMER ***

LAND STATUS AUTOMATED SYSTEM

LAND STANDING REPORT

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----- D I S C L A I M E R -----

THIS STANDING REPORT IS PROVIDED SUBJECT TO THE CONDITION THAT HER
MAJESTY THE QUEEN IN RIGHT OF THE PROVINCE OF ALBERTA AND HER EMPLOYEES:

(1) HEREBY DISCLAIM AND ARE RELEASED FROM ANY AND ALL RESPONSIBILITY
FOR THE INFORMATION IN, AND ANY OMISSION OF THE INFORMATION FROM,
THIS REPORT;

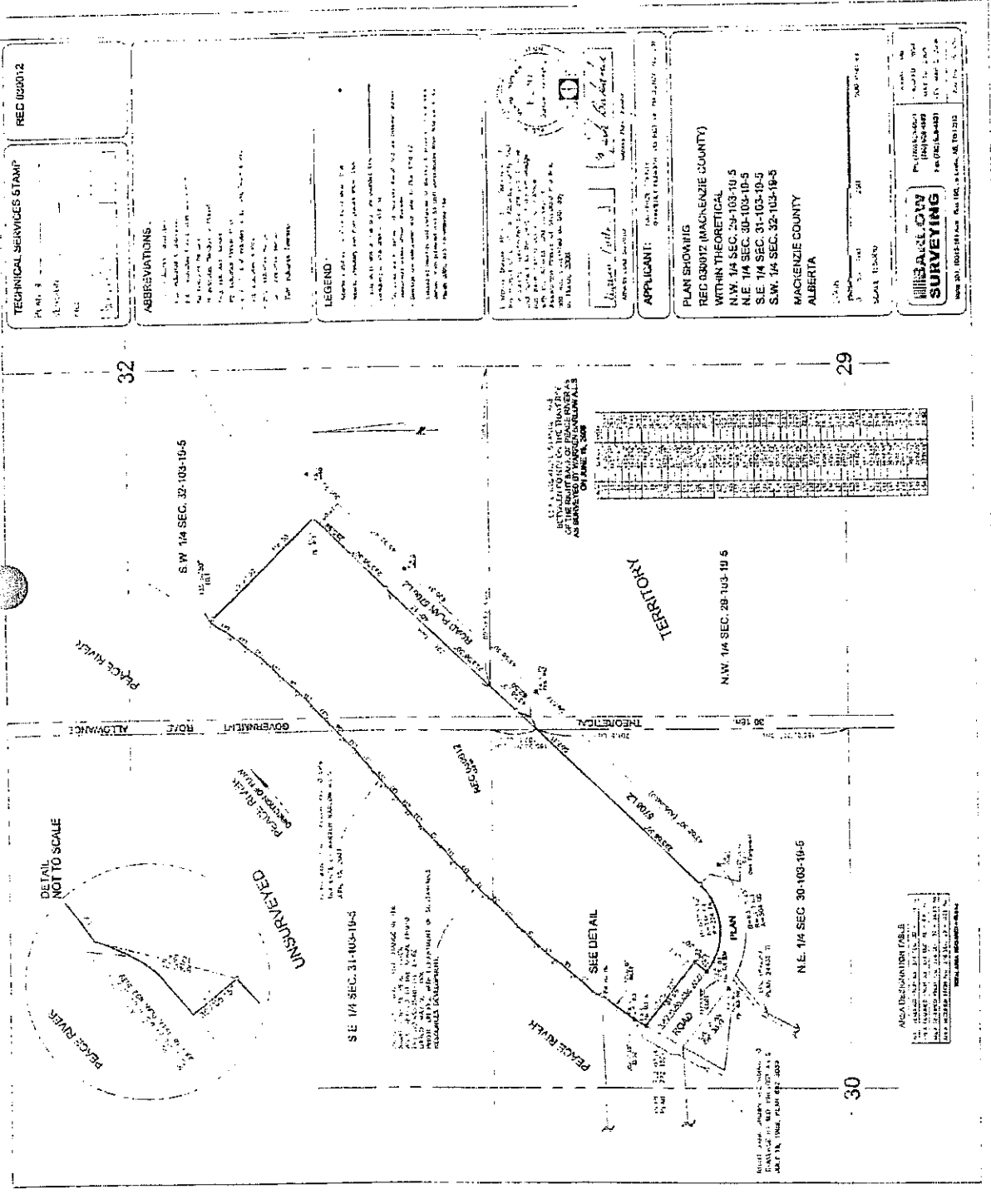
(2) SHALL NOT BEAR ANY RESPONSIBILITY FOR ANY LOSS OR DAMAGE OF ANY
KIND ARISING FROM OR IN RESPECT OF ANY ABSENCE OF INFORMATION OR
ANY ERRORS OR OMISSIONS (WHETHER THE AFORESAID OCCASIONED BY
NEGLIGENCE OR OTHERWISE) IN OR AFFECTING THIS REPORT OR THE
INFORMATION THEREIN.

THIS REPORT DOES NOT SHOW CAVEATS, BUILDERS' LIENS, OR OTHER
INSTRUMENTS, IF ANY, REGISTERED AT LAND TITLES OFFICE IN RESPECT OF
ANY LANDS OR INTERESTS THEREIN. PERSONS ARE ADVISED TO ALSO EXAMINE
RECORDS AT LAND TITLES OFFICE TO ASCERTAIN WHETHER OTHER INSTRUMENTS
THAT MAY CONCERN THE LANDS OR INTERESTS THEREIN HAVE BEEN REGISTERED.

*** END OF REPORT ***

SCHEDULE "B"

The Leased/Sublease Premises



REC 03012 SRD Plan 11102 MS 1009-64-21, 11

SCHEDULE "C"

Certificate of Incorporation

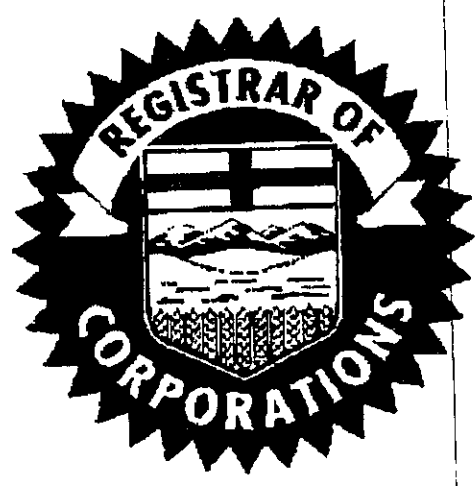
CORPORATE ACCESS NUMBER: 5014159429

Alberta

SOCIETIES ACT

CERTIFICATE OF AMENDMENT

**LA CRETE FERRY CAMPGROUND CLUB
CHANGED ITS NAME TO LA CRETE FERRY CAMPGROUND SOCIETY. THE
NEW NAME WAS REGISTERED ON 2009/02/04.**



CHANGE NAME - SOCIETY - Registration Statement

Alberta Amendment Date: 2009/02/04

Service Request Number: 12692787

Corporate Access Number: 5014159429

Previous Legal Entity Name: LA CRETE FERRY CAMPGROUND CLUB

New Legal Entity Name: LA CRETE FERRY CAMPGROUND SOCIETY

Legal Entity Status: Active

Annual Return

No Records returned

**Registration Authorized By: JOHN KRAHN
PRESIDENT**




Articles of Amendment

Business Corporations Act
Section 20 or 177

1. Name of Corporation	2. Corporate Access Number
LA CRETE FERRY CAMPGROUND CLUB	S014159429

3. Item number 1 of the Articles of the above named corporation are amended in accordance with Section _____ of the Business Corporations Act.

CHANGE THE NAME OF THE LA CRETE FERRY CAMPGROUND CLUB TO
LA CRETE FERRY CAMPGROUND SOCIETY



 Authorized Signature
 (applicable for societies only)

JOHN KRAHN

 Name of Person Authorizing (please print)

2009/01/20

 Date

 Identification
 (not applicable for societies)

PRESIDENT

 Title (please print)

This information is being collected for the purposes of corporate registry records in accordance with the Business Corporations Act. Questions about the collection of this information can be directed to the Freedom of Information and Protection of Privacy Coordinator for the Alberta Government, Box 3140, Edmonton, Alberta T5J 2G7, (780) 427-7013.

CORPORATE ACCESS NUMBER: 5014159429

Alberta

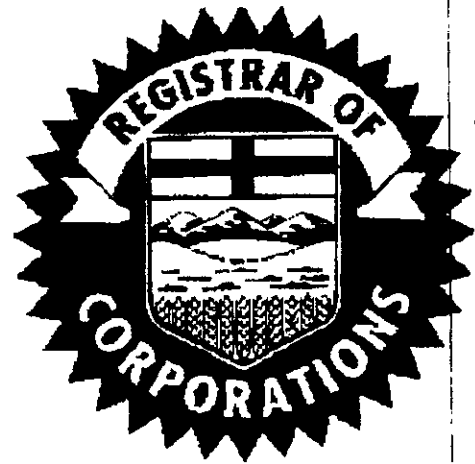
SOCIETIES ACT

CERTIFICATE

OF

AMENDMENT

**LA CRETE FERRY CAMPGROUND CLUB
CHANGED ITS OBJECTIVES. THE NEW OBJECTIVES WERE REGISTERED ON
2009/02/04.**



Society Object Change - Registration Statement

Alberta Amendment Date: 2009/02/04

Service Request Number: 12692721
 Corporate Access Number: 5014159429
 Legal Entity Name: LA CRETE FERRY CAMPGROUND CLUB
 French Equivalent Name:
 Legal Entity Status: Active

Annual Return

No Records returned

Attachment

Attachment Type	Microfilm Bar Code	Date Recorded
Bylaws	10000107104213926	2008/08/22
Application	10000807104213975	2008/08/22
Nuans	10000507104213972	2008/08/22
Correspondence	10000807104213923	2008/08/22
Notice of Address	10000207104213978	2008/08/22
Special Resolution/Objects	10000307103913720	2009/02/04

Registration Authorized By: JOHN KRAHN
 PRESIDENT

SPECIAL RESOLUTION

I hereby certify that the following special resolution was passed at a meeting of the members of La Crete Ferry Campground Club on the 20th day of January, 2009.

1. The La Crete Ferry Campground Club wishes to amend the Objectives of the Society to include in paragraph # 2 the following:
 2.
 - e) to establish a campsite (La Crete Ferry Campground) at Tompkins Landing on the Peace River;
 - f) to maintain and operate the campsite for the purpose of all travelers and users of the La Crete Ferry Campground;
 - g) to apply and raise funds for the Society by applying for all licensed charitable fund raising events by Alberta Liquor & Gaming Association or its successors for the purpose of operating and maintaining the campsite.
 - h) Raise funds by whatever means to aid the Society.

Date: January 20, 2009

Printed Name: JOHN KRAFIN

Signature: _____

Position held in Association: PRESIDENT

01/24/2009 11:17 FAX

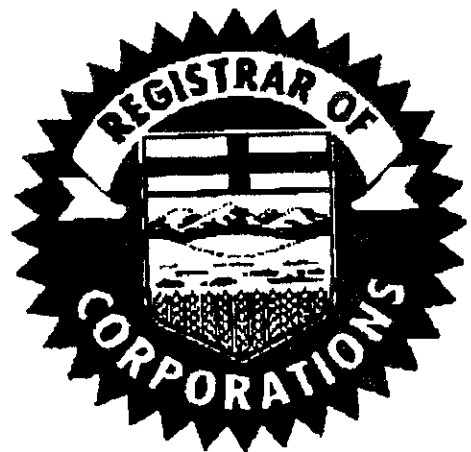
CORPORATE ACCESS NUMBER: 5014159429

Alberta

SOCIETIES ACT

**CERTIFICATE
OF
INCORPORATION**

**LA CRETE FERRY CAMPGROUND CLUB
WAS INCORPORATED IN ALBERTA ON 2008/08/22.**



01/24/2009 11:17 FAX

INCORPORATE SOCIETY - Registration Statement

Alberta Registration Date: 2008/08/22

Corporate Access Number: 5014159429

Service Request Number: 11995176
Society Name Type: Named Society Name
Society Name: LA CRETE FERRY CAMPGROUND CLUB

REGISTERED ADDRESS

Street: 10010 - 100 AVENUE
Legal Description:
City: LA CRETE
Province: ALBERTA
Postal Code: T0H 2H0

RECORDS ADDRESS

Street: 10010 - 100 AVENUE
Legal Description:
City: LA CRETE
Province: ALBERTA
Postal Code: T0H 2H0

ADDRESS FOR SERVICE BY MAIL

Post Office Box: PO BOX 1269
City: LA CRETE
Province: ALBERTA
Postal Code: T0H 2H0
Internet Mail ID:

Fiscal Year End: 09/30
CAN of Entity Providing Undertaking:
Undertaking Date:

Future Dating Required:
Registration Date: 2008/08/22

Attachment

Attachment Type	Microfilm Bar Code	Date Recorded
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01/24/2009 11:17 FAX

Bylaws	10000107104213926	2008/08/22
Application	10000807104213975	2008/08/22
Nuans	10000507104213972	2008/08/22
Notice of Address	10000207104213978	2008/08/22

Registration Authorized By: JOE DRIEDGER
AGENT OF CORPORATION

01/24/2009 11:18 FAX

2005

**ALBERTA
REGISTRIES**

RECEIVED
JUL 14 2008
Corporate Registry

**THE SOCIETIES ACT
APPLICATION**

We the undersigned, hereby declare that we desire to form a society under The Societies Act, and that:

1. -- The name of the society is La Crete Ferry Campground Club--
2. -- The objects of the society are --
 - (a) To provide for the recreation of the members and to promote and afford opportunity for friendly and social activities.
 - (b) To acquire lands, by purchase or otherwise, erect or otherwise provide a building or buildings for social and community purposes.
 - (c) To provide a meeting place for the consideration and discussion of questions affecting the interests of the community.
 - (d) To provide a centre and suitable meeting place for the various activities of the community.

FILED 203
AUG 22 2008
Registrar of Corporations
Province of Alberta

DATED this 15th day of July 2008.

NAME(SIGNATURE)

COMPLETE ADDRESS


John Kraha

Box 46 Buffalo Head Prairie, AB T0H 4A0

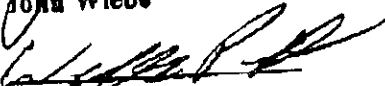

George Oran

Box 271 La Crete, AB T0H 2H0

01/24/2009 11:18 FAX



John Wiebe




Willie Peters



George Zacharias

WITNESS:



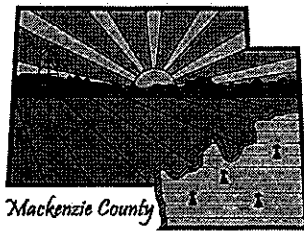
Joe Driedger

Box 893 La Crete, AB T0H 2H0

Box 975 La Crete, AB T0H 2H0

Box 415 La Crete, AB T0H 2H0

Box 1269 La Crete, AB T0H 2H0



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 20, 2009
Presented By:	Ryan Becker, Director of Planning and Emergency Services
Title:	Mackenzie County Administration Building - La Crete

BACKGROUND / PROPOSAL:

Tenders for the County administration building in La Crete were opened on March 26th. Administration and the building committee were asked to find some areas to reduce the total cost of the building. The building committee and administration held a meeting with the engineers designing the building. Several areas were identified where the County could reduce the overall costs.

OPTIONS & BENEFITS:

Final discussion amongst the building committee will be held on April 17th. The building committee will present several options to Council at the meeting for discussion to move this project forward.

COSTS & SOURCE OF FUNDING:

The 2009 budgeted amount for the project was \$2,200,000 and the tender came in at \$2,644,755 plus the land purchase and engineering costs of approximately \$400,000. Therefore, the Committee is proposing to reallocate some costs and redistribute some project funding. A detailed proposal will be presented on the 20th.

Author: Ryan Becker, Director	Reviewed by: Ryan Becker, Director	CAO William Kostiw C.A.O.
---	--	-------------------------------------

RECOMMENDED ACTION:

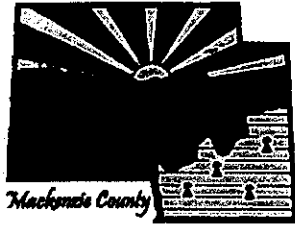
Motion 1

That Council approve the reallocation of funding and projects to allow the La Crete Administration Building project to proceed.

Motion 2

That Council direct the Committee/Administration to prepare other options as per Council's instructions.

Author: Ryan Becker, Director **Reviewed by:** _____ **CAO** _____



Mackenzie County Building Committee - La Crete Administration Office

Cost reduction proposal

The building committee has reviewed the list of proposed cost reductions and is recommending \$208,500.00 of items be replaced or removed from the tender. To fund the balance the committee is recommending that \$500,000.00 come from the Wolf Lake Road project and reserves.

Original Budget	\$2,210,000.00
Tender	\$2,644,775.00
Shortfall	(\$434,775.00)

Original Budget	\$2,210,000.00
Land Purchase	\$200,000.00
Engineering / Design	\$205,000.00
Remianing Budget	\$1,805,000.00

Tender	\$2,644,775.00
Remaining Budget	\$1,805,000.00
Remaining Engineering	\$45,000.00
Shortfall*	(\$884,775.00)
Building Equipment Reductions	\$208,500.00
Wolf Lake Road	\$500,000.00
Reserves	\$176,255.00
Balance	\$0.00

June 12, 2008

File No.: 124082-20

Mackenzie County
P.O. Box 1690
10107 – 94 Ave.
La Crete, AB
T0H 2H0

ATTENTION: Ryan Becker,
email: rbecker@mackenziecounty.com

**RE: PROPOSED ADMINISTRATION BUILDING (SUB-OFFICE)
LA CRETE, ALBERTA
REVISED COST ESTIMATE**

The following is the revised cost estimate for the above noted project.

Proposed Project / Building attributes:

- One storey, Building Area: 10,775 sq. ft.
- Concrete foundations
- Concrete slab-on-grade
- Wood framed structural, high R-value insulated exterior walls
- Energy efficient, high R-value windows
- Wood framed, high R-value insulated sloped roof, metal roofing
- Interior gypsum board partition walls (painted).
- Suspended Acoustic ceiling tile
- Interior floor finishes: carpet , resilient flooring, porcelain tile
- Masonry & stucco exterior finishes.
- Energy efficient forced air mechanical HVAC system
- Geothermal heating system.
- Energy efficient electrical fixtures & controls
- Gravelled parking areas & access road

Mackenzie County
Proposed LaCrete Sub-Office Administration Building
Revised Cost Estimate – June 12, 2008
Page 2 of 2

Item	Description	Cost Estimate
1	Civil Work: Site & Building Services: Water / Sanitary / Storm / Building & Site Gravel Access roads / Parking areas / Sidewalks	\$ 100,000.00
2	Structural: Concrete foundations, slab-on-grade, exterior wood framed load bearing walls, interior steel columns, roof structural wood trusses & beams	\$ 323,000.00
3	Architectural: Exterior Building envelope - wall & roof high R-value insulation & finishes. All interior wall partition, floor & ceiling finishes & painting, all doors & high energy efficient windows & millwork.	\$ 646,150.00
4	Mechanical: All plumbing, domestic hot & cold water piping, sanitary piping & energy efficient fixtures.	\$ 110,700.00
5	Mechanical: All Geothermal Heating & Cooling pumps & controls, Ventilation work, energy efficient equipment. Drilling for Geothermal.	\$ 455,000.00
6	Electrical: All Wiring, energy efficient fixtures, equipment connections, Fire alarm, sound & security systems.	\$ 242,770.00
7	Contingency - 10%	\$ 187,762.00
8	Engineering Services: Design, Tendering, Construction - 7%	\$ 144,576.74
9	Construction Cost Estimate Total:	\$ 2,209,958.74

Please contact me if you should have any questions regarding this correspondence.

Sincerely,
FOCUS CORPORATION

George Durocher
Senior Project Manager

Cc: Doug Schuler – Focus – Peace River



Engineering - Geomatics - Planning

REVISED COST ESTIMATE

March 27, 2009

File No.: 124082-20

Mackenzie County
P.O. Box 1690
10107 - 94 Ave.
La Crete, AB T0H 2H0

ATTENTION: Ryan Becker,

email: rbecker@mackenziecounty.com

**RE: PROPOSED ADMINISTRATION BUILDING - LA CRETE, ALBERTA
CONSTRUCTION BUDGET SHORTFALL SUMMARY**

Item	Description	Amount
1	Building Construction Cost estimate - June, 2008	\$ 2,065,382.00
2	Off-Site Water & Sewer cost estimate - September, 2008	\$ 240,000.00
3	Sub-total	\$ 2,305,382.00
4	Construction Cost Index Increase (7%) over 10 months	\$ 161,376.74
5	Corrected Construction Budget	\$ 2,466,758.74
6	Tendered Price - March, 2009	\$ 2,644,755.00
7	Budget Shortfall	\$ 177,996.26

The shortfall budget number is approximately 7% higher than the corrected Construction budget. We will work with the low bid contractor to find ways to reduce the budget shortfall amount.

Please contact me if you should have any questions regarding this correspondence.

Sincerely,
FOCUS CORPORATION

George Durocher
Senior Project Manager

Cc: Doug Schuler - Focus - Peace River

FOCUS

Engineering - Geomatics - Planning

April 7, 2009

File No.: 124082-20

Mackenzie County
P.O. Box 1690
10107 - 94 Ave.
La Crete, AB T0H 2H0

PROCEED = REMOVE ITEM FROM TENDER
REMAIN = LEAVE AS IS

ATTENTION: Ryan Becker,

email: rbecker@mackenziecounty.com

**RE: PROPOSED ADMINISTRATION BUILDING - LA CRETE, ALBERTA
CONSTRUCTION BUDGET - PROPOSED COST REDUCTIONS**

Noted below is our response to the cost reductions as proposed by the contractor:

MECHANICAL:

1. Camus boilers Vs. Lochinvar: \$3,500.00 - *PROCEED*
[Vital Eng.] Recommendation to proceed: provided the product meets the specifications.
2. Wilo Vs. Grundfos Circulating pumps (WFD): \$6,000.00 - *PROCEED*
[Vital Eng.] Recommendation to proceed with reservations: This change will affect the energy use in the building. We estimate an increased energy use of approx. 3450 kWh/year, which equates to approx. \$450/year in operating costs.
3. Engineered Air furnace & Exhaust Fans Vs. ERV: \$13,500.00 - *PROCEED*
[Vital Eng.] Recommendation to not proceed: this change will affect the energy use. We estimate an increased energy use of 56 GJ (+37% of heating energy) which will equate to approximately \$560/year at today's natural gas prices (this cost is expected to increase every year). Mechanical redesign costs will be in the order of \$2500.
4. Glycol system start-up (If not required): \$2,000.00 - *PROCEED*
[Vital Eng.] Recommendation to proceed.
5. Air Balance: \$5,000.00 - *PROCEED*
[Vital Eng.] Recommendation to not proceed. Air balance is critical to occupant comfort.
6. Controls Company: \$30,000.00 - *PROCEED*
[Vital Eng.] Recommendation to proceed with reservations. It is not necessary to have a controls company do this work as long as the work is done to code and according to specifications.
7. Heat pump start-up by manufacture: \$9,000.00 - *PROCEED*
[Vital Eng.] Recommendation to proceed with reservations. It is possible that the mechanical contractor can communicate with the local heat pump rep in Edmonton to

**Mackenzie County
Proposed LaCrete Administration Building
Proposed Cost Reductions – April 7, 2009**

Page 2 of 3

do the start-up of the equipment. However, if challenges arise, it may be necessary to secure the services of the manufacturer's rep anyway. Our discussion with the mechanical contractor indicates that they are confident in their abilities but have no experience with heat pumps.

8. Heat pump package Mc Quay Vs. Climate Master: \$5,000.00 - REMAIN
[Vital Eng.] Recommendation to not proceed. There is a significant difference in efficiency between the two manufacturer's. Also, the local McQuay representative has been carrying this line for about 2 years, whereas the local Climate Master rep has many years of experience with the product. There is a greater chance of success of the long distance start-up with the Climate Master product.

ARCHITECTURAL:

1. Change Aluminum windows to All Weather Triple Pane PVC: \$55,000.00 - PROCEED
[Vital Eng.] Recommend acceptance based on specifications received from alternate window manufacturer (All Weather-Windows: Tri-2-Sun Stop Argon).
2. Change Decra Stone Coated Shingle to 30 year Cambridge asphalt shingle: \$25,000.00 - PROCEED
[Focus Eng.] Recommend acceptance.
3. Take out Storm Sewer: \$50,000.00 - PROCEED
[Focus Eng.] Recommend to proceed with reservations: will have to re-design drainage of parking lot & access roadways. May have to develop berms at the south to protect areas further to the south.
4. Take out Rockwork Replace with stucco: \$20,000.00 - REMAIN
[Focus Eng.] Recommend acceptance: will have to replace finish with EIFS finish.
5. Millwork take out Tambour in meeting room: \$8,000.00 - PROCEED
[Focus Eng.] Recommend acceptance.

ELECTRICAL:

1. Parking lot lighting 4 instead of 8: \$5,000.00 - REMAIN
[TWS Eng.] Install 4, 400W on 24' poles in lieu of 8 poles. The lighting on the site will not be as uniform, but recommend to proceed for cost saving.
2. 5 EM Packs instead of 14 replace with remote heads: \$1,500.00 - PROCEED
[TWS Eng.] Replacement of battery packs with remote heads and upgrading capacity on existing battery packs. Recommend to proceed with cost savings.

SUB TOTAL #2. \$139,500

Mackenzie County
Proposed LaCrete Administration Building
Proposed Cost Reductions – April 7, 2009

Page 3 of 3

3. Interior lighting changes:

\$6,000.00 - REMAIN

[TWS Eng.] Contacted Foothills Carpentry, Hot Flash, ECCOL and McDonald to receive a detail break down with cost associated with each item and alternate fixtures. To date I have not received what this details. One cost saving was to change Type "400" from a Lithonia RT5 to a basic fluorescent troffer. I would not recommend to proceed with this item. We are in an electronic age and the RT5 is much more superior in providing less glare on computer screens and a better working environment than a basic troffer. (This item will not be proceeded with.)

The second item probably is changing the meeting room fixtures, Type "106" Peerless suspended indirect/direct to (? info. by Elect. Contractor yet come).

4. Aluminum feeder in lieu of copper:

\$??? - REMAIN

[TWS Eng.] We would investigate the use of aluminium feeder in lieu of copper before considering a change to the fixture type in the offices. We mentioned this item in the conference call.

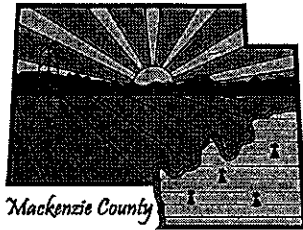
Please contact me if you should have any questions regarding this correspondence.

Sincerely,
FOCUS CORPORATION

Pg. 1 \$ 69,000
Pg. 2 9139,500
TOTAL = \$ 208,500

George Durocher
Senior Project Manager

Cc: Doug Schuler – Focus – P.R.
Vital Engineering – Scott Koehn
TWS Engineering – Joe Kubin



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 20, 2009
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Information/Correspondence

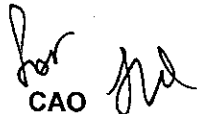
BACKGROUND / PROPOSAL:

The following items are attached for your information, review, and action if required.

	Page
• Farmers Appreciation Day Agenda	199
• AB Gov't News Releases (Budget 2009)	201
• Bill 204	209
• Grande Prairie Young Offender Centre	211
• Northern Sunrise County Letter to Premier Stelmach (Forestry)	213
• Tompkins Emergency Services Society AGM	215
• Newspaper Clippings (April 14, 2009)	217
• WCB – Day of Mourning	218
• Alberta Regional Economic Development Conference	219
• Dry Waste Landfill Tipping Fees	220
•	
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RECOMMENDED ACTION:

That the information/correspondence items be accepted for information purposes.

Author: C. Gabriel Review by:  CAO

Farmers Appreciation Day
April 23, 2009

Agenda

9:00am – 9:10am – Opening Remarks & Introductions

9:10am – 9:30am – ASB Presentation

9:30am – 9:50am – AFSC Presentation

9:50am – 10:15am – Coffee Break

10:15am – 10:35 – AFSC Presentation

10:35am – 10:50am – Ray Dowbenko (Agrium)

10:50am – 11:15am – Brad Haukedal, Wally Happychuck, (FCC) & Russell Friesen
(Agritrend)

11:15am – 11:45am – Question & Answer Period.

Carol Gabriel

From: ACNMail@gov.ab.ca

Sent: Tuesday, April 07, 2009 3:39 PM

To: Carol Gabriel

Subject: News Release - Budget 2009 focuses on building strong and vibrant communities ~25670~

News Release

April 7, 2009

Budget 2009 focuses on building strong and vibrant communities

Budget 2009 highlights:

- **\$156 million for Alberta's safe communities initiative, including:**
 - 21 new Crown prosecutors added this year; seven next year; and
 - 100 new police officers this year; 100 more next year.
- **Almost \$2 billion in support for seniors and persons with disabilities, including a \$108 million increase over last year.**
 - AISH payments increase by up to \$100 to a maximum monthly payment of \$1,188.
 - Alberta Senior Benefit (ASB) increases by up to \$40 for singles and \$60 for couples, to \$280 and \$420 per month, respectively.
 - About 6,000 more seniors eligible for ASB payments when income thresholds increase in July.
 - \$50 million for about 450 more supportive living spaces this year; total funding of \$150 million over three years for 1,225 spaces.
- **\$488 million to address homelessness and housing pressures in Alberta.**
 - \$207 million for homelessness initiatives.
 - \$281 million for affordable housing programs.
- **More than \$1.14 billion invested in services for children, youth and families to help them reach their full potential, including a nearly \$43-million increase over last year.**

Edmonton... The Alberta government is increasing its support for stronger communities through investments in its safe communities initiative and enhanced supports for seniors, persons with disabilities, the homeless and children and families in need.

Tackling crime and its causes

Progress will continue under the safe communities' initiative with funding this year of \$156 million. The focus in this second year of the initiative will be on dealing with the underlying and often complex reasons people commit crimes. This work includes addressing families in crisis, mental health and addiction issues, and immigrant support programs.

"This funding demonstrates our continuing commitment to providing Albertans with safe and secure communities," said Alison Redford, Minister of Justice and Attorney General. "We will focus on community initiatives that address the root causes of crime and the development of a long-term crime

reduction strategy with a focus on combating gangs and organized crime.”

A total of 21 new Crown prosecutors and 14 new support staff will be added in 2009-10; and seven new Crown prosecutors and four new support staff next year. These additional staff will enhance Alberta’s ability to effectively prosecute serious and violent crimes.

Bolstering the front lines of enforcement

The Alberta government is also maintaining its commitment to safe and secure communities with funding for the front lines of law enforcement.

- Budget 2009 provides \$13 million for the second wave of 100 new police officers as part of a commitment to add 300 over three years. This brings total funding for policing programs to \$297 million.
- In addition, 30 more probation officers will be hired this year through funding of \$3.4 million. This adds to 50 officers hired last year as part of a commitment to hire 110 new probation officers over three years.

Budget 2009 includes an additional \$500,000 to address the serious problem of repeat offenders with a unit that focuses on 60 of the most chronic criminals. It also includes an increase of \$1.2 million to bring the number of Safe Community and Neighbourhood (SCAN) investigators to a full complement of 29. SCAN investigators shut down properties used for illegal activities such as drugs, gangs and prostitution.

“We are addressing crime and the root causes of crime as part of our commitment to Albertans that their neighbourhoods and communities will be safe,” said Fred Lindsay, Solicitor General and Minister of Public Security. “We are making it harder for criminals to operate, harder for them to hide, and harder for them to avoid consequences for their crimes.”

The government is also developing a comprehensive plan to reduce gang crime and gang proliferation in Alberta. Strategies around prevention, intervention, awareness and enforcement will be brought forward to stakeholders at a gang summit in Calgary in June.

Strengthening supports for seniors and persons with disabilities

Assistance for seniors and persons with disabilities will increase to nearly \$2 billion this year with an additional \$108 million or 5.8-per-cent increase to the Seniors and Community Supports budget.

“This budget is proof of our commitment to help those in need,” said Mary Anne Jablonski, Minister of Seniors and Community Supports. “The budget strengthens some of the best programs of their kind in the country for the benefit of Alberta’s seniors and persons with disabilities.”

To further support low-income seniors who are most in need, total funding for seniors programs increases by \$49 million or 11.9 per cent to \$456 million.

- Effective April 1, the maximum monthly Alberta Seniors Benefit (ASB) increases by \$40 for single seniors and \$60 for senior couples, to \$280 and \$420, respectively.
- Income thresholds for ASB will also increase on July 1 by \$1,300 to \$24,000 for single seniors and by \$2,100 to \$39,000 for senior couples. This will allow about 6,000 additional seniors to be eligible for a monthly cash benefit.

A \$709-million budget this year for the Assured Income for the Severely Handicapped (AISH) program represents a 10.2-per-cent increase that will directly benefit Albertans supported by AISH.

- AISH clients will receive up to \$100 more per month effective April 1, raising the maximum monthly benefit to \$1,188.
- The increased program funding will also help accommodate rising client caseloads.

Funding for the Persons with Developmental Disabilities (PDD) program will increase by \$33 million, or 5.8 per cent, to \$604 million. Many clients of the PDD program will also benefit from the increased AISH benefit. The PDD funding increase includes additional funding to help contracted agencies recruit and retain staff, and for the program to serve more Albertans and to address clients' increasingly complex needs as they age.

Seniors and persons with disabilities will benefit from an additional \$50 million to help develop approximately 450 more supportive living spaces this year through the Affordable Supportive Living Initiative, with total funding of \$150 million over three years (2009-12).

These additional units will help reach the target of 1,225 affordable supportive-living spaces outlined in the Continuing Care Strategy. In addition to this year's funding, \$365 million in capital funding has been approved since 1999 to develop or modernize more than 7,800 supportive living and lodge units.

Building on progress to address homelessness and affordable housing pressures in Alberta
The Alberta government has developed Canada's first provincial strategy that identifies immediate priorities and specific actions to support the creation of permanent and safe housing for the homeless. It also outlines the associated services needed to break the cycle of homelessness.

A \$207 million commitment in 2009-10 supports programs and services for the homeless.

- \$100 million in capital funding will be provided this year and \$400 million over three years to support construction of 2,700 housing units.
- \$107 million in operating support, including \$32 million to address and resolve the underlying causes of homelessness.

A \$281 million commitment in 2009-10 will address the need for safe and affordable housing in Alberta.

- \$178 million has been allocated toward the construction, renovation and maintenance of affordable housing units. Over three years, \$468 million will be provided, helping to meet a provincial goal of 11,000 new affordable housing units by 2012. More than 5,800 units were supported over the past two years, putting the government ahead of its goal.
- \$103 million in operating support will be provided, including \$56 million for the rent supplement program.

"We are confident that we are on the right path in addressing affordable housing pressures and homelessness in Alberta," said Yvonne Fritz, Minister of Housing and Urban Affairs. "By providing our most vulnerable citizens with appropriate housing and connecting them with the right programs and services, we will make a real difference in their lives and in our communities."

Helping children, youth and families reach their full potential

More than \$1.14 billion is being invested in services for children, youth and families — a \$42.8 million, or 3.9-per-cent, increase over last year's budget. This includes:

- \$560 million for child protection, family enhancement and foster care supports;
- \$206 million for child care;
- \$113 million to support families with children with disabilities; and

- nearly \$42 million for family violence and bullying prevention.

“Our focus remains on ensuring that children, youth and families in our province continue to receive the supports and services that they need to reach their full potential by making additional investments in areas that will make a meaningful and lasting difference in their lives,” said Janis Tarchuk, Minister of Children and Youth Services.

Of the increased funding, \$24 million will go toward child protection and family enhancement services and supporting current foster parents in caring for children. Other increases are dedicated to assisting families in caring for their children with disabilities; preventing family violence and bullying; early intervention supports for parents and youth; and ensuring parents and caregivers continue to have access to the quality child care they need.

-30-

Media inquiries may be directed to:

Jay O'Neill, Alberta Justice and Attorney General Communications: 780-427-6154

Andy Weiler, Solicitor General and Public Security Communications: 780-427-6153

Sonia Maryn, Seniors and Community Supports Communications: 780-644-1108

Barbra Korol, Housing and Urban Affairs Communications: 780-644-6838

Trevor Coulombe, Children and Youth Services Communications: 780-415-6490

To call toll free within Alberta dial 310-0000.

Visit the Government of Alberta newsroom newsroom.alberta.ca.

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=====

Carol Gabriel

From: ACNMail@gov.ab.ca
Sent: Thursday, April 16, 2009 10:02 AM
To: Carol Gabriel
Subject: News Release - Province strengthens library access through increased funding ~25715~

News Release

April 16, 2009

Province strengthens library access through increased funding

39 per cent increase to help improve collaboration, innovation and technology

Edmonton... The Government of Alberta aims to strengthen library services for all Albertans with a 39 per cent increase in public library funding beginning in 2009.

The funding increase supports a new vision for the public library system, which is focused on building seamless access to information and services through Alberta's public library network.

"This is an investment in Albertans," said Premier Ed Stelmach. "We want to help libraries provide seamless access to books, resources and people for the benefit of all Albertans no matter where they live, work or read."

Budget 2009 allocates \$32 million for public libraries - a \$9 million increase over last year. Of this increase, \$7 million will go directly to local library boards and regional library systems to deliver basic library services and respond to community needs. The remaining \$2 million increase will be invested in technology, helping further the new vision as well as promoting collaboration and innovation within the library network.

"This means someone in Hanna will have the same access to books, programs and DVDs as someone in Calgary," said Municipal Affairs Minister, Ray Danyluk. "To improve access to library services we plan to harness technology and help libraries work together. It just makes sense."

Alberta's vision for libraries builds on feedback heard through extensive MLA-led consultations with library stakeholders last fall.

"Through our consultations, we encountered many Albertans who are passionate and committed to quality library service in their communities," says Jeff Johnson, MLA for Athabasca-Redwater and chair of the MLA Committee. "We appreciate their ideas on how to create a solid framework for world-class public library service for Albertans."

Media inquiries may be directed to:

Jody Korchinski, Communications
Alberta Municipal Affairs
780-427-8862

To call toll free within Alberta dial 310-0000.

The following document has been posted to the Government of Alberta website to view this document online and/or additional information/background

<http://www.alberta.ca/acn/200904/25715AF69E6BB-BADC-ACB8-B247942628738419.html>

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Carol Gabriel

From: ACNMail@gov.ab.ca
Sent: Thursday, April 16, 2009 12:02 PM
To: Carol Gabriel
Subject: News Release - Highway construction investment supports jobs in Edmonton ~25717~

News Release

April 16, 2009

Highway construction investment supports jobs in Edmonton

Edmonton... The Government of Alberta will invest \$1.8 billion through the Capital Plan in 2009 for highway infrastructure across the province. This includes major projects in Edmonton and the surrounding area.

"Government is moving ahead on major infrastructure investments in the Capital region, including two ring road projects, Highway 21 twinning, and repaving work on Highway 16A near Stony Plain," said Minister of Transportation Luke Ouellette. "Our continuing investment in infrastructure will help create and maintain needed jobs for Albertans."

As noted in the Budget 2009 speech, every \$1 billion spent on public infrastructure supports 11,600 jobs that directly benefit Albertans and Alberta communities. The highway infrastructure investment of \$1.8 billion in 2009 will support more than 20,000 jobs throughout the province.

Highlights of provincial highway construction work in Edmonton and area include:

- start of construction on the Anthony Henday Drive and Stony Plain Road Interchange (\$168.6 million - scheduled to open fall 2011);
- ongoing construction on 21 kilometres of Anthony Henday Drive northwest (\$1.42 billion in 2008 dollars - scheduled to open fall 2011);
- completion of 12.8 kilometres of Highway 21 twinning, the addition of 10 kilometres of service road access, intersection improvements at Highway 628, Wye Road, Baseline Road, the Ranchland access, Country Club Estate access, and the construction of Lakeland Drive intersection and a major upgrade at the interchange of Highways 16 and 21 (\$81.3 million final construction contract - scheduled to open fall 2009); and
- repaving 24 kilometres of Highway 16A between Highway 16 and Spruce Grove (project to be tendered for construction in 2009).

-30-

Media inquiries may be directed to:

4/16/2009

-207-

Heather Kaszuba, Communications,
Alberta Transportation, 780-422-7070,
heather.kaszuba@gov.ab.ca

To call toll free within Alberta dial 310-0000.

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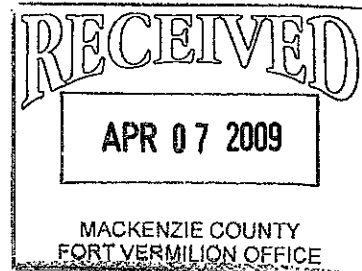
LEGISLATIVE ASSEMBLY
ALBERTA

*emailed to
Council friends
jmg*

Laurie Blakeman, M.L.A. Edmonton-Centre
Official Opposition Deputy Leader, House Leader
Critic, Environment and Culture & Community Spirit

March 31, 2009

Reeve Greg Newman and Members of Council
Mackenzie County
PO Box 640
Fort Vermilion AB
T0H 1N0



Dear Mr. Newman and Members of Council:

This letter is to ask for your support for an initiative I am proposing. I have introduced a Private Member's Bill—Bill 204, the Provincial-Municipal Tax Sharing Act—in the Alberta Legislature that would enable municipalities to access a portion of provincial income tax revenue each year. This would open up a source of sustainable, predictable and unconditional operating funding for municipalities in Alberta.

I have enclosed a copy of Bill 204 for your information. Information is also online at www.laurieblakeman.com/bill204; please click on "Media" to view a video message to municipal councils in Alberta.

The bill will be debated in the Legislature on April 20, 2009. There are a number of ways you can express support for this initiative, including:

- contacting your local MLA urging him or her to support this bill;
- writing a letter supporting Bill 204 that I can table in the Legislature; and
- coming to the Alberta Legislature on April 20 to watch the debate.

Should you have any questions or comments, please feel free to contact my office by mail, phone (780-414-0743) or email (edmonton.centre@assembly.ab.ca). I look forward to what I hope will be a meaningful debate on the relationship between the province and municipalities in Alberta.

Sincerely,

Laurie Blakeman, MLA
Edmonton-Centre

LB/pm
Enclosure

CONSTITUENCY OFFICE:
3-9908 109 Street Edmonton, Alberta T5K 1H5
Telephone: 780-414-0743 Fax: 780-414-0772
Email: edmonton.centre@assembly.ab.ca

LEGISLATURE OFFICE:
201 Legislature Annex Edmonton, Alberta T5K 1E4
Telephone: 780-422-1371 Fax: 780-427-3697
Email: blakeman@laurieblakeman.com

Carol Gabriel

From: i.callioux@telusplanet.net
Sent: Tuesday, April 14, 2009 8:58 AM
To: Peter Smyl; Bernie Kreiner; Walter Doll; Veronica Bliska; Tony Yelenik; Tim Stone; Theresa Tupper; Shirley Emerson; Paul Sinclair; Jim Rennie; Frances Davis; Everett McDonald; Denny Garratt; Alvin Billings; Agnes Knudsen; CAO Municipal District of Big Lakes; Jenny Wallace; Rita Therriault; Lucien Turcotte; Harry Aspin; Gerard Nicolet; Estelle Girard; Trevor Thain; Theresa Sandul; Sunni-Jeanne Walker; Rick Dumont; Rhonda Tofeland; Pamela Marriott; Owen Smith; Norm Adolphson; Matt Dika; Margaret Tardif; Louise Krewusik; Leora Mackinnon; Leona Hanson; Karina Pillay-Kinnee; Glenn Taylor; Dwight Logan; Donald Regier; Carmen Ewing; Brian Allen; Bernadette Hebert; Ashley Zavisha; Lonny Miller; Greg Scerbak; Hilda Price; Wendy Johnson; Theresa Van Oort; Terry Broome; Tarolyn Peach; Norma MacQuarrie; Mark Power; Lyle McKen; Linda Hannah; Leanne Walmsley; John Brodrick; Jim Squire; Irene Cooper; Dennis Egyedy; Dean Krause; Darren Ottaway; Christopher King; Christene Livingstone; Bill Kostiw; Betty Osmond; Allan Winarski; Lloyd Campbell
Cc: Dan Dibbelt
Subject: Grande Prairie Young Offender Centre
Importance: High

I expect that many of you have just recently heard that the Sol. Gen is closing the GP Young Offender Centre. I heard about this just last Thursday and the closing date is to be this week.

I am very concerned about this and what it could mean to our municipalities. I have sent an email to the Minister with a cc to each of our local MLA's addressing my concern. If you are equally concerned, I suggest that you make your concern known asap.

Below is the Minister's contact info.

I hope all of you have a wonderful Easter.

Iris Callioux

Legislature Offices

Legislature Office
402 Legislature Building
10800 97 Avenue
Edmonton, AB
Canada T5K 2B6
Phone: (780) 415-9406
Fax: (780) 415-9566

Constituency Offices

Constituency Office
#103, 5101 48 Street
Stony Plain, AB
Canada T7Z 1L8
Phone: (780) 963-1444
Fax: (780) 963-1730
stony.plain@assembly.ab.ca

The following is the message I sent to the Minister outlining my concerns.

Honourable Minister Mr. Lindsay, first let me introduce myself. My name is Iris Callioux, I am the Mayor of the Town of Peace River. I am writing on my own behalf as I have not had the opportunity to address this issue with my council yet.

I have a grave concern about your decision to close the Young Offender Centre in Grande Prairie. This centre serves the needs of the north with the majority of youth being aboriginal. I have lived in the north for over 30 years and was Clerk of the Court for both Provincial Court and the Court of Queen's Bench for fifteen years prior to my retirement. At one time my office covered the High Level/Assumption/Ft. Vermilion Provincial Court locations and I have attended those locations on several occasions. I relate this information only to let you know that I have experience and know of what I speak.

The youth on the northern reserves are not yet hardened criminals and, for the most part, they are not yet connected with

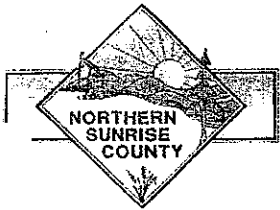
gangs. They are young people who have followed the examples of brothers or other youth in their community and have left school early so they have a lot of time on their hands. Boredom makes mischief for youth with time on their hands. They are victims of the location of their birth.

I am not a bleeding heart and do not believe that kindness will cure all. I do, however, believe that Assumption and the other reserves in the north are entirely different environments than anywhere else in Alberta. It is truly a different world; a world where to be sent to Grande Prairie YOA is considered a right of passage into adulthood. In fact, it is probably the only way these youth could expect to get that far away from their reserve. In many cases their father or uncle has been back and forth to provincial correctional facilities on many occasions. I have spoken with some of these older offenders and asked why they keep offending. The answer has been that in gaol they have a warm bed, warm food and a job to do. They feel a sense of purpose, are respected by their peers and correction staff for the job that they do while they are an inmate. When they come back to Assumption there is nothing for them to do. There are no jobs and no way (transportation) to find a job off reserve. They feel hopeless. That is the environment that breeds many of the northern young offenders.

The YOA in Grande Prairie deals with the youth who are an entirely different group than youth in the centres in Edmonton. These northern young offenders are not usually aggressive or abusive, the staff quickly develop a connection with them and feel that most respond well to the programs provided. The southern young offender centres are rampant with gangs and are training grounds for future gang members to learn their criminal skills.

By closing the centre in Grande Prairie you are putting the safety of our northern municipalities at a greater risk as these youth will come back home and into our municipalities as trained gang members. Please reconsider your decision and please contact myself either through this email connection or at 780-624-8384 or 780-618-6123 to discuss this further. I also urge you to listen to the RCMP who deal with these young offenders and who are very upset about what this decision will mean to the communities they serve.

I am also forwarding this email to my MLA and to our neighboring MLA.



Northern Sunrise County

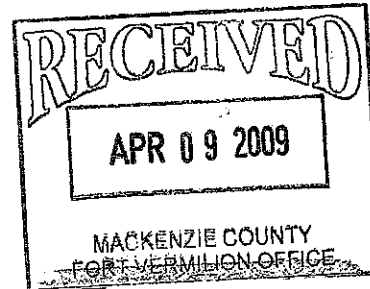
www.northernsunrise.net

Bag 1300
Peace River, AB
T8S 1Y9
Phone: 780-624-0013
Fax: 780-624-0023

March 31, 2009

The Honourable Ed Stelmach, Premier
Province of Alberta
307 Legislature Building
10800 97 Avenue
Edmonton, AB T5K 2B6

Dear Premier Stelmach,



RE: Regional Forestry Sector

The Council of Northern Sunrise County, along with our citizens and neighbouring jurisdictions are becoming increasingly concerned about the viability of our regional forestry sector. We have already seen permanent and indefinite closures of major facilities and felt the negative impacts those changes have had on the economy. While a number of sawmills, oriented strand board (OSB), and panel board operations have occurred, we understand that our regional pulp mill, Daishowa-Marubeni Peace River Pulp Division (DMI) is now facing serious financial trouble as well. We are deeply concerned that if DMI were to close or further curtail production that this would ultimately lead to the collapse of the entire regional forestry sector in our area. DMI is so deeply integrated with the other local forestry facilities; their demand for residual chip supplies is the last life line for many operators.

We strongly urge the Government of Alberta to take immediate and decisive action to assist DMI and other pulp companies in the province with the issues they face. This would in turn help our entire regional forest industry survive this global economic downturn. The community of Mackenzie, British Columbia, serves as an example of a community negatively impacted by the inaction of various levels of government.

The time to act and assist this industry, which is vital to the economy of northern Alberta, is now. As a municipal government we have and will continue to stand by our forestry industry through these difficult times. We respectfully request that a meeting be convened between municipal, provincial, and industry representatives for our region to determine the role that the Government of Alberta is willing to undertake as we work together for the common goal of a vibrant regional forestry industry in our area. Please contact us with respect to your availability, and/or that of other appropriate provincial representatives, to meet and discuss this matter, so that we may find a way forward for this vital sector of our economy.

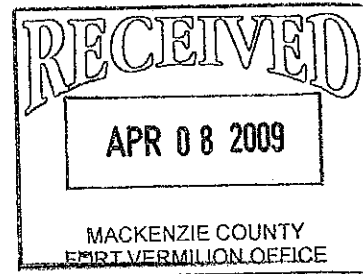
Thank you for your time and attention with respect to this important matter.

Regards,

Agnes Knudsen
Reeve

cc: The Honourable Ted Morton, Minister of Sustainable Resource Development
The Honourable Hector Goudreau, MLA Dunvegan-Central Peace
Frank Oberle, MLA Peace River
Pearl Calahasen, MLA Lesser Slave Lake
Chris Warkentin, MP Peace River
Paddle Prairie Metis Settlement
Peavine Metis Settlement
Woodland Cree First Nation
Cadotte Lake Metis Local 1994
Metis Nation of Alberta Region 6
Clear Hills County
Mackenzie County
Municipal District of Big Lakes
Municipal District of Northern Lights No. 22
Municipal District of Smoky River No. 130
Municipal District of Peace No. 135
Town of Falher
Town of Grimshaw
Town of High Level
Town of High Prairie
Town of Manning
Town of McLennan
Town of Peace River
Village of Berwyn
Village of Donnelly
Village of Girouxville
Village of Hines Creek
Village of Nampa
Boucher Bros. Lumber Ltd., Nampa
Buchanan Lumber, High Prairie
Crestview Sawmills Ltd., La Crete
Daishowa-Marubeni Peace River Pulp Division
Evergreen Lumber Inc., La Crete
La Crete Sawmills Ltd., La Crete
Manning Diversified Forest Products Ltd., Manning
Paul's Sawmill and Planer, Peace River
Phoenix Forest Products, High Prairie
Precision Lumber Products Inc., La Crete
Ridgeview Mills Ltd., La Crete
Tolko Industries Ltd., High Level Lumber Division, High Level
Zavisha Sawmills Ltd., Hines Creek

Tompkins Emergency Services Society (TESS)
Box 99
Buffalo Head Prairie, AB
T0H 2H0



April 3, 2009

Dear Member:

TESS will be having their Annual General Meeting **Saturday April 25, 2009** at the Bluehills Community School gym at **7:00 pm**. You are strongly encouraged to attend and participate in the meeting. Below is a list of the discussion items and items that need deciding.

1. Adopt the agenda
 - Motion / second that we adopt the agenda as presented.
2. Adopt minutes from last Annual General Meeting
 - Motion / second that we adopt the minutes as presented.
3. President's Report
 - A history report of 2008.
4. Review financial statement for TESS
 - Presentation by the treasurer.
5. Review Auditor's report
6. Appointing Auditors
 - Brainstorm ideas for auditors for next year.
7. Electing officers of the Board
 - 2 positions (2-year term)
 - Motion / second call for nominations for 2 positions.
 - Motion / second for close of nominations.
 - Ballot is by secret vote.
 - Counting of ballots.
 - Motion / second that ballots be destroyed.
 - If no winner with 50% plus one vote then a second round of voting takes place. The top two or three (if the vote is close) leaders remain on the next ballot.
 - Ballot is by secret vote.
 - Counting of ballots.
 - Motion / second that ballots be destroyed.
 - If, there are three people on the ballot and there is no clear winner, repeat procedure with top two leaders staying on the ballot.
8. Matters specified in the meeting notice
 - Memberships for the 2009 year are available before the meeting for \$10.
 - discussion direction
 - promote EMS
 - communications in Bluehills
9. Adjournment
 - Motion / second that we adjourn the meeting.

Note:

There will be a Firefighter Appreciation Supper, by donation, starting at 5:30 pm at the Bluehills Community School. This supper is in appreciation of the community members who volunteer their services to make fire protection a reality. This supper is being set up and funded by TESS.

Thank-you in advance for participating and making fire protection a reality in the Tompkins Landing, Bluehills and Steephill Creek areas.

Frank Dyck
TESS President

Northern Alberta Development Council

Newspaper Clippings

April 14, 2009

April 1, 2009

Category: Energy

Project worth \$1.5 billion

If company gets gov't funding, major project will come to Whitecourt area

Newspaper: Whitecourt Star

Home Webpage: <http://www.whitecourtstar.com/>

Page(s): 1

Author: Brigette Jobin

Section:

The project is a deep underground coal gasification pilot project, the first of its kind in North America and the deepest of its kind in the world. The Government of Alberta, through the Alberta Energy Research Institute, is giving \$8.83 million to the initial phase of the project which is being run by Swan Hills Synfuels out of Calgary.

April 7, 2009

Category: Economic Development

MD of Fairview #136 Council Briefs

Newspaper: Fairview Post

Home Webpage: <http://www.fairviewpost.com/>

Page(s): A3

Author:

Section:

Skrepnek Reports: the PREDA announced that Community Futures handed out 20 business loans to the value of 1.1 million dollars.

April 8, 2009

Category: Transportation

Retraction and Clarification

Newspaper: Valley Views

Home Webpage:

Page(s): 3

Author: Joan Plaxton

Section:

Valley Views apologizes to MLA Mel Knight for the article "Hopefully this summer" regarding the highway twinning. The federal dept of Indian and Northern Affairs and the AB Dept of Transportation are still negotiating.

CHALLENGE NORTH 2009

Lead the Way

Transitions for a Dynamic Region

APRIL 22-24, 2009 - COLD LAKE, ALBERTA


Join us

...at our tri-annual conference and be challenged and inspired as you consider possible scenarios and strategies for northern Alberta's future.

Network with key leaders from across northern communities, business, industry, Aboriginal organizations and government.

Discuss challenges and opportunities relating to potential changes in demographics, climate change, economy, technology, social issues and other key driving forces.

FOR MORE INFORMATION:
www.nadc.gov.ab.ca



Note: Some papers are received a week late and/or are monthlies thus may not appear the week of their publish date.

All opinions in this document are those of the publisher and do not reflect the opinions of the Northern Alberta Development Council

9925 - 107 Street
PO Box 2415
Edmonton, Alberta T5J 2S5

Tel: (780) 498-8680
Fax: (780) 498-7875
WCB website: www.wcb.ab.ca

April 6, 2009



Dear Mayors, Reeves and Councillors:

RE: Day of Mourning—remembering workers injured or killed on the job

On April 28th, people across Canada will recognize a Day of Mourning for all workers who have been killed, injured or disabled at their place of work. In 2008 there were 166 workplace fatalities in Alberta, the impact of which is beyond description.

Day of Mourning provides an opportunity to focus on:

- The **real cost** of workplace fatalities—the void left in the lives of workers' families, friends, co-workers and the community, and
- Our **collective responsibility** to prevent injury, disease and death in the workplace.

Enclosed is this year's poster to commemorate the day. This poster will appear across the province as a remembrance and tribute to workers killed or injured on the job. We ask that you post it and use it in any events marking Day of Mourning.

This year we have also produced a small (2" x 2") vinyl sticker featuring the Day of Mourning logo (see below right). It provides a tangible reminder to Albertans of the significance of April 28th. We would be happy to provide you with a supply if you are interested.

WCB-Alberta will be lowering its flags to half-mast on April 28th; we invite you to mark the day by doing the same.

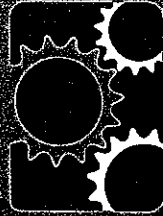
If you would like to order the sticker or more copies of the poster, please contact Dina DaSilva at 780-498-8616 or dina.dasilva@wcb.ab.ca.

Respectfully,

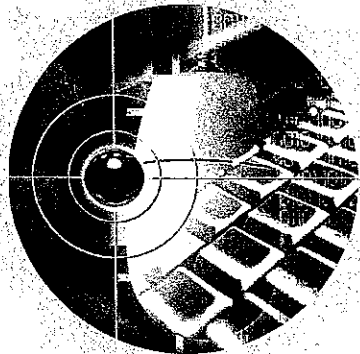
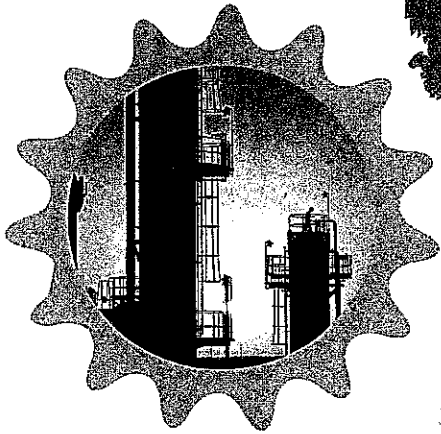
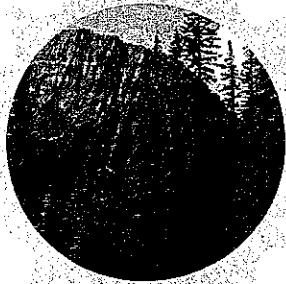
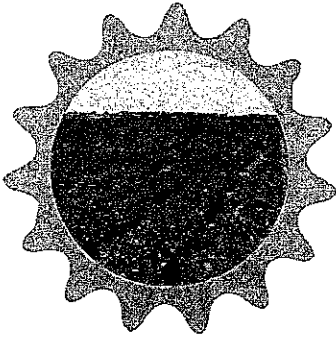
Dayna Therien
Issues Communication Specialist

Encl.





Alberta
Regional Economic
Development Conference



"Sustaining Progress in a Transitioning Economy"

Join us at Alberta's 4th
Bi-annual Regional Economic
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May 12 - 14, 2009

Coast Edmonton East
Sherwood Park, Alberta

Alberta

www.AREDConference.com

Carol Gabriel

From: Schmaltz Family [d_vschtaltz@shaw.ca]
Sent: Thursday, April 16, 2009 11:05 AM
To: 'Al Harvey'; 'Allan Romeril'; 'Allan Winarski'; 'Ben Boettcher'; Carol Gabriel; 'Bill Robinson'; Bill Rogan; Bob Miles; 'Brian Bowles'; 'Brian Irmen'; Brian Pysyk; 'Carol Gagne'; Case Van Herk; 'Charles Cutforth'; 'Chris Micek'; 'Curtis Herzberg'; 'Dale Brown'; 'Dale Uhrbach'; 'Dan Small'; Dave Dmytryshyn; 'David Marynowich'; 'Deb Welsh'; 'Dennis Shigematsu'; 'Derrick Kriszan (dkriszan@mdtaber.ab.ca)'; 'Diane Begert'; Dianne Nellis; 'Dinah Canart'; Doug Henderson; Doug Tymchyshyn; 'Doug Wright'; Duane Coleman; 'Edward LeBlanc'; 'Faye Kary'; 'Frank Coutney'; 'Gary Buchanan'; 'Gary Peers'; 'Gilles Lussier'; 'Glenda Thomas'; 'Gordon Fullerton'; Harry Riva Cambrin; 'Irene Cooper'; 'Iris Larson'; Jack Ramme; James Squire; 'Jeff Renaud'; 'Jennifer Deak'; Jim Woodward; 'Julie Falkenberg'; 'Kelly Buchinski'; 'Ken Porter'; 'Kenneth Bosman'; 'Kevin Greig'; 'Kevin Miner'; 'Kevin Stephenson'; 'Len Szybunka'; Loretta Thompson; 'Luc Mercier'; 'Lucien Turcotte'; 'Lutz'; 'Lyle Mcken'; 'Lynn Pele'; 'Margaret Jones'; 'Martin Buckley'; 'Michael Rudkin'; 'Monique Jeffrey'; 'Murray Millward'; 'Odelle Calon'; 'Pat Vincent'; 'Randy Dubord'; 'Ray Coad'; 'Ria Therriault'; 'Rob Coon'; 'Robert Jorgensen'; 'Robyn Singleton'; 'Rod Hawken'; Ron Leaf; Ross Rawlusk; 'Ryan Poole'; 'Shelly Armstrong'; 'Shirley Bremer'; 'Steven Gerlitz'; 'Tarolyn Peach'; Terry Hager; 'Tim Fox'; 'Tim Mahdiuk'; 'Tim Timmons'; 'Tony Martens'
Subject: FW: Dry waste Landfill Tipping fees

Attached is a request from Parkland County requesting feedback from Municipalities that have a per tonne tipping fee at dry waste landfill sites rather than a per load fee.

If you can help Gordon out with further information please contact him directly.

Sincerely

Valerie Schmaltz
Secretary Treasurer
ARMAA
D_vschtaltz@shaw.ca
www.armaa.ca

From: Gordon Frank [mailto:gfrank@parklandcounty.com]
Sent: April 16, 2009 8:37 AM
To: d_vschtaltz@shaw.ca
Subject: Dry waste Landfill Tipping fees

Val:

Parkland County has been approached by a company that has a dry waste landfill in our municipality to ask the County to consider going from a per load tipping fee to a per tonne tipping fee. I need to poll the municipalities to see if anyone has a per tonne tipping fee. Can you provide me with a mass email list or can you poll the members and have them respond directly to me by April 24, 2009.

Thank you in advance for your consideration.

Gordon Frank, | Manager, **Planning and Development Services** | **Parkland County**
53109A HWY 779 | Parkland County | AB | Canada | T7Z 1R1
Office: 780 968 8439 | Fax: 780 968 8444
gfrank@parklandcounty.com | www.parklandcounty.com

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Carol Gabriel

From: Crystal Draper [cdraper@rediregion.ca]
Sent: Thursday, April 16, 2009 9:55 AM
To: Carol Gabriel
Cc: Bill Kostiw
Subject: FW: Fortune Minerals
Importance: High
Attachments: Fortune Minerals Regulatory Backgrounder April 09.doc; Fortune Minerals RFP April 09.doc

Hi Carol,

As per our discussion, attached is the information I have received from Fortune Minerals. REDI is in the process of hiring Bruce Schollie, of Schollie Research and Consulting to work on this project. As the proposal will be due by next Friday, timing is of the essence, and it will be very important that Bruce is able to discuss with you and Bill items included in the proposal.

The work that Bruce is doing will also include a 'template', so that when industry/companies in the future are looking at this region, the research will not need to be done again, simply a few wording changes.

I would like to set up a conference call between you and Bill, Dean Krause, and the consultant, as early as Friday (or Monday). Would this be possible, say ~~Friday at 10:00?~~ *Mon April 20 at 9:30 AM.*

F U County office.
Again, I apologize for the short notice. The REDI Board decided in last night's meeting to take this on and fund it entirely.
Thanks,

Crystal Draper



Crystal Draper
Regional Economic Development Officer
Regional Economic Development Initiative for Northwest Alberta
Ph: 780-926-7314
C: 780-926-7235
Fax: 780-926-2162
cdraper@rediregion.ca

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Bruce 403-346-9879



FORTUNE MINERALS LIMITED

140 Fullarton Street, Suite 1902, London, Ontario, Canada N6A 5P2
Tel. 519-858-8188 ~ Fax. 519-858-8155

FORTUNE MINERALS LIMITED REQUEST FOR PROPOSALS

SITE SELECTION FOR \$150 MILLION METALLURGICAL PROCESS PLANT

Introduction

Fortune Minerals Limited is a Canadian mineral development company based in London, Ontario, Canada and listed for trading on The Toronto Stock Exchange. Fortune owns a number of mineral deposits in Canada, including the NICO Gold-Cobalt-Bismuth-Copper deposit located in the Northwest Territories, approximately 160 km northwest of the City of Yellowknife. NICO has had significant work totalling approximately \$70 million to date, from the initial discovery through the determination of an economically viable project. This includes preparation of a positive bankable feasibility study, an underground test mining program, and a pilot plant proving the process methods and production of high quality metal products. NICO is currently in the environmental assessment process to permit the mine and process plant.

Fortune Minerals has conducted a study assessing the merits of conducting the downstream processing of metals in southern Canada where there is readily available, lower cost power and a skilled workforce to operate a state of the art metallurgical process plant. This plant will use innovative hydrometallurgical process methods to produce 99.8% cobalt cathode, 99.5% bismuth cathode, gold doré and copper. The facility will have an initial capital investment of \$150 million and will employ 50 to 75 people during a minimum 15-year period. Additional lower grade resources in the mine will likely extend the life of the process plant and it is anticipated that this facility could also become a custom processor of ores from other deposits as well as recycled materials. Construction of this facility is anticipated to begin in 2010, with production in late 2011 or early 2012 (depending on the permitting process underway). Your location is one of the areas under consideration to build this process plant.

The various sites we are considering for the plant require railway accessible lands to receive bulk materials and construct the process plant and ancillary buildings and site services. The plant requires an area measuring approximately 100 metres by 200 metres to accommodate the hydrometallurgical process equipment, and support services, including reagent storage, stockpiling, warehousing and administration for the plant. In addition, a process disposal facility will be constructed for the plant residues that will have a minimum storage requirement of 1 million tonnes of residues that will be processed during the first 15 years of this project as well as future expansion. Conceptually, this facility will require a storage

volume equivalent to 500 metres by 500 metres by 10 metres high (25 hectares) and will be engineered with liners designed to prevent leachate migration into the surface environment.

Metal Markets

The NICO mine and process plant will be a significant producer of important high quality finished metal products, including a significant producer of cobalt and the largest source of bismuth in the World. Average annual production will be approximately:

Gold - 80,000 ounces (years 1 & 2) – 30,000 ounces (years 3-15);

Cobalt – 1590 tonnes (3.5 million pounds);

Bismuth – 1630 tonnes (3.6 million pounds);

Copper – 600 tonnes (1.3 million pounds).

The markets and uses for gold and copper are generally known, whereas cobalt and bismuth are less universally understood.

Cobalt is a high strength, magnetic metal that is used in metal and chemical applications. They include alloys used in the aerospace industry, cutting tools, cemented carbides, and industrial magnets, as well as pigments, catalysts and agricultural products. Annual consumption is approximately 65,000 tonnes with annual growth of approximately 8%. The largest growth in the market for cobalt market is in the manufacture of high performance rechargeable batteries used to power portable electronic devices such as cellular phones, computers, toys and consumer goods. These batteries are also used to power hybrid-electric and electric vehicles that is forecast to double consumption over the next few years.

Bismuth is a dense metal that melts at low temperatures and has very low thermal and electrical conductivity. It is used in medicines (e.g. Pepto-Bismol®), ointments and cosmetics that demonstrate that bismuth is scientifically recognized as one of the safest metals. It is also used in flame retardants, fusible alloys, brasses and anti-corrosion coatings. Annual consumption of bismuth is approximately 15,000 tonnes with annual growth in the market of approximately 10%. The largest growth in consumption is from replacement of lead because of concerns for health and the environment as a result of lead-toxicity issues. Bismuth is replacing lead in paint pigments, solders, ceramic glazes, radiation shielding, ammunition, galvanizing and free-cutting steels. Bismuth is also one of the few metals that expands upon cooling and is therefore used to make dimensionally stable compounds and alloys.

FAQs

Raw Materials Transportation and Handling

1. How much ore would need to be transported from the mine site to the processing site in order to get the volumes of finished metal products outlined in your proposal?

Approximately 200 to 220 tonnes per day, 7 days per week. I assume we would have weekly or twice weekly rail deliveries at this point, or 14 to 17 rail car loads per week. This totals 73,000 to 80,000 tonnes per year.

2. Is it logical for us to assume that the further Fortune Minerals transports this ore, the less economic the project becomes?

Yes, however it is a combination of power costs and product transportation. The different provinces have different power rates and this determines how far the material can be transported and how it compares with another location.

Environmental Considerations

1. What happens with the processed ore? Do you have plans for these byproducts?

The product remaining after the processing will be a tailings material with the metals removed. This waste product will need to be stored in a permanent tailings storage facility. These tailings will be characterized and the storage facility will be constructed to facilitate closure and reclamation.

Access to Markets

1. Where are the final markets for the finished metal materials? Worldwide

2. How would you ship the finished metal materials to these markets?

Truck, rail, etc. This will depend on the buyer and their location.

Selection Criteria

The location to be selected for this hydrometallurgical processing facility will preferably have the following requirements:

- **A parcel of land of approximately 130 hectares to 260 hectares in size. (1/2 to 1 section)**
 - Ideally, this facility will be located in an industrial land park or an existing brownfield location;
- **Access along the CN rail line is preferred**
 - The material being processed will be transported using CN and this reduces transportation costs by eliminating the need for additional transfer charges;
 - An existing CN rail spur that is currently unused and can be refurbished will be an asset to any parcel under consideration;
- **Good access to Utilities**
 - Both industrial and potable water are required - during the initial start-up, the plant will require up to 3,000 cubic metres of process water per day - steady state consumption is estimated at 150 cubic metres per day;
 - Potable water is required for the estimated 50 to 75 employee workforce;
 - This facility will consume 90 mega-Watt hours of electricity on an annual basis, with a connected load of 10 to 12 mega-Watts that will require a power line of 115 kVA or greater to service the area;
 - Natural gas service in the area will also be a consideration for site selection;
 - Domestic sewer would be preferred;
 - An industrial sewer for disposal of process solutions not suitable for recycling;
- **Favourable Permitting Regime**
 - The facility will be built in accordance with provincial environmental regulations and requirements;
 - Preference will be given to jurisdictions with a streamlined permitting process that will not cause delays in the overall permitting of both the mine and process plant;
- **Available labour workforce with the required skills**
 - A population base large enough to provide the necessary skills;
 - A location that is desirable to attract and retain skilled workers;
 - Possible assistance with training to ensure these skills are available;
- **Incentives to locate the facility in your jurisdiction**
 - Tax incentives;
 - Grants;
 - Training;
 - Low cost power;

Letter of Support

Contact Information

For further information and proposal submission, contact the following:

Pat Moloney Manager Human Resources, Fortune Minerals
Email: PMoloney@fortuneminerals.com
Phone: 519-858-8188

Bruce Power
ALBERTA

CHRISTINE
BOWMAN

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Glenda Farnden
Major Gifts Manager

Alberta Shock Trauma Air Rescue Service Foundation

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Development Manager, Hydro Division

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Local Government Administration Association



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Phone: 780-398-3994
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General Inquiries
info@lgaa.ab.ca
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Cell: 780-835-0315
Fax: 780-835-3556
Toll Free: 1-877-420-3032



ARAMA
Conf in Fairview
April 17/09



Tim J. Grant
Assistant Deputy Minister

Energy
Electricity and Renewable Energy

10th Floor, North Petroleum Plaza
9945-108 Street
Edmonton, Alberta, Canada T5K 2G6
Tel 780-644-2384 Fax 780-427-7737
tim.grant@gov.ab.ca
www.gov.ab.ca

Bruse Tower

①

- average in alberta \$50-60-80
- Newcastle - \$90-110 MWH
- Mackenzie County is down stream
- Fuel - 10% of cost of Newcastle.
- 4000 MGW. + Hydrogen. (400 MGW)
- 5000 Jobs. → 2000
- 9-1/4 sections
- Public + National
- River Pipe one way no return.
- PR 1200 CB before plant west
"7% of river 6 m³/sec
- Balloons Lev Meri
- alberta end of year.

②

Canadian Hydro. (100 MGW) AESO

VA Tech - Andritz Engineering

to limits.

6 m raise in the river 1 km west of

MARKETING - VERY SOFT. PR Bridge.

③ ADM ^{Energy:} Tim GRANT

6 Months on Job.

Nuclear Survey.

ASEO MANAGER Alta



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DC one way + More

DC more expensive
because of conversion



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upgrades (4)

5 YRS (Not for
LaCite)

239,000,000
CO2



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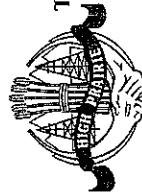
CO₂ - FOR

2 Billion Cost

Research
Funding

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780-523-3388



PC

AGENDA

20

Annual General Meetings Peace River Provincial P.C. Association

Thursday, April 16, 2009 - 7:00 pm, Peace River Seniors Drop In Center
Friday, April 17, 2009 - 7:00 pm, Olivier Room, Stardust High Level



1. Call to Order
2. Addition to Agenda & Approval of Agenda
3. Minutes of Last Annual Meeting
 - a. Motion to Adopt Minutes ✓
 - b. Business Arising from Minutes ✓
4. President's Report – Ms. Sylvia Kennedy ✓
Motion to adopt Report
5. Treasurer's Report – Mr. Robin Erickson
Motion to Adopt Report
6. Election of Officers – Nominating Chair, Mr. Larry Hryniuk
 - a. Written nominations for Executive Committee (if any)
 - President Sylvia
 - Vice President – North South
 - Secretary
 - Treasurer
 - b. Call for nominations for Directors, from the floor
7. Regional Director (Peace Country) Report – Mr. Ken Landry
8. MLA Report – Mr. Frank Oberle —
9. Question period
10. Other Business
 - a. — Policy May 29 + 30
 - b.
 - c.
 - d.
11. Motion to Adjourn

Emilee (sect)
[Signature]

Robin
Robin Erustor →

P.R. Policy
Provincial Fund \$4,000,000
72 members

Provincial Bonuses

7 - Bill Aust

6 - Bill Cash Fund

Heritage Fund OK

2 Billion Stop Co2 Plan

Staff layoffs front line - Is - Management.

NB

Written responses

NB

D M I 1500 thousand 1964

Doctors + Distance

ATB

D M I \$60000000 YR
Lost Deficit

450000
350 insurance
claims
NR

Dunvegan Hydro Project Update Newsletter



Building a Sustainable Future®



ABOUT THE DUNVEGAN HYDRO PROJECT

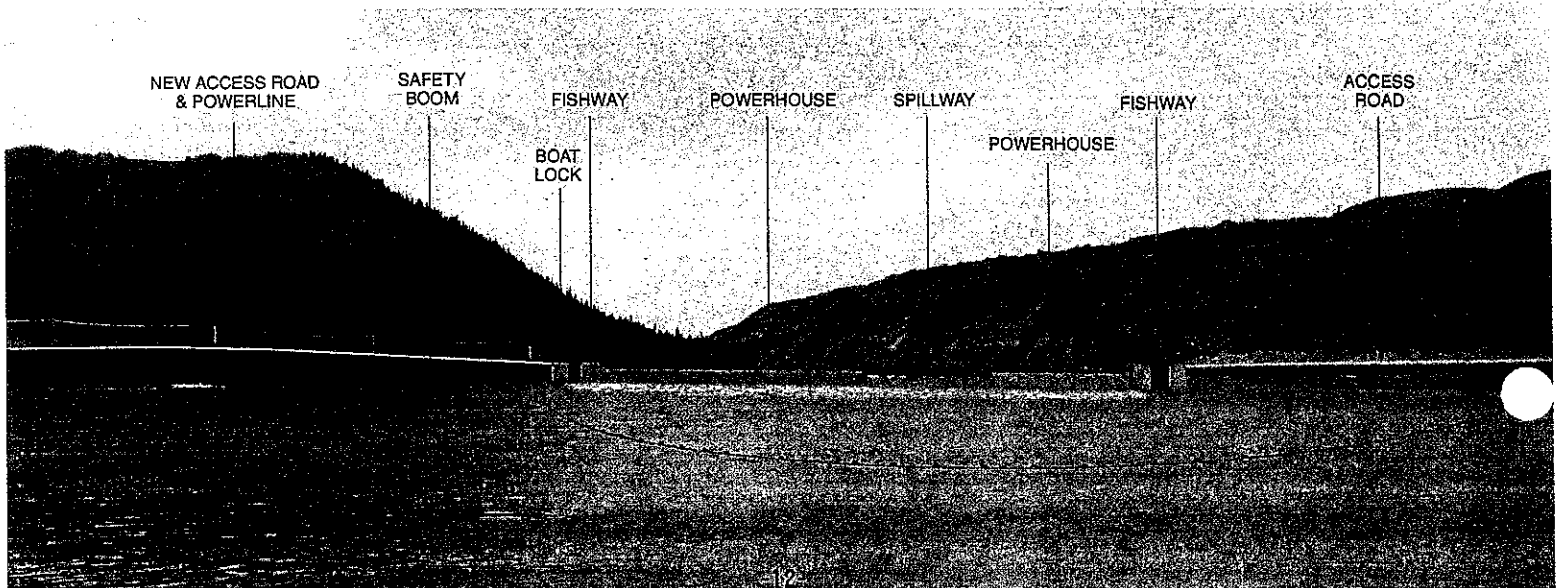
Through its wholly-owned subsidiary, Glacier Power Ltd., Canadian Hydro Developers, Inc. is proposing to build a run-of-river hydro facility across the Peace River about two kilometres upstream of the Highway #2 bridge crossing at Dunvegan, AB. This facility will produce power from the flow of the river without storing water, and therefore will allow the flow regime downstream of the facility to remain unchanged.

The proposed Dunvegan Hydroelectric Project is an environmentally responsible, low-impact development of the hydroelectric potential of the Peace River. The project is based on a world-class renewable energy resource that will be a 100-year asset for the community and province, and demonstrates Canadian Hydro's commitment to the sustainable development of northern energy resources.

The Project will feature a unique boat lock and innovative fish passageways for upstream and downstream migrating fish. We also funded and coordinated the development of a state-of-the-art ice model specific to the Peace River, which is a major research development.

Dunvegan, once constructed, will generate approximately 600,000 MWh per year of electricity and Renewable Energy Certificates (RECs), enough to power over 80,000 average homes. Construction is expected to occur over four years and generate approximately 500 person-years of employment.

VISUAL SIMULATION OF THE PROPOSED PROJECT



ABOUT US

At Canadian Hydro (TSX:KHD) we are committed to Building a Sustainable Future® for our children and grandchildren through responsible ownership and operation of renewable energy facilities. To achieve a sustainable future we integrate stakeholder interests to optimize the social, environmental and economic benefits associated with our renewable energy facilities.

Glacier Power is a wholly-owned subsidiary of Canadian Hydro.



PROJECT CALENDAR

In the coming months we will be completing the following activities related to the Dunvegan Project:

- Geotechnical testing,
- Design and cost estimates,
- Acquisition of grid connection approvals,
- Marketing the power, and
- Obtain regulator approvals and construction permits.

WORKING WITH THE LOCAL COMMUNITY

Canadian Hydro is extremely pleased with the strong local support for this Project and will continue to work with local communities and stakeholders, as we have done over the last decade, to ensure concerns are identified and effectively addressed.

We encourage you to participate and learn more about this exciting project. Here's how you can reach us:

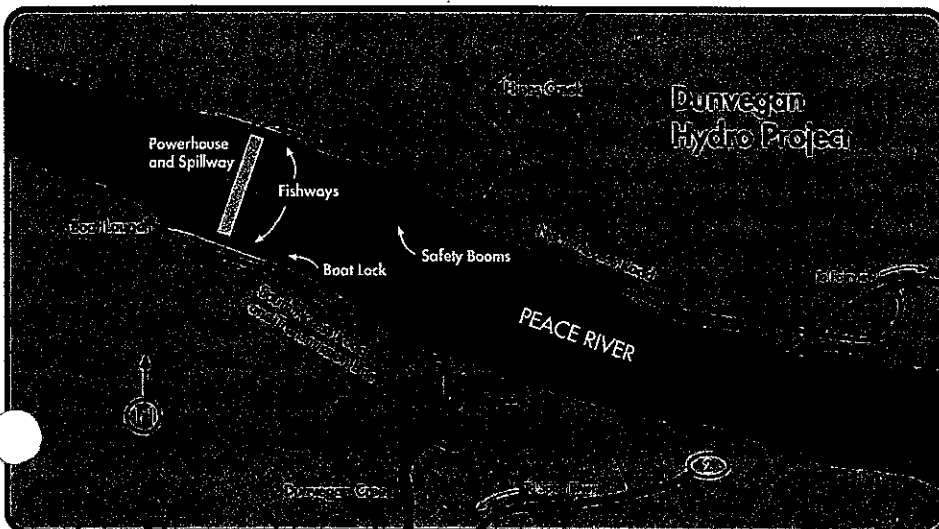
Project Management (general inquiries)
 Doreen Johnson, Development Manager
 Canadian Hydro Developers, Inc.
 500, 1324—17th Avenue SW
 Calgary, AB T2T 5S8
 Telephone: 403-269-9379
 Fax: 403-244-7388
 Email: dunvegan.project@canhydro.com

Environmental Approvals: (environmental or regulatory approval inquiries)
 Marlow Currie, Senior Environmental Manager – Alberta
 Canadian Hydro Developers, Inc.
 500, 1324—17th Avenue SW
 Calgary, AB T2T 5S8
 Telephone: 403-269-9379
 Fax: 403-244-7388
 Email: dunvegan.environment@canhydro.com

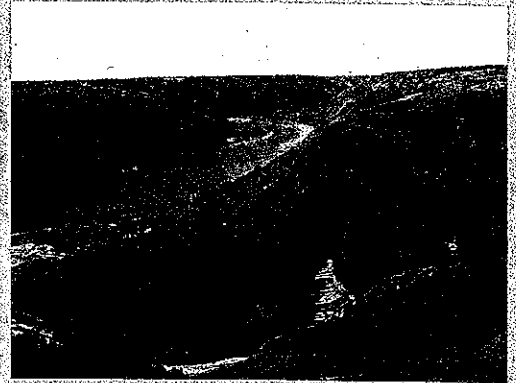
Please be sure to check our website on a regular basis as updated project information will be posted there.

www.dunveganhydroproject.com

MAP OF THE DUNVEGAN HYDRO PROJECT



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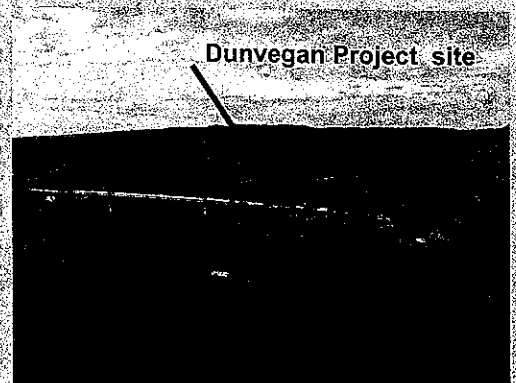
CONSTRUCTION OPPORTUNITIES

Canadian Hydro encourages the participation of the local community in Building a Sustainable Future®. If you wish to be considered for upcoming contracting opportunities, please fill in the **Expression of Interest** form and the **Contractor Information** form. Both can be found on our website:

www.dunveganhydroproject.com

Once you have complete these forms in full, please fax or mail them to Canadian Projects Limited (CPL):

Glacier Power Ltd
 c/o Canadian Projects Limited
 240, 523 Woodpark Blvd. SW
 Calgary, AB T2X 4J3
 Fax: 403-238-5460



Above: View of the Project site.
 Below: Looking downstream.





Mackenzie Municipal Services Agency

P.O. Box 450, Berwyn AB T0H 0E0

March 30, 2009

Mackenzie County
P.O. Box 640
Fort Vermilion, Alberta
T0H 1N0

Attention: William Kostiw
Chief Administrative Officer

Dear Bill:

RE: Mackenzie Municipal Services Agency
Strategic Planning Session

The Mackenzie Municipal Services Agency is organizing a Strategic Planning Session to assist in determining the future direction of the Agency. Through the services of a facilitator, we will be reviewing our current services and finance structure and determining if the Agency could be expanding its services in addition to those currently offered to our member municipalities. As a former member of the Mackenzie Municipal Services Agency and a key player in our region, we would like to extend an invitation to yourself and a member of Council to attend this session.

With the implementation of the Land Use Framework on the horizon, it is expected that this will affect all the region's municipalities in a number of ways, from the delivery of planning services to the review and revision of all relevant planning documents. The Agency has traditionally provided core planning services to its members together with subdivision and mapping services. Through this strategic planning session, we hope to determine if there are other services related to planning and development which the Agency may be able to encompass and provide to not only its members, but other municipalities and the private sector as well. Your input to this aspect of the session would be considered valuable in terms of being able to fully evaluate the future needs of our region's municipalities.

.../2

W. Kostiw
Mackenzie County
Page Two

Based on the outcome of the session and the development of a new strategic business plan, it may present to the Mackenzie County, an opportunity to consider membership in the MMSA depending on the services being offered and the benefits of membership in this type of regional organization.

The details of the Strategic Planning Session are as follows:

Date: Monday, April 27, 2009
Location: Pomeroy Inn, Grimshaw, Alberta
Time: 10:30 a.m. to 4:30 p.m.

Thank you for your consideration of this invitation. In order to finalize the arrangements, we would appreciate confirmation of your attendance prior to April 17, 2009. If you have any questions, please do not hesitate to call our office.

Yours truly,



Karen Diebert
Manager,
Mackenzie Municipal Services Agency

Chapter 3 – Expenses

This chapter discusses the more common expenses you incur to earn income from your business (including self-employed commission sales) or professional activities. Incur means that you paid or will have to pay the expense.

As a rule, you can deduct any reasonable current expense you incur to earn business income. The expenses you can deduct include any GST/HST you incur on these expenses less the amount of any input tax credit claimed. However, since you cannot deduct personal expenses, enter only the business part of expenses on the form.

In addition, you cannot claim expenses you incur to buy capital property.

Current or capital expenses?

Renovations and expenses that extend the useful life of your property or improve it beyond its original condition are usually capital expenses. However, an increase in a property's market value because of an expense is not a major factor in deciding whether the expense is capital or current. To decide whether an amount is a current expense or a capital expense, consider your answers to the questions on the following chart.

Criteria	Capital expenses	Current expenses
Does the expense provide a lasting benefit?	A capital expense generally gives a lasting benefit or advantage. For example, the cost of putting vinyl siding on the exterior walls of a wooden house is a capital expense.	A current expense is one that usually recurs after a short period. For example, the cost of painting the exterior of a wooden house is a current expense.
Does the expense maintain or improve the property?	The cost of a repair that improves a property beyond its original condition is probably a capital expense. If you replace wooden steps with concrete steps, the cost is a capital expense.	An expense that simply restores a property to its original condition is usually a current expense. For example, the cost of repairing wooden steps is a current expense.
Is the expense for a part of a property or for a separate asset?	The cost of replacing a separate asset within that property is a capital expense. For example, the cost of buying a compressor for use in your business operation is a capital expense. This is the case because a compressor is a separate asset and is not a part of the building.	The cost of repairing a property by replacing one of its parts is usually a current expense. For instance, electrical wiring is part of a building. Therefore, an amount you spend to rewire is usually a current expense, as long as the rewiring does not improve the property beyond its original condition.
What is the value of the expense? (Use this test only if you cannot determine whether an expense is capital or current by considering the three previous tests.)	Compare the cost of the expense to the value of the property. Generally, if the cost is of considerable value in relation to the property, it is a capital expense.	This test is not a determining factor by itself. You might spend a large amount of money for maintenance and repairs to your property all at once. If this cost was for ordinary maintenance that was not done when it was necessary, it is a maintenance expense, and you deduct it as a current expense.
Is the expense for repairs to the used property that you acquired made to put it in suitable condition for use?	The cost of repairing used property that you acquired to put it in a suitable condition for use in your business is considered a capital expense even though in other circumstances it would be treated as a current operating expense.	Where the repairs were for ordinary maintenance of a property that you already had in your business, the expense is usually current.
Is the expense for repairs made to an asset in order to sell it?	The cost of repairs made in anticipation of the sale of a property or as a condition of sale is regarded as a capital expense.	Where the repairs would have been made anyway, but a sale was negotiated during the course of the repairs or after their completion, the cost is regarded as current.

For more information, see Chapter 4 of this guide and Interpretation Bulletin IT-128, *Capital Cost Allowance – Depreciable Property*.

Note

When you claim the GST/HST you paid on your business expenses as an input tax credit, reduce the amounts of the business expenses you show on Form T2125 by the amount of the input tax credit. Do this when the GST/HST for which you are claiming the input tax credit was paid or became payable. Similarly, subtract any other rebate, grant, or assistance from the expense to which it applies. Enter the net figure on the proper line. Any such assistance you claim for the

purchase of depreciable property used in your business will affect your claim for capital cost allowance. If you cannot apply the rebate, grant, or assistance you received to reduce a particular expense, or to reduce an asset's capital cost, include the total on line 8230, "Other income," in Part 3 of Form T2125. For more information, see "Grants, subsidies, or other incentives or inducements" on page 37.

"Enter only the business part" means that any of the following are not included as part of your expenses:

- salary or wages (including drawings) paid to self, partner(s), or both;